

MINUTES
SC Soil Classifiers Advisory Council
October 14, 2014 at 10 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order and Introduction of Council Members and All Other Persons Attending

Chairman Fowler called the meeting to order at 10:03 a.m. He turned the meeting over to Vice-Chairman Dennis DeFrancesco due to an inflamed nerve. Other members attending included Bill Smith, Gene Hardee, and John Thorp.

Other persons attending included: Lenora Addison-Miles, Administrator; Sherri Moorer, Program Assistant; Donnell Jennings, Office of Advice Counsel; Tracy Perlman, Office of General Counsel; Ben Stuckey, Jr.; Pamela Smith; and Jennifer Cash, Creel Court Reporting.

Statement of Public Notice

Mr. DeFrancesco stated that public notice of this meeting was properly posted at the S.C. Soil Classifiers Advisory Council office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Approval of Minutes

Mr. DeFrancesco asked for proposed changes to the minutes of the March 25, 2014, meeting. There were none.

MOTION: To approve the minutes of the March 14, 2014, meeting. Smith/Thorp/approve.

Approval of Agenda

Mr. DeFrancesco asked for proposed changes to the agenda for the October 14, 2014, meeting. There were none.

Staff Reports

1. Mrs. Moorer told Council there are no cases in the Office of Investigations and Enforcement.
2. Mrs. Moorer told Council there is no Investigative Review Committee Report.
3. Mrs. Perlman told Council there are no cases in the Office of General Counsel.
4. Mrs. Addison-Miles told council that the licensure statistics and financial reports for March 2014 – September 2014 were included in the meeting packets.

Council Member Reports

There were no Council Member Reports.

New Business

1. The Council discussed granting continuing education to the professional member of the Investigative Review Committee.

MOTION: To grant continuing education to the professional member of the Investigative Review Committee, at a rate of one hour of credit for one hour of service. Fowler/Smith/approve.

2. The Council reviewed the application and forms for licensure. They suggested the following modifications:
 - Redact or relocate the personal demographic information to a page that is not transmitted to Council for review.
 - Redact the social security number on applications before posting to the secure website for Council review.
 - Change the "Position Title" field on the Employment Verification Form to clarify that the position title refers to the individual completing the form.
 - Change the question on the Employment Verification and Reference Form that reads "Was the applicant ever in your employ?" to read "was the applicant ever in your direct or indirect supervision?"

Mrs. Moorer will implement the changes and post them to the secure website for Council to review.

3. Mr. Thorp asked how applications for licensure by comity differ from applications for initial licensure. The Council discussed licensure by comity. Mr. Jennings said he would research comity requirements in North Carolina and Georgia for discussion at the next meeting.
4. Mr. Fowler asked about an email Mrs. Moorer forwarded to the Council members about documentation of research for special projects. Council discussed documentation of these hours for continuing education credit.
5. Council scheduled 2015 meeting dates as follows:
 - March 10, 2015
 - October 13, 2015

Meetings will be held at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC, and will begin at 10 a.m.

6. Mr. DeFrancesco welcomed Mr. Jennings as the advice council for the Advisory Council.
7. Mrs. Moorer told Council that license renewals will open on November 3, 2014.

Public Comments

There were no public comments.

Notice of Next Meeting

The next meeting of the SC Soil Classifiers Advisory Council will be held on Tuesday, March 10, 2015, at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC, and will begin at 10 a.m.

There being no further business:

MOTION: To adjourn. Hardee/Thorp/approved.

The meeting adjourned at 10:37 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant