

MINUTES
SC Board of Architectural Examiners
Board Meeting/Application Hearing
9:30 a.m. January 14, 2015
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 105
Columbia, SC

Meeting Called to Order

Anthony Lawrence, Chairman, called the meeting to order at 9:31 a.m. Other members present were Stephen Russell, Brad Smith, Charles Muldrow, Tyson Nettles and Katherine Schwennsen.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Administrative Assistant; and Donnell Jennings, Advice Counsel.

Statement of Public Notice

Mr. Lawrence announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the November 18, 2014, Meeting Minutes

Motion: To approve the minutes as submitted. Russell/Schwennsen/Approved.

Approval of Agenda

Motion: To add item 9-E Dates for Ethics Seminars. Smith/Russell/Approved.

Reports

Office of Investigations and Enforcement Report

Sharon Wolfe, Chief Investigator presented the Office of Investigations and Enforcement Report. A total of twelve cases were received from January 1, 2014 thru December 31, 2014; two active cases, six closed, one do not open and one pending board action. Twenty-one cases were closed from January 1, 2014 through December 31, 2014. One case was designated as "do not open."

IRC Recommendations

Sharon Wolfe, Chief Investigator presented the following IRC Recommendations dated January 6, 2015:

Case No.	Action
2014-8	Dismiss
2014-9	Dismiss
2014-10	Dismiss

Motion: To approve IRC Report. Schwensen/Tyson/Approved.

Office of Disciplinary Counsel Report

Tracey Pearlman, General Counsel, reported the Board has two open cases pending IRC reconsideration.

Administrator’s and Board Reports

LICENSE STATISTICS – Active licenses as of January 5, 2015

Type	Count
AR	3914
ARA	12
ARB	164
ARC	86
ARD	23
ARF	1060
SubTotal	5259

LICENSE STATISTICS – Active licenses as of November 5, 2013

Number of Credentials by Prefix, Subcategory and Status Board: Board of Architectural Examiners Credential: Credential status: ACTIVE as of 11/5/2013 Query Report: 1764	
Type	Count
AR	3660
ARA	12
ARB	164
ARC	84
ARD	23
ARF	947
subtotal	4890

AR = Architects
ARA, ARB, ARC, ARD and ARF = Architectural Firms

Administrator Miles reported that effective January 1st the state reimbursed mileage rate increased to 57.5 cents per mile.

Administrator Miles informed the Board that per their request at the November meeting, an E-blast was sent out to all licensees giving a brief history of how the South Carolina Architecture Education and Research Fund has been used in the past and asking for voluntary donations to the fund. To date, she has had no responses to that notification.

Administrator Miles informed the Board that she will be sending out an E-blast to all licensees regarding the Board's firm licensure requirements next week.

Administrator Miles reminded the Board that Richele Taylor has been named the Interim Director of LLR.

Board Member Reports

No reports were provided at this meeting.

Financial Reports

The Board accepted the November 2014 Financial Reports as information.

Application Hearing – Adkisson & Associates, Architects, Inc., (Kenneth Adkisson)

The proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Adkisson & Associates, **Architects**, Inc. submitted an application for Certificate of Authorization on November 14, 2014. According to information provided by Adkisson & Associates, **Architects**, Inc. the firm provided architectural services on two (2) projects in South Carolina without a Certificate of Authorization to practice. Staff could not approve the application.

Motion: To go into Executive Session for legal advice. Smith/Russell/Approved.

Motion: To come out of Executive Session. Russell/Smith/Approved.

Motion: To issue a Public Reprimand and \$500 fine per project for a total of \$1000 due within two weeks after the service of the signed order. Schwensen/Russell/Approved.

Motion: Motion was amended that after receipt of signed Public Reprimand and payment of the fine, the firm license will then be issued. Schwensen/Russell/Approved.

Application Hearing – John Ciccarelli Architect, LLC (John Ciccarelli)

The proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

John Ciccarelli Architect, LLC submitted an application for Certificate of Authorization on November 20, 2014. According to information provided by John Ciccarelli Architect, LLC the firm provided architectural services on eighteen projects in South Carolina without a Certificate of Authorization to practice. Staff could not approve the application.

For the record, Members Charles Muldrow and Steve Russell indicated that they are acquaintances with Mr. Ciccarelli, but did not feel it would affect their ability to be fair and objective. Mr. Ciccarelli had no objection to Mr. Muldrow or Mr. Russell participating in the hearing.

