

MINUTES
South Carolina Board of Cosmetology
Board Meeting
10:00 a.m., September 8, 2008
Greenville Technical College
Engineering Technology Building, Room ET 142
506 South Pleasantburg Drive
Greenville, South Carolina

Meeting Called to Order

Rosanne Kinley, chairman, of Anderson, called the regular meeting of the Board of Cosmetology to order at 10:00 a.m. Other Board members present for the meeting included: Melanie Thompson, vice chairman, of Myrtle Beach; Michelle Hampton-Furtick, of Columbia; Delores Gilmer, of Charleston; Ruth Settles, of Greenville; and Katherine Webb, of Easley.

Staff members participating in the meeting included: George Barr, Inspector; Ronnie Blackmon, Inspector; Randy Bryant, Assistant Deputy Director; Sharon Dantzler, Associate General Counsel; Larry Hall, Inspector; Eddie Jones, Administrator; Raymond Lee, Inspector; and Shirley Wider, Program Assistant.

Mrs. Kinley announced that public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingtree Building, Greenville Technical College, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Rules of the Meeting Read by the Chairman

Mrs. Kinley read the rules of the meeting.

Introduction of Board Members and All Other Persons Attending

The Board members, staff and members of the public attending the meeting introduced themselves.

Approval of Excused Absences

All members were present.

Approval of the July 14, 2008 Meeting Minutes

MOTION

Mrs. Thompson made a motion to approve the minutes of the July 14, 2008 meeting. Mrs. Webb seconded the motion. Mrs. Hampton-Furtick noted one correction to page three and Ms. Settles noted one correction to page four. The minutes were approved as amended.

Approval of Agenda

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Webb and unanimously carried, the Board approve the agenda with any deviations deemed necessary.

Chairman's Remarks – Rosanne Kinley

Mrs. Kinley thanked the students for attending this meeting.

Mrs. Kinley thanked Mrs. Thompson for chairing the July 14, 2008 meeting. She stated she was attending a NIC meeting in Florida. She went on to say NIC is reviewing a new job analysis survey for redevelopment of the nail technology examination. She asked the continuing education providers teaching nail technicians continuing education to provide her with email addresses which would allow her to send an invitation to all licensed practicing nail technicians. She asked the providers to hand the invitations to the nail technicians during continuing education courses and allow them to complete the survey. NIC is offering three cash rewards to individuals completing the survey. She said the information is detrimental to see on what topics the current licensed nail technicians feel the new licensees should be tested. She stated nothing may change or a lot may change.

Mrs. Kinley stated the deadline has passed for comments on the proposed regulations. She thanked Chesley Phillips for her input on the proposed regulations.

Mrs. Dantzer stated the proposed regulations would be posted one more time for comments from individuals outside of the industry. She further stated at this point it would be more difficult to make corrections. She said the proposed regulations are ready for publication in the October 2008 State Register.

Mrs. Kinley stated she attended an esthetics continuing education class sponsored by Nails, Skin and Hair of America in Anderson on June 23, 2008. She noted this class was excellent.

Mrs. Kinley stated on August 3, 2008 she attended a nail technician continuing education class in Greenville which was also sponsored by Nails, Skin and Hair of America. She stated she is not sure of the number of participants in this class as she received a different number each time she asked. She went on to say this class was one of the worst she had attended in her 23 years of attending continuing education classes. She said the class began at the scheduled time of 8:30 a.m., at 8:45 a.m. she had to leave the class to check on a disturbance in the lobby. She told the participants in the lobby they had to get in the class or to hold the noise down as the participants in the class were being distracted. At 9:00 a.m. she had to ask approximately 30 individuals to leave the premises. These individuals had not entered the classroom by 9:00 a.m. and would not have received the required six hours of continuing education. Had those individuals been allowed to enter the class room there would have been a violation of the student/teacher ratio. The teaching during the class was extremely poor quality and strayed immensely from the agenda submitted to the Board and she does not believe playing Sudoku for 30 minutes with the word 'foot scrub' is an educational experience, nor is 30 minutes creating a foot with Play Dough. She asked that these comments be submitted with the continuing education packages for discussion during the November 2008 meeting.

