

MINUTES
South Carolina Board of Landscape Architectural Examiners
Board Meeting
10:00 A.M., April 13, 2011
Synergy Business Park
110 Centerview Drive, Kingstree Building, Room 204
Columbia, SC

Call to Order and Introduction of Board Members and All Other Persons Attending

Chairman Morgan Grimball, LA called the meeting to order at 10:06 a.m. Board members present were J. Parks McLeod, LA; John A. Tarkany, LA; Laura G. Dukes, LA; and Barret D. Anderson, LA.

Other Persons attending included: Chris Thompson, LA; Jan B. Simpson, Administrator; Christa Bell, Division of Legal Services; Steve Freshley, Investigator; and Sherri F. Moorer, Program Assistant.

Statement of Public Notice

Mr. Grimball stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of Minutes

Mr. Grimball asked for proposed changes to the minutes for the January 19, 2011, meeting. Ms. Dukes noted three typos in item 6f.

Motion: To approve the minutes of the January 19, 2011, meeting with appropriate corrections. McLeod/Tarkany/Approved.

Approval of Agenda

Mr. Grimball asked for proposed changes to the agenda. There were none.

Motion: To approve the agenda for the April 13, 2011, meeting. McLeod/Grimball/Approved.

Hearings

There were no hearings for this meeting.

Application Reviews

Motion: To approve the following individuals for licensure. Dukes/McLeod/Approved:

Christopher Ryan Fortner – via CLARB Certification
Andrew J. Majsztrik – via reciprocity with Georgia
Stanley Norman Williams – reinstatement of lapsed license.
Merrick & Company – Certificate of Authorization

Ms. Dukes asked how to handle the application for PLaCE Studio of PM Blough, Inc. The Certificate of Authority is issued to PM Blough, but they are doing business as Place Studios of PM Blough, Inc. in SC.

Ms. Simpson called the SC Secretary of State. They indicated that the State does not register "dba" names. The Board can register firms under "dba" names but we need to note their official name in the database.

Motion: To approve PLaCE Studios of PM Blough, Inc. pending correction of the firm name on the application. Tarkany/Anderson/Approved.

Reports

Board Member Report – John Tarkany

Mr. Tarkany gave a report from the CLARB Regional Meeting, held in Denver, Colorado on February 24-27, 2011. The focus of this meeting was the definition of welfare. This definition gives an overview of how the work of landscape architects affects the environment and the community. A Foundation Paper on Landscape Architecture and Public Welfare, by Erin Research Inc for CLARB, is available through CLARB's website at <https://www.clarb.org/CLARBDocuments/Public%20Welfare%20FINAL.pdf>.

The CLARB Annual Meeting will be held in Chicago, Illinois on September 15-17, 2011. Mr. Tarkany is nominated for election as CLARB Region III Director at this meeting.

Legislative Report – Sherri Moorer

Mrs. Moorer reported that the proposed landscape architect regulations are currently residing in the Senate and the House, with a May 21, 2011, time-out date.

Mrs. Moorer provided copies of other bills of interest to the Board:

S.775 provides a 10 day grace period on license renewals. This bill is referred to the Committee on Labor, Commerce and Industry.

H. 3456 creates the Other Funds Oversight Committee, which is a joint committee of the Senate and the House of Representatives. The purpose of this committee is to review and examine the source of other funds in this State and recommend to the General Assembly the appropriate policy of the receipt, appropriation, expenditure, and reporting of other funds. This bill received a favorable report from the Ways and Means Committee.

R29, H3626 regards persons prohibited from serving on a governing body of a state or local political subdivision board of commission. This bill was signed by the Governor on April 7, 2011.

Financial Report – Sherri Moorer

Mrs. Moorer distributed the financial report to the Board members. The SC Board of Landscape Architectural Examiners has a cash balance of \$326,791.46 as of March 31, 2011.

Licensure Statistics Report – Sherri Moorer

Mrs. Moorer told the Board there are currently 692 active landscape architect licenses, 122 active Certificates of Authorization, and 46 active Landscape Architect Registration Examination candidates in the State of South Carolina. Since the January 19, 2011 meeting, 13 licenses have been issued.

Enforcement Report – Christa Bell

Ms. Bell said there are no enforcement reports at this time.

Investigator's Report – Steve Freshley

Mr. Freshley told the Board there is one case under investigation. The case is 21 days old.

Unfinished Business – Application Review Committee

Ms. Simpson spoke to the Board about the purpose and intent of establishing parameters for application reviews. Parameters allow candidates that meet certain criteria to be licensed by the Department without a Board review. The purpose is to speed up the licensure process and to keep the Board members from becoming overwhelmed with application reviews for candidates that clearly meet the requirements for licensure in our law.

Ms. Bell said the Board members will not see the applications that meet the criteria of the parameters. Other applications will need to be reviewed by the Board; however, they do not want all of the Board members to review the applications in the event that the application goes to a Hearing. Any Board member that has reviewed the application prior to the Hearing will have to remove themselves from the case, and a quorum will be needed to hear the case. Therefore, she suggested the Board nominate two members to review applications, which will leave three members available for potential hearings.

The Board decided against forming an application review committee at this time. If a problem application arises, they will work with the Department to resolve the matter.

New Business – Parameters for Application Reviews

Mrs. Moorer reminded the Board members of their decision at the October 20, 2010, meeting to auto license candidates that pass the LARE in SC if there are no pending issues on their applications. The Board agreed to retain that parameter.

The Board discussed the methods of licensure allowed in our law and if a Board review is necessary for licensure under each method.

Motion: To authorize approval of applicants who hold a current CLARB Certificate and a CLARB Record as outlined in Section 40-28-30(B)(4) with no evidence of criminal convictions or profession-related sanctions. Dukes/Grimball/Approved.

Council will consider parameters for the Certificate of Authorization after the regulations have passed.

New Business – Building Official Manual

Mrs. Simpson said Landscape Architecture needs to be included in the Building Official Manual that is available on LLR's website.

Motion: To include Landscape Architecture in the Building Official Manual with the ability to make additions to the manual as needed. Tarkany/Grimball/Approved.

Discussion Topics – Secure Website

Mrs. Moorer said the secure website is now available for Board Member use. She will post the meeting handouts and applications for review at this site.

Discussion Topics –Travel Reimbursement

Mrs. Moorer reminded the Board that they are no longer filing participation credits with CLARB. Board members will file with LLR for reimbursement of all Board related travel expenses.

Mrs. Simpson told the Board they must vote on what they will approve for Travel Reimbursement. All reimbursement is contingent on the program budget.

Motion: To send all Board members that are interested in attending professional meetings as deemed appropriate by the Board; provided funds are available. McLeod/Tarkany/Approved.

Public Comments – Chris Thompson

Mr. Thompson is interested in serving on the Board. Mrs. Simpson suggested he submit his application to the Governor’s Office as soon as possible. A vacancy will become available on June 30, 2011 when Mr. Grimball’s term expires.

Executive Session

Motion: To enter into Executive Session for the purpose of discussing changes to the LARE. McLeod/Tarkany/Approved.

Motion: To return to open session. Grimball/McLeod/Approved.

Mrs. Moorer noted that no votes were taken during Executive Session.

Notice of Next Meeting

The next meeting of the SC Board of Landscape Architectural Examiners will be held on Wednesday, July 20, 2011, at 10:00 a.m.; Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC.

Adjourn

Motion: To adjourn the meeting. Dukes/Anderson/Approved.

The meeting adjourned at 1:05 p.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant