

## Board Information

### Board Members

Felicia L. Goins, D.D.S.  
Columbia, SC  
President

Thomas M. Dixon, D.M.D.  
Honea Path, SC  
Vice President

David W. Jones, D.M.D., M.H.S.  
Spartanburg, SC  
Secretary

Douglas J. Alterman, D.M.D.  
Charleston, SC

Charles F. Wade, D.M.D.  
Rock Hill, SC

John M. Whittington, D.M.D.  
Marion, SC

Sherie G. Williams, R.D.H.  
Greer, SC

Ms. Genie M. Duncan  
West Columbia, SC  
Public Member

### Board Staff

Veronica Reynolds, Administrator  
Carolyn Coats, Administrative Assistant  
Jan Meetze, Administrative Assistant

### Board Address and Contact Numbers

S.C. Board of Dentistry  
P. O. Box 11329 (29211-1329)  
110 Centerview Drive  
Columbia, SC (29210)

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Fax number: (803) 896-4719

[www.llr.state.sc.us/pol/dentistry](http://www.llr.state.sc.us/pol/dentistry)

### Board Meeting Dates

April 26, 2010  
July 16, 2010  
October 15, 2010

## Examinations Information

### General Dentistry Examination

The South Carolina Board of Dentistry accepts the results of the Southern Regional Dental Testing Agency, Inc. (SRTA) (effective 1/1/06), the American Dental Licensing Examination (ADLEX) administered by Central Regional Dental Testing Services, Inc. (CRDTS), and North East Regional Board of Dental Examiners (NERB) (effective 1/1/06).

For more information, visit their Web sites at:

- [www.SRTA.org](http://www.SRTA.org)
- [www.CRDTS.org](http://www.CRDTS.org)
- [www.NERB.org](http://www.NERB.org)



### Dental Hygiene Examination

The South Carolina Board of Dentistry accepts the results of the Southern Regional Dental Testing Agency, Inc. (SRTA) (effective 1/1/07), the American Dental Hygiene Licensing Examination (ADHLEX) administered by Central Regional Dental Testing Services, Inc. (CRDTS), and North East Regional Board of Dental Examiners (NERB) (effective 2/24/06).

For more information, visit their Web sites at:

- [www.SRTA.org](http://www.SRTA.org)
- [www.CRDTS.org](http://www.CRDTS.org)
- [www.NERB.org](http://www.NERB.org)

### Specialty Board Examination

The South Carolina Specialty Board Examinations are administered twice per year at the Board office. For more information, contact the Board office at (803) 896-4665.

Next Exam Date: July 23, 2010

Deadline Date: June 23, 2010

### Dental Technician Examination

The South Carolina Dental Technician Examination is a written exam administered at the Board office. For more information, contact the Board office at (803) 896-4665.

### Volunteer Dental Examination

For information, contact the Board office at (803) 896-4665.

### Infiltration Anesthesia Certification Examination for Dental Hygienists

The South Carolina Infiltration Anesthesia Certification Examination for Dental Hygienists is a written examination administered four times per year at the Board office. For more information, contact the Board office at (803) 896-4665. Applications must be received at this office no later than fourteen (14) days prior to examination.

Exam Dates:

- 5/20/2010
- 8/19/2010
- 11/4/2010

## Just a reminder!

All licenses will expire on December 31, 2010. It is illegal to practice dentistry or dental hygiene with an expired license. Official notifications to renew licenses will be mailed in October 2010. Dentists, at the time of renewal, must have the required 28 continuing education hours and dental hygienists must have the required 14 continuing education hours.

During the renewal period, you will be asked a series of questions to include whether you have been arrested, convicted or received a Board sanction since your last renewal.

It is important that you respond to each question.

If you have an address change, please notify the Board or go online to update your address. Hyperlink to change of address

[Renewing your license online is the fastest way.](#)



## All Employers Must Comply with S.C. Immigration Act by July 1, 2010



The “South Carolina Illegal Immigration Reform Act” that was signed into law by Governor Mark Sanford on June 4, 2008 will soon be applicable to all businesses in South Carolina regardless of the number of employees.

Compliance with this law began July 1, 2009, for private employers who employ 100 or more employees. For private employers who employ less than 100 employees, the compliance date is July 1, 2010.

The law requires all employers to verify the legal status of new employees and prohibits employment of any worker who is not legally in this country and authorized to work.

The South Carolina Department of Labor, Licensing and Regulation’s Office of Immigrant Worker Compliance is charged with investigating complaints and conducting random audits of private employers to assure compliance. Failure to comply can result in severe monetary penalties and revocation of an employer’s right to operate their business.

During the first year, LLR investigators found that most large employers (more than 100 workers) were in compliance with the law. When violations were found they generally were because

- employers who were using E-Verify to verify their employees, did not do so within the five-day time-frame required by the law.
- employers who were using driver’s licenses to verify employees, did so using a driver’s license from a state not on the approved list.

For more information on the law, visit [www.llronline.com/immigration/](http://www.llronline.com/immigration/).

## Orders and Board Actions

Final disciplinary actions taken by the Board since publication of the last newsletter may be viewed on the Board’s Web site. While the Board staff makes every effort to include all final actions, some may have inadvertently been omitted.

For more information, visit [www.llronline.com/POL/Dentistry/index.asp?file=FinalOrders.htm](http://www.llronline.com/POL/Dentistry/index.asp?file=FinalOrders.htm).