Administrator's Remarks, For Information – Eddie Jones

Advisory Opinions, If Needed, Office of General Counsel

Legislative Update, If Needed, Legislative Liaison Office

There were no advisory opinions or legislative update given during this meeting.

Mr. Jones reminded the members of the NICS annual conference in October 2008. He further stated he has been asked to make a presentation during the conference in reference to Continuing Education: Pros and Cons. He asked the members to provide him with information in regard to this topic no later than September 19, 2008.

Mr. Jones asked the Board members if they would consider receiving the agenda packages on CDs instead of by paper. He further stated it would cut the cost of paper and postage if the members received the packages on CD.

Number of Inspections

Mr. Hall briefed the members on the inspection report.

Number of Open Complaint Cases

No report was given during the September 8, 2008 meeting.

Unfinished Business

1. Approval of Final Inspection - Palmetto Beauty College

Charles Conrad appeared before the Board at this time. He stated he has gone to tremendous expense changing the advertising to Palmetto Beauty College; however, he has not been notified by the Board that he must change the name from Palmetto Beauty College, Inc. to Palmetto Beauty School, Inc.

Mrs. Kinley stated the name change was a directive handed to all boards from the Department of Education, not from the Board of Cosmetology.

Mrs. Dantzler stated the Board could approve the school license in the name of Palmetto Beauty School.

Mrs. Thompson stated Bob Pearson was the school representative who appeared during the July 2008 Board meeting during which time he was made aware of the required name change. She also stated another school appeared during the same meeting which also required a name change. She noted that school submitted notification from the Secretary of State's that application had been made for a name change.

MOTION

Mrs. Hampton-Furtick made a motion, seconded by Mrs. Thompson and unanimously carried, the Board defer this matter to the November 2008 meeting.

2. Approval of Nail Technology Course - Palmetto Beauty College

3. Approval of Instructor Training Program – Palmetto Beauty College

MOTION

Mrs. Thompson made a motion, seconded by Ms. Settles and unanimously carried, the Board defer these matters to the November 2008 meeting.

4. Approval of Cosmetology School

a. Paul Mitchell The School Columbia

Mrs. Thompson stated this matter was deferred from the July 14, 2008 meeting because the application did not contain the instructors names. She further stated the updated application received by the Board now contains the names of three instructors.

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Hampton-Furtick and unanimously carried, the Board approve the school application for Paul Mitchell The School Columbia.

New Business

5. Approval of August 4, 2008 and August 25, 2008 DRC Reports

The members reviewed the August 4, 2008 and the August 25, 2008 DRC reports.

MOTION

Mrs. Hampton-Furtick made a motion the Board approve the August 4, 2008 and August 25, 2008 DRC reports. Mrs. Gilmer seconded the motion, which carried unanimously.

6. Approval of August 20, 2008 IRC Report

The Board reviewed the August 20, 2008 IRC report.

MOTION

Mrs. Thompson made a motion the Board defer this matter to the next meeting. Mrs. Gilmer seconded the motion, which carried unanimously.

7. Approval of the Southern Spa and Salon Show

Mrs. Thompson stated Mr. Jones presented the members with the documentation on the Hickory Mart Trade Show during the last meeting. She went on to say she asked Mr. Jones to forward the documentation to Mrs. Kinley since it all dealt with esthetics.

Mrs. Kinley stated she has reviewed the documentation and made necessary corrections. She noted it is not really the Hickory Mart Trade Show and is known as the Southern Spa and Salon Show. She recommends the Board approve this show for South Carolina continuing education. She noted the show would be held the first weekend in November 2008.

MOTION

Mrs. Gilmer made a motion, seconded by Mrs. Thompson and unanimously carried, that the Board approve the Southern Spa and Salon Show for continuing education.