Motion: To go into Executive Session for legal advice. Schwensen/Russell/Approved.

Motion: To come out of Executive Session. Smith/Schwensen/Approved.

Motion: Certificate of Authorization be granted for licensure without any conditions. Smith/Schwensen/Approved.

Proposed Changes to NCARB Public Member Selection

Member Tyson had a conversation with Dale McKinney, President, NCARB, regarding how NCARB chooses public members to serve on Boards. They are looking at two options, one to allow public board members to be eligible to serve and/or member board executives to vote within themselves to choose a member. The Board accepted this as information.

2015 Statement of Economic Interest

The Board was reminded the annual report must be filed by noon, March 30th. Financial reports for the year and filing instructions were sent to members by email.

Continuing Education Clarification

Administrator Miles brought to the Board's attention a discrepancy in the Regulations as it relates to obtaining continuing education (CE) hours. Regulation 11-8.1(C) (1) states in part..."that each architect shall maintain a minimum of twelve (12) continuing education hours each calendar year...." The licensing period is based on a fiscal year July 1st to June 30th so staff was unclear on how to have licensees report their CE hours during the 2015-2017 audits. Donnell Jennings, Advice Counsel, will research the issue and report back to the Board his findings. Changes to the Board's existing regulations may need to be made.

2015 NCARB Regional Meeting, Long Beach, CA – March 12-14, 2015

Members Lawrence and Smith will attend the meeting as NCARB Funded Delegates. Costs associated with the meeting will be covered by NCARB for those two members. Member Muldrow will attend and be reimbursed by LLR. Administrator Miles will attend and her costs will be covered by NCARB.

Motion: To approve Members Lawrence, Smith and Muldrow as well as Administrator Miles to attend the 2015 Regional Meeting.

Dates for 2015 Ethics Seminar

The following dates and locations have been set by the Board for the 2015 Ethics Seminar. Member Smith will contact Dan Wueste, Clemson University's Rutland Institute of Ethics, and provide the dates set for each seminar.

March 20, 2015 – Charleston, SC
April 10, 2015 – Greenville, SC
May 8, 2015 – Columbia

Clemson University – Response to NCARB's Integrated Path to Licensure at Graduation

Member Schwennsen reminded the Board that NCARB announced a release of a Request for Interest and Information (RFI&I) regarding its continued exploration of a model framework facilitating an integrated path to licensure. With this RFI&I, NCARB is exploring the opportunity to develop an additional path to licensure that integrates the three NCARB components of licensure, education, experience and examination into an enhanced academic setting that will allow for licensure at the point of graduation. The board accepted this as information.

Joint Meeting with Board of Engineers and Surveyors and Building Codes Council

The Joint Task Force met on November 24, 2014. A subcommittee was established to draft language on the issue of incidental practice and re-formatting the South Carolina Building Official Manual. Members of the subcommittee are Mr. Anthony Lawrence, Mr. James Justus and Mr. Darbis Briggman. The subcommittee's timeline is three to four months for completion of this draft.

Recognition Award for Dennis Ward

Member Russell submitted for review a draft of the Certificate which the Board will present to former Member Dennis Ward, who will be elected NCARB President at the June 2015 NCARB Meeting. The certificate will be framed and will include an official state license plate. The board accepted this as information.

Application Hearing – H+UO Architects, LLP d/b/a Hatch + Ulland Owen Architects (Erik Ulland)

The proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

H+UO Architects, LLP d/b/a Hatch + Ulland Owen Architects submitted an application for Certificate of Authorization on December 30, 2014. According to information provided by H+UO Architects, LLP d/b/a Hatch + Ulland Owen Architects, the firm provided architectural services

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on one project in South Carolina without a Certificate of Authorization to practice. Staff could not approve the application.

Motion: To go into Executive Session for legal advice. Smith/Schwennsen/Approved.

Motion: To come out of Executive Session. Smith/Schwennsen/Approved.

Motion: Certificate of Authorization be granted for licensure without any conditions. Schwennsen/Russell/Approved.

The next meeting of the SC Board of Architectural Examiners will be held May 19, 2015.

Motion: To adjourn the meeting. Russell/Schwennsen/Approved. The meeting adjourned at noon.

Respectfully submitted,

Alice M. DeBorde, Administrative Assistant