



South Carolina Department of Labor, Licensing and Regulation
South Carolina Perpetual Care Cemetery Board
 110 Centerview Dr. • Columbia • SC • 29210
 P.O. Box 11329 • Columbia • SC 29211-1329
 Phone: 803-896-4497 • contact.cemetery@llr.sc.gov • Fax: 803-896-4554
www.llronline.com/POL/Cemetery/



2017 RENEWAL APPLICATION FOR:

Cemetery Name: _____ **License Number:** _____

Renewal Instructions

- To renew online, go to <https://eservice.llr.sc.gov/online renewals/>. You must have your user ID and Password to renew online.
- Information from our files is pre-printed on this form. Answer all questions, sign, date your renewal form, and return to:

LLR - SC Perpetual Care Cemetery Board
 PO Box 11329, Columbia, SC 29211-1329

License Renewal Fees

Perpetual Care Cemetery license renewal fee for 10 acres or less is \$400 , if mailed before Jan. 31, 2017.	Perpetual Care Cemetery license renewal fee for more than 10 acres is \$850 , if mailed before Jan. 31, 2017.
--	--

After December 31, 2016, the license is lapsed. Any license not renewed by January 31, 2017, must be reinstated. Visit the Board's webpage at www.llr.state.sc.us/POL/cemetery/ for additional information.

Address

Number of Interments

2015 2016

Please provide Email address: _____

Cemetery's Fiscal
 Year End Date

Telephone #: _____

Cemetery Manager: _____

 Month Day Year

You must notify the Board within 30 days of manager change by submitting written notification and a resume of the manager's experience.

Answer "Yes" or "No" to each of the following questions. If you answer "Yes" to any questions 1-4, below, you must attach a full written explanation along with a copy of the order or other relevant documentation(s).

- Since the cemetery's last registration or renewal with this Board has the cemetery failed to timely remit required amounts to the care and maintenance trust fund or merchandise trust fund? Yes No
- Since with this Board, has the cemetery, a controlling owner of the cemetery, or a cemetery manager been a responding party to any civil action, administrative proceeding, or binding arbitration alleging gross negligence, dishonesty, fraud, misrepresentation, or incompetence in the operation of a cemetery, or mausoleum, or columbarium, or involving a grave, memorial, or sale of burial related merchandise other than a casket or cremation urn? Yes No
- Since the cemetery's last registration or renewal with this Board, has the cemetery property had any mortgage, lease, or other encumbrance, such as a lien, placed against it? Yes No
- Since you last registered with this Board, has there been any change in the trustee of the cemetery's care and maintenance trust fund or merchandise fund or the trustee's address? Yes No

I HEREBY agree that I have read all questions on this renewal application and have answered truthfully, accurately, and completely. I hereby acknowledge that failure to answer these questions truthfully, accurately, and completely shall constitute cause for the initiation of disciplinary action against the cemetery's South Carolina license.

Signature _____

Date _____

Should only be signed by the cemetery manger or other corporate officer

DISCLAIMER

South Carolina Law requires the agency collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file, may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services. In order to better protect the information you provide, please provide the Department with the following information that may be released to the public upon request: a public mailing address, a public email address and a public telephone number.