8. Approval of Final School Inspections

a. *Academy of Cosmetology – Columbia Branch*

MOTION

Mrs. Thompson made a motion the Board approve the final inspection on the Academy of Cosmetology – Columbia Branch. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

b. *Aiken Technical College*

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Hampton-Furtick and unanimously carried, the Board approve the final inspection on Aiken Technical College.

c. *Central Carolina Technical College*

MOTION

Mrs. Thompson made a motion the Board approve the final inspection on Central Carolina Technical College. Mrs. Gilmer and Ms. Settles seconded the motion, which carried unanimously.

d. *Columbia Academy of Cosmetology*

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Hampton-Furtick and unanimously carried, the Board approve the final inspection on the Columbia Academy of Cosmetology.

e. *Horry-Georgetown Tech*

MOTION

Mrs. Webb made a motion the Board approve the final inspection report on Horry-Georgetown Tech. Mrs. Thompson seconded the motion, which carried unanimously.

f. Irmo High School

MOTION

Mrs. Webb made a motion, seconded by Mrs. Hampton-Furtick and unanimously carried, the Board approve the final inspection on Irmo High School

g. Miller Motte Tech

MOTION

Mrs. Thompson made a motion the Board approve the final inspection on Miller Motte Tech pending Mrs. Hampton-Furtick's notations being completed. Mrs. Gilmer seconded the motion, which carried unanimously.

h. South Carolina Massage & Esthetics Institute

MOTION

Mrs. Thompson made a motion the Board approve the final inspection of South Carolina Massage & Esthetics Institute pending notification of completion of double sink. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

i. Trident Technical College – Palmer Campus

MOTION

Mrs. Gilmer made a motion, seconded by Mrs. Thompson and unanimously carried, the Board approve the final inspection of Trident Technical College – Palmer Campus.

9. **Approval of Cosmetology School Applications**

a. Jolei's Hair Institute, LLC

On August 12, 2008 the Board received a cosmetology school application from Jolei's Hair Institute, LLC. The application reflects the owner is Shawonda Thomas. The application also reflects that Ms. Thomas and Elronica Spates will be the instructors. The application included a schematic of the school, a tuition enrollment form, tuition and payment policies, attendance policy, curriculum, and a student application form.

Shawonda Thomas did not appear at this meeting.

Mrs. Thompson asked if Ms. Thomas was opening a new school or if the school was an existing facility. She also asked if Ms. Thomas wanted to name the school Jolei's Hair Institute but teach nail technology. Ms. Thomas was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

MOTION

Mrs. Thompson made a motion the Board approve this school application. Mrs. Gilmer seconded the motion.

Following a brief discussion Mrs. Thompson withdrew her motion at this time.

MOTION

Mrs. Thompson made a motion the Board deny the application at this time. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

b. *Marlboro County High School*

On August 14, 2008 the Board received a cosmetology school application from Marlboro County High School. The application reflects Donna L. Ridges will be the instructor and contained a lay out of the class room and a curriculum. Ms. Ridges was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Donna Ridges did not appear at this meeting.

MOTION

Mrs. Thompson made a motion, seconded by Ms. Settles and unanimously carried, the Board approve the Marlboro County High School application.

c. *Trident Technical College*

On August 25, 2008 the Board received a cosmetology school application from Trident Technical College. The application reflects Trident Technical College wishes to expand their cosmetology program to a second location of 449 Trolley Road, Summerville, South Carolina. Orby Renee Cotton will be the instructor at the Trolley Road location. The school would like to offer the cosmetology program at the Summerville location in January 2009. The application included a floor plan of the classroom and the curriculum. Ms. Ott was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Ruth Ott appeared before the Board at this time.

MOTION

Mrs. Gilmer made a motion, seconded by Mrs. Thompson and unanimously carried, the Board approve this school application

d. *Virginia College*

On August 19, 2008 the Board received a cosmetology school application from Virginia College. The application reflects the school would be located in Greenville, South Carolina and that Sheila E. Williams would be the instructor. The application included a floor plan, a bond, power of attorney, Ms. Williams' resume, and an academic credit analysis. Virginia College was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that a representative appear to answer questions from the Board.

