

**MINUTES**  
**SC Board of Landscape Architectural Examiners**  
**Board Meeting**  
**10:00 a.m., February 20, 2013**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

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**Call to Order and Introduction of Board Members and All Other Persons Attending**

Chairman J. Parks McLeod, PLA, called the meeting to order at 10:03 a.m. Board members present included John A. Tarkany, PLA, Vice-Chairman; Laura G. Dukes, PLA; and Christopher S. Thompson, PLA.

Other persons attending included: Jan B. Simpson, Administrator; Sherri F. Moorner, Program Assistant, Sheridon Spoon, Legal; and Jill Vickers, Creel Court Reporting.

Barret D. Anderson was excused due to illness.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the October 17, 2012 meeting. There were none.

**MOTION:** To approve the minutes of the October 17, 2012 meeting. Thompson/McLeod/approve.

**Approval of Agenda**

Mr. McLeod asked for proposed changes to the agenda for the February 20, 2013 meeting. There were none.

**Introduction of Holly Pisarik to Board**

Holly Pisarik, Director of the SC Department of Labor, Licensing and Regulation, introduced herself to the Board.

**New Business**

1. The Board discussed administrative and board member travel.

**MOTION:** To approve staff as necessary to attend meetings throughout the year as funding allows. Dukes/Thompson/approve.

**MOTION:** To approve board members as necessary to attend meetings throughout the year as funding allows. Dukes/Thompson/approve.

2. Mrs. Moorer told the Board that Howell Beach, PLA, has announced his retirement and is letting his license lapse. Therefore, he is not eligible to serve as a professional IRC member. The Board suggested David Lycke, PLA; Mike Nation, PLA; Morgan Grimball, PLA; Lee Gastley, PLA; and William Renninger, PLA so serve as the professional member on the IRC.
3. The board discussed approving candidates that apply through the requirement in §40-28-30(B)(2). They instructed Mrs. Moorer to post applications from individuals applying through this method to the secure website and ask one Board member to review the application.
4. Ms. Simpson reminded the Board members to file their statement of economic interest with the SC Ethics Commission by the April 15, 2013, deadline. Mrs. Moorer told the Board that a booklet provided by the Ethics Commission is available on the secure website to assist them in filing the report.

### **Staff Reports**

1. Mrs. Moorer reported that there is one active case in OIE. There has been no change since the last meeting.
2. Mrs. Moorer reported that there is one case pending in OGC. There has been no change since the last meeting.
3. Mrs. Moorer reported that there are currently 837 active licenses for the program. There are 44 LARE candidates, 152 firms, and 641 individual licensed. A list of licenses issued at the staff level was distributed to the Board members. There have been 580 licensed renewed online.
4. Mrs. Moorer told the Board that renewals will close on March 31, 2013. Continuing education audits will begin in mid-April. Chris Thompson volunteered to assist with the continuing education audits.
5. Mrs. Moorer distributed financial reports for October 2012 – January 2013, to the Board. The program had a cash balance of \$241,478.56 as of January 31, 2013.
6. Mrs. Moorer told the Board that the CLARB Spring Meeting will be held in Scottsdale, Arizona on March 1-2, 2013. Mr. Tarkany, Mr. Thompson, and Mrs. Moorer will attend the meeting. Mrs. Moorer will attend the MBE Exchange on February 28, 2013.

### **Board Member Reports**

1. Mr. Tarkany's term as Region 3 director will end at the CLARB Annual Meeting (scheduled for September 26-28, 2013). CLARB is seeking candidates for the Region 3 alternate director and Region 3 director positions. Mr. Tarkany is planning to run for Treasurer. Mr. Tarkany reported that he has notified the Governor's office of his interest in serving another term on the Board.

2. Mrs. Dukes reported that the exam writing committee met in January 2013. The computer based exam for the vignette sections was administered in December 2012, and went well. All four sections of the exam will be administered through computer based testing in April 2013.

**Notice of Next Meeting**

The next meeting of the SC Board of Landscape Architectural Examiners will be held on Wednesday, May 22, 2013 at 10 a.m. at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC.

There being no further business:

**MOTION:** To adjourn. Tarkany/Dukes/approved.

The meeting adjourned at 10:56 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant