

LLR – MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210
MINUTES

TUESDAY, AUGUST 12, 2008

10:00 A.M.

Randall Altman, Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

WELCOME AND CALL TO ORDER:

Randall Altman, Chairman, called the regular meeting of the Manufactured Housing Board to order at 10:00 a.m. Other members present for the meeting included: Vanessa Gardner, Sharon Johnson, Paul Laurent (Vice Chairman), Clarence Strickland and Jane Ballagh.

Staff members participating in the meeting included: Sheridan Spoon, Deputy General Counsel, Michael Anderson, Administrator, Angela Scott, Administrative Assistant and Sandra Dickert, Administrative Assistant.

Others present participating in the meeting included: Mark Dillard, Steve Davis, Jimmy Chavis and Sandy Drayton.

Approval of Agenda:

Tuesday, August 12, 2008

Motion

Ms. Ballagh moved the Board to approve the Tuesday, August 12, 2008, agenda as previously noticed. Mr. Iseman seconded the motion, which carried unanimously.

Approval of Minutes:

Tuesday, June 10, 2008

Motion

Mr. Strickland moved the Board to approve the Tuesday, June 10, 2008, meeting minutes as with the following corrections, under approval of minutes deleting seconded by Vanessa Gardner, adding seconded by Ms. Ballagh Mr. Laurent seconded the motion, which carried unanimously.

Excused Members:

Mr. Holt and Mr. Levy were granted and excused absence.

Chairman's Remarks:

Randall Altman

NONE

Administrator's Remarks:

Michael Anderson

Mr. Anderson informed the Board that the Agenda and Minutes were being reformatted in preparation for the new Granicus System that will be implemented within the next year.

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Advisory Opinions:

Sheridon Spoon

NONE

Legislative Update:

NONE

Progress Report

Status Report-Manufactured Housing

The status reports for June and July 2008 were reviewed. Copies of the status reports are attached and hereby become part of the record.

New Licenses

Reports listing the licenses issued for June and July 2008 for Dealers, Manufacturers, Multi-Lot Salespersons, Contractors, Installers and Repairers were reviewed. Copies of the reports are attached and hereby become part of the record.

Administrative Hearings

Reports of Administrative Hearings for June and July 2008 were reviewed. Copies of the administrative hearing report are attached and hereby become part of the record.

Old Business

NONE

New Business

Bond Claims

Mr. Iseman made a motion, to approve the bond claims submitted. Mr. Strickland seconded the motion, which carried unanimously.

Mr. Strickland asked the status of General Housing Manufacturer's Bond. Mr. Anderson stated that staff is still receiving complaints and funds are still available.

Jimmy Chavis – License Reinstatement

Mr. Jimmy Chavis

Staff received a request from Mr. Jimmy Chavis requesting that his Manufactured Housing Installer's License be reinstated.

Mr. Chavis appeared before the Board and offered the following testimony.

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Mr. Chavis, Mr. Anderson and Mr. Sandy Drayton were all sworn in by Mr. Laurent. Mr. Chavis was represented by Mr. Steve C. Davis, Esquire.

Mr. Chavis testified that his Installer's license was suspended because an employee of Oakwood Homes found some of his invoices and submitted them to Oakwood Homes Cooperate Office for payment. His license was suspended for one year and he has satisfied all the terms and conditions of the suspension. He asked the Board to please reinstate his license.

(This proceeding was recorded by Ms. Annette Gore Reporting Service in order to produce a verbatim transcript if requested in accordance with the law.)

MOTION

Mr. Strickland moved the Board enter executive session to seek legal advice on this matter. Mr. Iseman seconded the motion, which carried unanimously.

The Board returned to public session. Mr. Laurent made a motion, to come out of executive session. Mr. Iseman seconded the motion, which carried unanimously.

MOTION

Mr. Iseman made a motion, to reinstate Mr. Chavis' Manufactured Housing Installers License with a one year probationary status. Mr. Chavis must furnish a Ten Thousand (10,000) Dollars statutory bond; and furnish documentation that all bond claims and complaints have been resolved. Mr. Strickland seconded the motion, which carried unanimously.

Public Comments

Michael Anderson

Mr. Anderson introduced Mrs. Sandra Dickert, Office of Business and Building. Mrs. Dickert will be responsible for overseeing all the Board meetings for Office of Business and Building.

Date of Next Meeting

Tuesday, October 14, 2008, Meeting Room 108

The next meeting of the Board is scheduled for Tuesday, October 14, 2008, in conference room 108.

Adjournment

Mr. Iseman moved the meeting be adjourned. Mr. Strickland seconded the motion, which carried unanimously.

The August 12, 2008, meeting of the South Carolina Manufactured Housing Board was adjourned at 1:00 p.m.