Dr. Carolyn Brightham, Mr. Paul Wright and Ms. Sheila Williams appeared before the Board at this time. Mr. Wright explained the average grade of the science of cosmetology and esthetics and the practice of cosmetology and esthetics

MOTION

Mrs. Gilmer made a motion the Board approve this school application. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

10. Approval of School Instructor – Greenville Tech

On August 11, 2008 the Board received a letter from Mary Rock of Greenville Technical College seeking the Board's approval to allow Jim Bennett teach the theory portion of the salon business cosmetology course offered at the school. He would be teaching this portion of the program Tuesday evenings, August 19, 2008 through December 2, 2008. Ms. Rock was

notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Mary Rock appeared before the Board at this time.

MOTION

Mrs. Webb made a motion, seconded by Mrs. Thompson and unanimously carried, the Board approve Jim Bennett as a school instructor.

11. Approval of Revised Student Enrollment Contract – Columbia Academy of Cosmetology

On August 22, 2008 the Board received a revised student enrollment contract from the Columbia Academy of Cosmetology for the Board's review and approval. Dr. Abene was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that he appear to answer questions from the Board.

Dr. Robert Abene appeared before the Board at this time.

MOTION

Ms. Settles made a motion the Board approve the revised student enrollment contract from the Columbia Academy of Cosmetology. Mrs. Webb seconded the motion, which carried unanimously.

12. Approval of Methods of Teaching Instructors

a. Lynda Marshall

On July 23, 2008 the Board received a letter from Lynda Marshall seeking the Board's approval to instruct the Teaching Methodology class. Ms. Marshall included her resume with her letter. Ms. Marshall was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Lynda Marshall did not appear during this meeting.

MOTION

Mrs. Webb made a motion, seconded by Mrs. Thompson and unanimously carried, the Board deny Ms. Marshall as a methods of teaching instructor because she does not have a master's degree nor does she have the expertise in the field.

b. Christa B. Sanders

In a letter dated August 13, 2008 Christa Sanders is seeking the Board's approval to offer the Methods of Teaching course for cosmetology instructor training. Ms. Sanders included her resume, references, a copy of her Bachelor of Science Degree in Business Education, and a copy of her instructor's license with the letter. Ms. Sanders was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Christa Sanders appeared before the Board at this time.

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Hampton-Furtick and unanimously carried, the Board approve Ms. Sanders as a methods of teaching instructor.

c. *Renee Bell (Nails, Skin and Hair of America, LLC)*

On August 28, 2008 the Board received a letter from Chesley Phillips of Nails, Skin and Hair of America seeking the Board's approval of Renee Bell as a Methods of Teaching Instructor. Ms. Phillips included Ms. Bell's resume with her letter. Staff notified Chesley Phillips by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Renee Bell was not present for the meeting although Chesley Phillips was present for the meeting.

MOTION

Mrs. Thompson made a motion the Board approve Ms. Bell as a continuing education instructor. Mrs. Webb seconded the motion, which carried unanimously.

13. Approval of Continuing Education Instructors

a. *Peggy Haynes – ACSP*

b. *Tamie Stevens – ACSP*

On July 23, 2008 the Board received a letter from Catherine Stabler of ACSP seeking the Board's approval of Tammie Stevens as an approved instructor for ACSP. On August 19, 2008 the Board received a letter from Ms. Stabler requesting Board approval of Peggy Haynes as an approved instructor for ACSP. Ms. Stabler was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Catherine Stabler appeared before the Board at this time.

MOTION

Mrs. Hampton-Furtick made a motion, seconded by Mrs. Thompson and unanimously carried, the Board approve Peggy Haynes and Tamie Stevens as continuing education instructors.

c. *SC Professional Barber and Cosmetology Association, Inc.*

On July 9, 2008 the Board received a letter from Jacqueline Golden of the SC Professional Barber and Cosmetology Association seeking approval of Pamela Cassels and Denise Turner as instructors. Ms. Golden was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Jacqueline Golden appeared before the Board at this time. Mrs. Golden stated she mailed a letter dated August 28, 2008 to staff as well as sent an email to Mr. Jones regarding the approval of a third instructor.