# Frequently Asked Questions

**Q.** How do I know if a continuing education course I want to attend is accepted in South Carolina?

**A.** The Board does not approve individual courses or content. Board Regulation 39-5.F. (4) lists sponsoring organizations the Board has approved, such as the ADA and AGD, which do not have to receive prior approval from the Board. If you have questions about course sponsorship or course approval, you will need to contact the course provider to ascertain sponsorship. Study clubs and local societies or associations are approved CE sponsors, provided a form of verification of the CE course name, date, instructor and hours is provided. Correspondence and home-study courses are approved, provided a post-test is successfully completed and a certificate of completion is obtained. One credit hour of CE is earned for each one contact hour of instruction.

**Q.** What is the CPR requirement for dental and dental hygiene licensure renewal?

**A.** Dentists and dental hygienists are required to complete an approved CPR course, adult/child CPR, one or two-person depending on the needs of the particular office, once every three years. Courses approved by the Board include:

- American Red Cross “Community CPR”
- American Red Cross “CPR for the Professional Rescuer”
- American Heart Association “Heartsaver CPR”
- American Heart Association “BLS Healthcare Provider”

**Q.** How long must a dentist retain patient records?

**A.** In accordance with 40-15-83, dentists shall retain their patient records for at least five years. These minimum recordkeeping periods begin to run from the last date of treatment. After these minimum recordkeeping periods, the records may be destroyed. If a dentist is employed by a

corporation or another dentist, the corporation or employing dentist is responsible for maintaining the patient records for a period of five years. The practicing dentist shall have access to these patient records during that period. However, a dentist who works in a nonprofit dental clinic operated solely for the benefit of poor and indigent persons is not required to maintain records for patients seen in that setting. The owner or operator of a nonprofit dental clinic, for at least five years, shall retain patient records for persons treated at the clinic.

**Q.** Can a patient be legally charged for copies of their records and x-rays?

**A.** Board Regulation 39-11, Ethics (1-B), states, “Upon request of a patient or another dental practitioner, dentists shall provide any information that will be beneficial for the future treatment of that patient.” Further, in accordance with Board policy, dental records are the property of the dentist who performs the dental service; however, a patient who requests his/her records shall have access to such records. Copies of patient records and/or x-rays, or summaries thereof, must be made available to the patient and/or new dentist upon submission of a written release authorization, in a reasonable manner and upon reasonable costs associated with providing such record. This obligation exists whether or not the patient’s account is paid in full.

**Q.** Can a dental practice be owned by a non-dentist?

**A.** Corporations and individuals who are not dentists can own a dental practice. However, owners of dental practices who are not dentists cannot interfere with the professional judgment of the dentist working in that practice. Dental practice ownerships are held to the same standard of care as dental-owned practices.

The minutes from Board meetings can be found on the Board’s Web site at [www.llr.state.sc.us/pol/dentistry](http://www.llr.state.sc.us/pol/dentistry) after approval by the Board.

## Services Available Online

The following services are available online 24 hours a day, seven days per week at [www.llr.state.sc.us/pol/dentistry](http://www.llr.state.sc.us/pol/dentistry) :

- Change of Address
- License Verification Request
- Check Status of Application
- Licensee Lookup



# Board Policy on Botox/Other Injectables

## SOUTH CAROLINA BOARD OF DENTISTRY POLICY

### BOTOX AND OTHER INJECTABLES

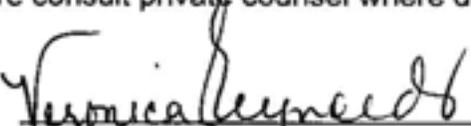
In accordance with Section 1-23-40 of the 1976 Code of Laws of South Carolina, as amended, notice is hereby given that the State Board of Dentistry has adopted the following statement as guidance for dentists in the practice of dentistry under the South Carolina Dental Practice Act, Regulations and the Principles of Ethics as adopted by the Board.

Because treatments by injection involve the destruction of human tissue, and because the proper use of injection devices requires specialized training, this procedure may be performed by a dentist properly licensed in South Carolina subject to certain restrictions. The injection of Botox and other injectables should only be performed by a dentist licensed in South Carolina in accordance with the following criteria:

1. The informed consent of the patient must be obtained and documented and a record of treatment in accordance with the Dental Practice Act must be created.
2. A bona fide dentist-patient relationship must be established.
3. The procedure should be performed only in an appropriate clinical setting that ensures resuscitative capabilities and sterility.
4. The dentist must remain on-site and be immediately available for any problems that may occur. The dentist must perform and otherwise direct the course of the patient's treatment.
5. Procedures of this nature are limited to the perioral area.
6. The licensee must provide documentation acceptable to the Board as to the licensee's training, education, credentials and qualifications before undertaking to perform procedures of this nature.
7. Procedures of this nature must be for a dental purpose.
8. Procedures of this nature may be performed by a licensed general dentist
9. Procedures of this nature are defined as being limited to the injection of resorbable materials only.
10. Licensees performing procedures of this nature are subject to all provisions of the Dental Practice Act, Regulations and policies of the Board.

Protection of the public and the safety of the patient is the responsibility of the dentist. Patient protection is paramount. Although a dentist who conducts himself/herself in accordance with this policy may avoid disciplinary action by the Board of Dentistry, he or she may still face civil liability under some circumstances, and should therefore consult private counsel where doubt exists as to what actions are appropriate.

Date 8/20/09

  
Veronica Reynolds, Administrator