

**MINUTES**  
**South Carolina Board of Long Term Health Care Administrators**  
**Conference Call Meeting**  
11:00 A.M., October 11, 2016  
Synergy Business Park  
110 Centerview Drive, Kingtree Building Room 202-13  
Columbia, South Carolina

**Tuesday, October 11, 2016**

**Note: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting.**

**1. Meeting Called to Order**

Daniel R. McLeod, Jr., Chairman, of Greenville, called the Conference Call meeting of the Board of Long Term Health Care Administrators to order at 11:15 am. Other members present for the meeting included: Julius B. Kinney, Jr., of Anderson, David B. Buckshorn, of Greenwood, Shelly Kelly of Columbia, Timothy H. Slice of Chapin, Sarah D. Doctor-Greenwade of Columbia and Melissa Yetter of Simpsonville.

Staff members participating in the meeting included: April Koon, Board Administrator, Stephanie Calhoun, Program Coordinator I, Georgia Lewis, Office of Advice Counsel and Rebecca Leach Office of Communications and Governmental Affairs.

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingtree Building.

**AIT Regulation Change Recommendations**

Ms. Lewis provided background regarding the changes to the regulation 93-80 (A)(1)(a)(b)(2)(a) (b) and added (c), (D)(3)(a)(b)(F) for the AIT requirements. When changes were made to the licensure requirements, the AIT requirements needed to be updated to reflect the work experience and the academic experience required in licensure to indicate a balance between the two. Changes were made to the preceptor requirements for NHA and CRCF.

**MOTION**

Ms. Yetter made a motion to accept the recommendations with the change in the CRCF requirements from at least 25 beds to 24 beds. Mr. Kinney seconded the motion, which was carried unanimously.

**Legislative Statute Change Recommendations**

Ms. Lewis gave a background of the changes in section 40-35-10 (A)(5) regarding the voting member of the Long Term Care Committee of the Health and Human Services Coordinating Council. The council no longer exists and has not been able to provide a nominee for this position. The Legislative Committee met to discuss whether to drop this position or make changes to the position. The Committee came up with a recommendation to change the position

to one must be a provider of a Home and Community Based Services regulated by the Department of Health and Environmental Control (DHEC) or Health and Human Services (HHS).

Ms. Leach stated the Board would normally contact the association to help make changes to the statute. However, she would make a legislature aware of the statutory changes needed for this Board because the Long Term Care Committee of Health and Human Services Coordinating Council seat is no longer a viable option. It will be up to the legislature if they would like to file a bill for the change. She will keep the Board up to date with the process.

**MOTION**

Ms. Yetter made a motion to approve the recommendation for Board seat change. Mr. Buckshorn seconded the motion, which carried unanimously.

**Adjournment**

**MOTION**

Mr. Kinney made a motion to adjourn the conference call meeting. Ms. Yetter seconded the motion and it carried unanimously.