Mr. Jones stated there was not enough time to add the third instructor to the agenda. He recommended the Board approve the third instructor contingent upon verification of the third instructor having a South Carolina licensure.

MOTION

Mrs. Webb made a motion to approve Pamela Cassels and Denise Turner as instructors. Mrs. Thompson seconded the motion, which carried unanimously.

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Webb and unanimously carried, the Board approve Sharon Mantooth as an instructor pending verification of Ms. Mantooth having a South Carolina license.

14. Approval of Change of Location – SC Professional Barber and Cosmetology Association, Inc.

On July 9, 2008 the Board received a letter from Jacqueline Golden of the SC Professional Barber and Cosmetology Association seeking approval of a location change for attendees for Furman University and Daniel Morgan Career Center. Mrs. Golden was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Jacqueline Golden appeared before the Board at this time. She stated the location was approved during the May 2008 meeting. She further stated she was informing the Board of the capacity of each location.

15. Approval of Continuing Education Instructor – Palmetto Professionals of Cosmetology

The Board received a request from Palmetto Professionals of Cosmetology seeking the Board's approval to change an instructor for the November 2-3, 2008 continuing education course to be held in Charleston. The association is asking the Board to approve Carlos Valenzuela as the instructor. Mr. Lacy was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that he appear to answer questions from the Board.

Jay Lacy appeared before the Board at this time.

MOTION

Mrs. Thompson made a motion the Board Carlos Valenzuela as a continuing education instructor for the November 2-3, 2008 continuing education course. Mrs. Gilmer seconded the motion, which carried unanimously.

16. Approval of Addition to Continuing Education Class – Lacy Cosmetology School

On September 2, 2008 the Board received an email from Lacy Cosmetology School seeking the Board's approval to hold include nail technicians in a continuing education class scheduled to be held on October 12, 2008 at the Aiken school location. Additional documentation sent with the email shows Dawn Lacy as the instructor and included an agenda for the class. The Board previously approved the continuing education class for cosmetologists and estheticians. Mr. Lacy was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that he appear to answer questions from the Board.

Jay Lacy appeared before the Board at this time.

MOTION

Mrs. Webb made a motion, seconded by Mrs. Gilmer and unanimously carried, the Board approve Mr. Lacy's request to add nail technicians to the October 12, 2008 continuing education class.

17. Approval of Continuing Education Guest Speaker – ACSP

On August 8, 2008 the Board received a letter from Catherine Stabler of ACSP seeking the Board's approval of A. J. DiPaolo as a guest speaker during a continuing education class. Ms. Stabler included Mr. DiPaolo's resume as well as an approved agenda for the continuing education course. Ms. Stabler was notified by letter dated August 29, 2008 the Board would be

discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Catherine Stabler appeared before the Board at this time and answered questions from the Board members.

MOTION

Mrs. Webb made a motion the Board approve A. J. DiPaolo as a guest speaker during a continuing education class. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

18. Approval of Continuing Education Instructors – Carolina College of Hair Design

On August 21, 2008 the Board received an email from Ken Lochridge of Carolina College of Hair Design seeking the Board's approval of Rebecca L. Hecht, Holly Moore, and Donna Campbell as additional artists for his continuing education classes. Mr. Lochridge was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that he appear to answer questions from the Board.

Ken Lochridge appeared before the Board at this time.

a. *Rebecca L. Hecht*

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Webb and unanimously carried, the Board approve Rebecca Hecht as a continuing education instructor for Carolina College of Hair Design.

b. *Holly Moore*

MOTION

Mrs. Hampton-Furtick made a motion the Board approve Holly C. Moore as a continuing education instructor for Carolina College of Hair Design. Mrs. Thompson seconded the motion, which carried unanimously.

c. *Donna M. Campbell*

MOTION

Mrs. Thompson made a motion, seconded by Mrs. Webb and unanimously carried, the Board approve Donna M. Campbell as a continuing education instructor for Carolina College of Hair Design.

