



South Carolina
Department of Labor, Licensing and Regulation
Board of Occupational Therapy



110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
Phone: (803) 896-4683
FAX: (803) 896-4719
www.llronline.com

Nikki R. Haley
Governor

Catherine B. Templeton
Director

Minutes of the South Carolina Board of Occupational Therapy
Regular Meeting
March 25, 2011
Synergy Business Park, Kingstree Building, Room 108
110 Centerview Drive, Columbia, South Carolina

Board members present were:

Lesly S. Wilson, PhD, OTR/L, Chairperson
Ricardo Holmes, Sr., OTR/L, Vice Chairperson
Susan M. Hardin, OTR/L
David P. Putman, Public Member
Janine P. Turner, OTR/L
Joyce J. Branham, OTR/L
Linda H. Remick, COTA/L

Others present were:

Kate K. Cox, Administrator
Charles Ido, Interim Assistant Deputy Director OBS
Sheliah Jones, Administrative Assistant
Sheridon Spoon, LLR Advice Attorney

CALL TO ORDER:

The Regular Session of the South Carolina Board of Occupational Therapy was held at the Synergy Office Park, Kingstree Building, 110 Centerview Drive, Room 108, Columbia, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provided to THE STATE NEWSPAPER and ASSOCIATED PRESS and proper notice also having been posted at the LLR Office Building 24 hours prior to the time scheduled for the meeting and a quorum having been noted as present, Chairman Wilson called the meeting to order at 10:10 a.m. A quorum was present. All votes referenced herein were unanimous unless otherwise noted.

APPROVAL OF AGENDA:

Motion: A motion was made by Ms. Hardin to approve the Agenda as presented. Ms. Hardin seconded the motion. The motion passed.

APPROVAL OF MINUTES:

Motion: A motion was made by Ms. Hardin to accept the November 19, 2010 minutes as printed Ms. Branham seconded the motion. The motion passed.

REPORTS:

Administrator's Report:

Mrs. Cox gave the Administrator's report and reported licensee totals to date to be 1547 OTR/L and 724 COTA/L for a total of 2271 licensees. She reported that LLR continues to be in touch with the Governor's office for appointments for members in expired terms. Statement of Economic Interests was discussed and additional information was distributed.

The Director and all the staff for the Board, legal support, Office of Board Services (OBS), and the area of Professional Occupational Licensing (POL) were reviewed by Mrs. Cox.

Financial Report:

Mrs. Cox gave the financial report as information and presented the February 2011 cash balance report. She stated revenue is collected biennially and is expended over a two-year period with annual audits. She stated the Board has been found financially sound with no audit exceptions being noted. All monthly financial reports which are fully detailed are kept in the Board's office and in the Financial Department of LLR. Discussion followed about expenses per line item.

OIE/ OGC/ OIS Management Reports:

Office of Investigations and Enforcement (OIE) statistical report was provided by Mark Sanders through Mrs. Cox with two (2) cases being opened since the last meeting. Office of General Counsel (OGC) report was made by Mrs. Cox to report two (2) cases are being worked in legal. Office of Information Services (OIS) report was given by Mrs., Cox. She noted that the Board is in renewal and statistical data is changing daily. She stated the renewal period ended March 15, 2011 and the late renewal is through April 15, 2011.

DISCIPLINARY ISSUES:

Investigative Review Committee Report (IRC):

Mrs. Cox gave the IRC Report from the November 9, 2010 IRC meeting to ask for one (1) dismissal and authorization of one (1) formal complaint.

Motion: A motion was made by Ms. Turner to accept the IRC report as presented. The motion was seconded by Mr. Ricardo. The motion carried.

Ms. Turner discussed the use and recognition of the service of expert witnesses. Complaint procedures were reviewed.

LEGAL:

There was no legal business discussed.

UNFINISHED BUSINESS:

There was no Unfinished Business before the Board.

CHARLES IDO, INTERIM ASSISTANT DEPUTY DIRECTOR OBS:

Mr. Ido came before the Board to introduce himself and to greet the Board. He discussed the new organization within the Professional and Occupational Licensing area, reduction of government, complaint and IRC procedures, travel, and duties of the Administrator. He answered questions from the Board.

NEW BUSINESS:

Election and Confirmation:

After discussion, the Board held an election of officers for the new 2011 year and a confirmation of the IRC professional member.

Motion: A motion was made by Ms. Turner to accept to continue to keep the officers of Dr. Wilson as Chairman and Mr. Holmes as Vice Chairman. The motion was seconded by Mr. Putman. The motion carried.

Motion: A motion was made by Ms. Remick to confirm Lori Metzger as the IRC professional member. The motion was seconded by Ms. Hardin. The motion carried.

DISCUSSION TOPICS:

Ms. Turner and Mr. Holmes discussed criteria for seeking new Board members. Board member training needs were discussed. Ms. Turner discussed different national regulatory bodies and their interest in regulations such as national licensure and portability. Mr. Putman discussed "Car Fit", "Alive at 25" and the new program "We Need to Talk." The Board expressed interest in Tina Shadley coming and making a presentation of the "We Need to Talk" program at the next meeting or a meeting in the future. It was suggested that the Expert Witness List should be reviewed and confirmed at the next meeting.

PUBLIC COMMENTS:

There was no public comment.

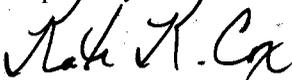
ANNOUNCEMENTS:

It was announced the Board's next meeting will be August 19, 2011. It was announced that the Statement of Economic Interests filing needs to be done on or before April 15, 2011.

ADJOURNMENT:

There being no further business the meeting was adjourned at 12:30 P.M.

Respectfully submitted,



Kate K. Cox
Administrator