

SOUTH CAROLINA DOES NOT HAVE A RECIPROCAL AGREEMENT WITH ANY STATE; HOWEVER, WE ARE GLAD TO CONSIDER APPLICATIONS OF LICENSEES FROM OTHER STATES ON THE BASIS OF ENDORSEMENT

An applicant for licensure must hold a current, active and unrestricted license under the laws of another state before it can be considered on the basis of endorsement. All applicants must meet the licensure requirements that are currently in place in South Carolina at the time they make application. This includes both degree and coursework requirements and the required supervision hours. The educational requirements are outlined in the LPC application packet and the LMFT application packet.

As states differ in requirements for degrees and coursework, some applicants may need to take additional coursework in order to meet the South Carolina requirements. Post-licensure experience cannot be substituted for required coursework.

THE FOLLOWING MATERIALS MUST BE SUBMITTED TO BEGIN THE APPLICATION REVIEW AND LICENSURE PROCESS BY ENDORSEMENT:

1. **Application** must be complete, signed and notarized with a raised seal (if the applicant is not actually residing in South Carolina)
2. **Application fees.** This fee is non-refundable. Check or money order/cashiers check accepted only.
3. **Confirmation of Clinical Supervision form** should include all degrees held, any national credentials held, and staff/agency position OR contact your state's licensing board office to furnish proof of your supervised experience. The clinical supervisor(s) who supervised your professional experience in the general field of counseling/MFT therapy should sign this form.
4. **Proof of Supervisor's licensure** during time of your supervision/license verification must be provided on the qualified licensed mental health practitioner who provided the types of supervision. Please notify the Board if unusual circumstances exist.
5. **Notarized copy of your license** in the distant state
6. **Coursework descriptions** from the catalog for the year in which the courses were taken. (photocopies accepted). This is applicable for every course that is listed under each category of the application. These are often available through the university's library or registrar's office. Course syllabi are acceptable substitutes for catalog descriptions.

An official copy of your transcript(s); exam scores, and the Verification of Licensure are the **only** items that the Board will accept independently of other data:

1. **Official transcript(s)** must be sent directly to the Board by your institution(s) of learning or they can be submitted with your application, if they are in an officially sealed envelope from your school.
2. **Official examination score verification.** South Carolina requires either the National Counselor Examination or National Clinical Mental Health Counseling Examination for Professional Counselor licensure. Contact the NBCC examination department for more information at (336) 547-0607 or refer to <http://nbcc.org/scoreverifications>. Marriage and Family Therapist licensure requires the national Marital and Family Therapist Examination (MFT), a product of the Professional Examination Service of New York (PES). Official verification of your scores must be sent by PES. Contact PES at (212) 367-4389 or refer to www.proexam.org.
3. **Verification of Licensure** form must be completed by the state or jurisdiction in which you are licensed.

The South Carolina Licensure Board has contracted with the Center for Credentialing and Education, Inc. (CCE) to distribute LPC and LMFT application materials. CCE is authorized to accept completed applications and perform the application review and education credentialing. Once the education has been tentatively approved by CCE, the file will be forwarded to the SC Licensing Board for a final review of both the education and the supervision. Official notification for licensure will be issued by the SC Licensing Board.

All materials should be submitted to CCE, P O Box 77759, Greensboro, NC 27417-7759. Applicants should direct their questions to CCE at their toll free number (888) 817-8283. Questions regarding supervision should be directed to the South Carolina Licensing Board office at (803) 896-4658.