19. Approval of New Instructors, New Contact Persons and New Monitors and Registrars – South Carolina Massage and Esthetics Institute

In a letter dated August 26, 2008 Linda Beach of the South Carolina Massage & Esthetics Institute is seeking the Board's approval of new instructors, new contact persons and new monitors and registrars for continuing education classes. Ms. Beach was notified by letter dated August 29, 2008 the Board would be discussing this matter during this meeting and asked that she appear to answer questions from the Board.

Linda Beach did not appear during this meeting.

MOTION

Mrs. Thompson made a motion the Board deny approval of new instructors, contact persons, monitors and registrars for South Carolina Massage and Esthetics Institute until further

information regarding these individuals is received. Ms. Settles seconded the motion, which carried unanimously.

Mrs. Thompson stated staff should contact USC and learn if a class was held by South Carolina Massage and Esthetics Institute.

20. PSI/Lasergrade, PCS - Theory Examination Software/Site Enhancements

Mrs. Kinley recused herself from participating in this discussion and turned the meeting over to Mrs. Thompson.

Suzanne Dailey of PSI appeared before the Board at this time. She stated Lasergrade was purchased by PSI in 2007. She went on to say the company now has software enhancements which can now be offered to the Board for the theory examination in the testing centers. She further stated a photograph of the candidate can be taken upon entry of the testing facility and would appear on the candidate's score report. She noted an added security measure is that the photograph would appear on the score report, which can be reprinted for the Board's discussion should the Board require discussion for any reason.

Ms. Dailey stated another change which has taken place in the new organization is company owned testing owned facilities throughout the country. She further stated these facilities are designated testing centers which are staffed by PSI employees and conduct testing only. She noted there 10 to 15 seats in each testing facility. She said testing facilities are located in Beaufort, Charleston, Columbia, Greenville, and Myrtle Beach. She also stated the company can add the Charlotte, North Carolina location at a later time since it is near to the South Carolina state line. She noted the locations are higher levels of testing than what the Board has been previously utilizing.

Ms. Dailey stated PSI has worked with PSC on the enhanced software and, should the Board choose to move forward with the enhancements, would launch the enhancements around December 1, 2008. She noted the company would suspend scheduling of candidates for approximately ten days prior to the launch which would allow the company to move the existing candidates in the system to the new platform and new location and notify the candidates with all of the necessary information. She noted the company may add the third party locations which the Board has previously utilized. She stated there is no additional cost to the candidates.

Ms. Golden stated her facility had been a third party testing location prior to Lasergrade being purchased by PSI. She asked the Board discover how many third party testing sites would remain and how these sites would be affected. She noted her facility would be affected financially.

Ms. Dailey stated no third party testing facilities would be used at this time.

Mrs. Thompson stated when the Board made the decision to utilize PCS, and later LaserGrade, there was no promise of third party testing. She further stated the Board contracted with PCS and all the Board specified was that there be an adequate number of testing facilities. She noted as long as the company is honoring its contractual agreement it is out of the Board's hands and the Board cannot specify the number of testing facilities or where testing facilities are located.

It was noted during the discussion that the national council has an exclusivity contract with PSI for the theory contract. PSI is the sole provider and its contract with the Board states it can

deliver only NIC exams and can only use NIC approved exam vendors. In this instance only CVT providers can be used and the Board does not get involved with that aspect.

MOTION

Mrs. Webb made a motion the Board approve the new software. Mrs. Gilmer seconded the motion. Discussion ensued. The motion carried unanimously.

Mrs. Thompson turned the meeting back over to Mrs. Kinley at this time.

Board Member Reports

Delores Gilmer

Mrs. Gilmer attended the final inspection of Trident Technical College. She did not have the reciprocity report.

