

## Frequently Asked Examination Questions

### 1. How often are exams given and where are they held?

A. The PE exam and the PS exam are given twice a year in April and October, in Columbia, South Carolina.

The Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) are computer-based exams, given year-round at approved Pearson VUE testing centers located in major cities throughout the country.

### 2. What is the South Carolina Board of Engineers and Surveyors exam application deadline?

A. December 15th is the deadline for submitting PE and PS applications to the Board for the April exam. June 15th is the deadline for submitting PE and PS applications to the Board for the October exam.

Candidates wishing to take the FE and FS exams should apply **directly** with NCEES. There is NO application to file with the Board office to take the FE and FS exams.

### 3. What are the exam fees?

A. Examination fees are determined by and should be paid to [NCEES Exam Administration Services](#).

### 4. Where can I get study materials to help me prepare for the exam?

A. Contact [NCEES Exam Administration Services](#).

### 5. Once I submit an application to the Board, how long does it take to process?

A. Please allow 3-4 weeks for processing the PE and PS applications, Board review, and notification to you.

### 6. Once I am approved by the Board to sit for the PE or PS exam, how do I pay for it?

A. We will send you instructions and the NCEES website for registering and paying for the exam. You should not register for it until the Board approves you to sit for the examination.

### 7. What should I do if I have a foreign degree or a non-ABET/TAC accredited degree?

A. You must have an education evaluation. The education evaluation cost is \$200 and you will need to have an official copy of all of your transcripts forwarded to the Board office. Please allow 3 – 4 weeks for this process.

**8. Once I have passed the Fundamentals of Engineering Exam, how do I get an EIT card?**

A. You may apply for EIT Certification at the link below: <http://www.llr.state.sc.us/POL/Engineers/index.asp?file=pub.htm>. Official transcripts are required and must be sent directly to the Board office in an envelope sealed by the Registrar's Office. Upon receipt and approval of your online application and official transcripts, the EIT certification card will be mailed.

**9. How do I register to retake the PE or PS examination?**

A. Please email [contact.engls@llr.sc.gov](mailto:contact.engls@llr.sc.gov) with your request to retake the PE or PS exam. Please include your full name the last four of your social security number, your birth date, current address and the approximate date you last took the exam. Candidates failing the same topical examination two times must complete a *Certificate of Study Form*, [http://www.llr.state.sc.us/POL/Engineers/Applications/Certificate\\_of\\_Study.pdf](http://www.llr.state.sc.us/POL/Engineers/Applications/Certificate_of_Study.pdf). You will receive notice from the Board office once your request has been processed, and then you may contact NCEES to reschedule the exam.

**10. How do I register to retake the FE or FS examination?**

A. Contact NCEES directly, [www.ncees.org](http://www.ncees.org) to reschedule the exam.