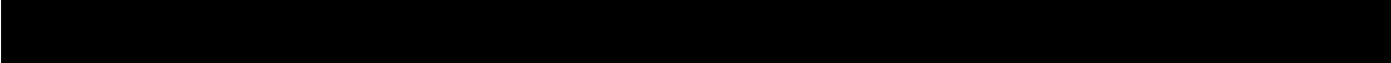


MINUTES
South Carolina Real Estate Appraisers Board Meeting
10:00 a.m., August 14, 2014
Synergy Business Park
110 Centerview Drive, Kingstree Building, Room 105
Columbia, South Carolina



Meeting Called to Order

Jake Knight, Chairman, called the meeting of the Real Estate Appraisers Board to order at 10:00 a.m. Other members present for the meeting included: Michael Dodds, Andrew Johnson, Christopher Donato, Ann King, Rex Casterline and Chris Barczak.

Mr. Knight announced that the meeting was being held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances to the Kingstree Building.

Staff members participating in the meeting included: Roderick Atkinson, Administrator; Wanda Cooke, Administrative Assistant; Laura Smith, Compliance Coordinator; Georgia Lewis, Advice Counsel; Erin Baldwin; Disciplinary Counsel; and Sharon Wolfe and Tom Cullinan, Office of Investigations.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Introductions – All board members and staff introduced themselves.

Approval of Excused Absences

none

Approval of Agenda

MOTION:

Mr. Donato made a motion to approve the agenda. Mr. Dodds seconded the motion, which carried unanimously.

Georgia Lewis, Advice Counsel presented a brief overview of the proposed changes to the Real Estate Appraisers Statute and Regulations.

A presentation was given by Erin Baldwin, Office of Disciplinary Counsel, and Sharon Wolfe, Office of Investigations. This presentation explained the investigative process, the role of the Investigation Review Committee (IRC), as well as the procedures of the Office of Disciplinary Counsel to prepare cases to be reviewed by the Board.

Disciplinary Hearing

Michael Joyce

The Board held a disciplinary hearing regarding Michael Joyce. Mr. Joyce was present and was not represented by legal counsel. Ms. Baldwin advised the Board that Mr. Joyce had signed a Memorandum of Agreement and presented a copy of same to the board members. Discussion ensued.

MOTION:

Mr. Donato made a motion to enter Executive Session to obtain legal advice. Mr. Johnson seconded the motion, which carried unanimously.

MOTION:

Mr. Donato made a motion to enter Open Session. Mr. Casterline seconded the motion, which carried unanimously.

MOTION:

Mr. Donato made a motion to accept the findings, facts and violations as stipulated in the Memorandum of Agreement, and that Mr. Joyce be issued a public reprimand, and placed on probation for a period of eighteen (18) months. In addition, Mr. Joyce will be required to complete in seat courses Q3 and Q6 within six (6) months, will be issued a fine of \$500 and will be prohibited from supervising apprentice appraisers until all these conditions have been met. Mr. Casterline seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Disciplinary Hearing

Horace Landreth

The Board held a disciplinary hearing regarding Horace Landreth. Mr. Landreth was present and was not represented by legal counsel. Ms. Baldwin advised the Board that Mr. Landreth had signed a Memorandum of Agreement and presented a copy of same to the board members. Discussion ensued.

MOTION:

Mr. Dodds made a motion to enter Executive Session to obtain legal advice. Mr. Johnson seconded the motion, which carried unanimously.

MOTION:

Mr. Casterline made a motion to enter Open Session. Mr. Dodds seconded the motion, which carried unanimously.

MOTION:

Mr. Johnson made a motion to dismiss the Memorandum of Agreement and issue a letter of caution to Mr. Landreth. Mr. Casterline seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Application Hearing

Catherine A. Floyd

The Board held an application hearing regarding Catherine A. Floyd. Ms. Floyd was present and was not represented by legal counsel. Discussion ensued.

MOTION:

Mr. Donato made a motion to approve the reinstatement application of Ms. Floyd. Mr. Johnson seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Application Hearing

Sally S. Brown

The Board held an application hearing regarding Sally S. Brown. Ms. Brown was present and was not represented by legal counsel. Discussion ensued.