Ruth Settles

Ms. Settles had no report.

Melanie Thompson

Mrs. Thompson monitored a continuing education course for Horry-Georgetown Technical College on August 10, 2008. She noted there were problems which have now been resolved. She met with Horry-Georgetown Technical College in regard to the problems and learned there was miscommunication within the technical school program. The school did not understand when the packets were submitted for approval that the instructor for each class was the individual who actually wrote the lesson plan as well as being the instructor for a particular class. The instructor for the August 10, 2008 class had to teach a lesson plan she knew nothing about. She stated the instructor was not an esthetician; however this class was an esthetics class. She noted the term 'medical esthetician' was used a lot.

On August 11, 2008 Mrs. Thompson monitored a continuing education class sponsored by the South Carolina Esthetics Association. She noted the monitor for that class did not show for the class. She was unable to attend the afternoon portion of the class due to a family emergency and does not know if the monitor appeared for the afternoon portion of the class. She further stated she was listed as the monitor of the class when the reports came out. She asked that this situation be addressed during the next meeting. She also noted the instructor used handouts which may or may not have been previously approved.

On August 13, 2008 she conducted a final inspection on the nail technology program at Horry-Georgetown Technical College, Myrtle Beach campus with Mr. George Barr. She stated the Board may see this matter again as the school may change the location of the room again.

Mr. Jones stated he received documentation regarding a change on September 4, 2008. He informed the school the documentation was received too late to appear on the agenda for this meeting and that it would appear on the agenda for the November 11, 2008 meeting.

Katherine Webb

In July 2008 Mrs. Webb was supposed to have monitored the practical exam, however, she could not monitor that exam due to a family matter. She was going to monitor a continuing education class; however, she was unable to monitor that class due to illness.

Michelle Hampton-Furtick

Mrs. Hampton-Furtick conducted a final inspection on Aiken Technical College on August 19, 2008. She noted Aiken Technical College students may clock in with their school badge or manually. She went on to say the school is using individually wrapped disposable manicuring kits to use on patrons and that the cost of each kit is \$1.00. She conducted final inspections on the Academy of Cosmetology – Columbia Branch, the South Carolina Massage and Esthetics Institute, and Miller Motte Tech.

Public Comments

Ken Lochridge asked that the next meeting held in Greenville be held at another location.

Ruth Ott thanked the Board for meeting in Greenville.

Chesley Phillips asked the Board if an instructor is pre-approved to teach in other programs could be used on an emergency situation without notification to the Board. Mrs. Kinley replied affirmatively; however, she would need to notify of this matter the Board after the class was held.

Mrs. Phillips stated she was contacted by an individual who has failed the Methods of Teaching exam on two occasions and asked the Board if that individual must obtain 50 hours of methods of teaching course prior to taking the exam again. Mrs. Thompson asked if the individual failed the instructor license exam. Mrs. Phillips replied affirmatively. Mrs. Thompson stated the individual must take 50 hours of the instructor training program, not the methods of teaching course.

Mr. Jones stated in previous discussions between the Board and Mrs. Shuler an individual who has to repeat hours relating to the methods of teaching exam should obtain 25 hours of remedial work if the person failed the theory exam.

Mrs. Dantzler stated the regulations regarding instructors state an applicant who fails either part of the exam more than twice shall be required to obtain additional training in the part failed and submit proof prior to taking exam again. She went on to say the individual and her instructor must determine what aspects of the exam must be retrained and submit proof of remedial work with an application.

Mrs. Kinley stated the individual may enroll in Nails, Skin and Hair of America if she so desires.

Mrs. Phillips stated as the founder and CEO of Nails, Skin and Hair of America she teaches over 70 quality continuing education classes a year. She further stated the problems with World Beauty School have been addressed and will not occur again. She holds herself responsible for class Mrs. Kinley attended and has put measures in place to ensure it would not happen again.

Executive Session

MOTION

Mrs. Thompson made a motion the Board enter executive session. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

Return to Public Session

Mrs. Kinley stated no official action was taken during executive session.

MOTION

Mrs. Hampton-Furtick made a motion, seconded by Mrs. Gilmer and unanimously carried, the Board approve the Palmetto Beauty School final inspection, nail technology course and the instructor training program pending receipt of the name change from college to school.

Mr. Conrad presented the Board with the information regarding the name change from college to school from the Secretary of State's Office.

Adjournment

MOTION

There being no further business to be discussed at this time, Mrs. Thompson made a motion the meeting be adjourned. Mrs. Hampton-Furtick seconded the motion, which carried unanimously.

The September 8, 2008 meeting of the S.C. Board of Cosmetology adjourned at 1:30 p.m.

REVISED AGENDA
South Carolina Board of Cosmetology
Board Meeting
10:00 a.m., September 8, 2008
Greenville Technical College
Engineering Technology Building, Room ET 142
506 South Pleasantburg Drive
Greenville, South Carolina

Meeting Called to Order - Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Pledge of Allegiance

Rules of the Meeting Read by the Chairman

Introduction of Board Members and All Other Persons Attending

Approval of Excused Absences

Approval of the July 14, 2008 Meeting Minutes

Approval of Agenda

Chairman's Remarks – Rosanne Kinley

Administrator's Remarks, For Information – Eddie Jones

Advisory Opinions, If Needed, Office of General Counsel
Legislative Update, If Needed, Legislative Liaison Office

Number of Inspections
Number of Open Complaint Cases

Unfinished Business

(Yellow)

21. Approval of Final Inspection - Palmetto Beauty College
22. Approval of Nail Technology Course - Palmetto Beauty College
23. Approval of Instructor Training Program – Palmetto Beauty College
24. Approval of Cosmetology School
 - a. Paul Mitchell The School Columbia

New Business

(Green)

25. Approval of August 4, 2008 and August 25, 2008 DRC Reports
26. Approval of August 20, 2008 IRC Report
27. Approval of the South Spa and Salon Show
28. Approval of Final School Inspections
 - a. Academy of Cosmetology – Columbia Branch
 - b. Aiken Technical College
 - c. Central Carolina Technical College
 - d. Columbia Academy of Cosmetology

- e. Horry-Georgetown Tech
- f. Irmo High School
- g. Miller Motte Tech
- h. South Carolina Massage
- i. Trident Technical College – Palmer Campus
- 29. Approval of Cosmetology School Applications
 - a. Jolei's Hair Institute, LLC
 - b. Marlboro County High School
 - c. Trident Technical College
 - d. Virginia College
- 30. Approval of School Instructor – Greenville Tech
- 31. Approval of Revised Student Enrollment Contract – Columbia Academy of Cosmetology
- 32. Approval of Methods of Teaching Instructors
 - a. Lynda Marshall
 - b. Christa B. Sanders
 - c. Renee Bell (Nails, Skin and Hair of America, LLC)
- 33. Approval of Continuing Education Instructors
 - a. Peggy Haynes – ACSP
 - b. Tamie Stevens - ACSP
 - c. SC Professional Barber and Cosmetology Association, Inc.
- 34. Approval of Change of Location – SC Professional Barber and Cosmetology Association, Inc.
- 35. Approval of Continuing Education Instructor – Palmetto Professionals of Cosmetology
- 36. Approval of Addition to Continuing Education Class – Lacy Cosmetology School
- 37. Approval of Continuing Education Guest Speaker – ACSP
- 38. Approval of Continuing Education Instructors – Carolina College of Hair Design
 - a. Rebecca L. Hecht
 - b. Holly Moore
 - c. Donna M. Campbell
- 39. Approval of New Instructors, New Contact Persons and New Monitors and Registrars – South Carolina Massage and Esthetics Institute
- 40. PSI/Lasergrade, PCS - Theory Examination Software/Site Enhancements

Board Member Reports

Public Comments

Executive Session

Return to Public Session

Adjournment

The next meeting of the S.C. Board of Cosmetology is scheduled for November 10, 2008.