MOTION:

Mr. Casterline made a motion to approve the reinstatement application of Ms. Brown. Mr. Donato seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Adjournment

MOTION

Mr. Donato made a motion to adjourn. Mr. Dodds seconded the motion, which carried unanimously. The meeting adjourned at 3:00 p.m.

The Meeting of the South Carolina Real Estate Appraisers Board will reconvene on Friday, August 15, 2014, at 10:00 a.m.

MINUTES
South Carolina Real Estate Appraisers Board Meeting
10:00 a.m., August 15, 2014
Synergy Business Park
110 Centerview Drive, Kingtree Building, Room 105
Columbia, South Carolina



Meeting Called to Order

Jake Knight, Chairman, called the meeting of the Real Estate Appraisers Board to order at 10:00 a.m. Other members present for the meeting included: Michael Dodds, Andrew Johnson, Christopher Donato, Rex Casterline and Chris Barczak.

Mr. Knight announced that the meeting was being held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances to the Kingtree Building.

Staff members participating in the meeting included: Roderick Atkinson, Administrator; Sandra Dickert, Administrative Assistant; Laura Smith, Compliance Coordinator; Georgia Lewis, Advice Counsel; Erin Baldwin; Disciplinary Counsel; and Sharon Wolfe and Tom Cullinan, Office of Investigations.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Introduction of Board Members and All Other Persons Attending

The Board members and staff introduced themselves.

Approval of Excused Absences

MOTION:

Mr. Johnson made a motion to approve the absence of Ann King. Mr. Dodd seconded the motion, which carried unanimously.

Approval of Agenda

MOTION:

Mr. Donato made a motion the agenda be approved as presented. Mr. Dodd seconded the motion, which carried unanimously.

Approval of the Minutes - May 16, 2014

MOTION:

Mr. Donato made a motion to approve the minutes of the May 16, 2014, meeting. Mr. Dodd seconded the motion, which carried unanimously.

Chairman's Remarks – Jake Knight

Mr. Knight stated the Board held hearings on August 14, 2014. He appreciates staff's hard work on preparing for the hearings. He noted there were two MOAs and applicant hearings.

Administrator Remarks – Rod Atkinson

Budget Update – The budget ending July 2014 was presented for the Board's review.

Licensure Update – Laura Smith

Number of Licensees as of August 14, 2014

	<u>Active</u>	<u>Inactive</u>	<u>Active in Renewal</u>	<u>Total</u>
Apprentice	126	0	55	181
Licensed	156	21	46	223
Certified Residential	971	52	102	1111
Certified General	876	28	123	1027
Licensed Mass	54	1	6	61
Certified Residential Mass	62	4	4	70
Certified General Mass	<u>28</u>	<u>1</u>	<u>2</u>	<u>31</u>
TOTAL	2273	107	338	2718
Temporary Permits	ISSUED IN 2013	264	ISSUED IN 2014	151

Investigations & Enforcement Update

The case report for January 1, 2014 – August 6, 2014 was presented for the Board's review.

Office of Disciplinary Counsel Update

The case report for the Office of Disciplinary Counsel was presented for the Board's review.

Approval of IRC Report

The IRC Report of July 28, 2014 was presented for the Board's review and approval.

MOTION:

Mr. Donato made a motion the Board approve the July 28, 2014 IRC Report. Mr. Johnson seconded the motion, which carried unanimously.

New Business

AARO Conference

MOTION:

Mr. Donato made a motion the Board approve four Board members and one staff member attend the AARO meeting to be held October 17-20, 2014. Mr. Johnson seconded the motion, which carried unanimously.

Unfinished Business

Palmetto Appraiser

AMC Update

License Law Update

Broker Price Opinion (BPO) and Bank Evaluation/Valuation

Public Comments

No public comments were made during this meeting.

Executive Session

MOTION:

Mr. Donato made a motion the Board enter executive session to seek legal advice, and to include the staff in this discussion. Mr. Casterline seconded the motion, which carried unanimously.

Return to Public Session

MOTION:

Mr. Donato made a motion to enter Open Session. Mr. Johnson seconded the motion, which carried unanimously.

Adjournment

MOTION:

Mr. Casterline made a motion to adjourn. Mr. Donato seconded the motion, which carried unanimously. The meeting was adjourned at 3:44 p.m.

A special called meeting will be held on Monday, September 22, 2014 at 10:00 a.m.