

**SOUTH CAROLINA SOIL CLASSIFIERS ADVISORY COUNCIL**

Synergy Business Park, Kingstree Building  
110 Centerview Drive, Room 105  
Columbia, SC 29210  
Minutes

Tuesday, September 20, 2011

9:30 a.m.

**NOTE: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting. A transcript of this meeting providing more detail will be available on the Board's website: [www.llr.state.sc.us/POL/soil](http://www.llr.state.sc.us/POL/soil) .**

**Call to Order:**

Dennis DeFrancesco, Chairman, called the meeting to order at 9:30 a.m. Other members present for the meeting included: Mr. Randall Fowler (Vice-Chairman); and Dr. Bill Smith. Mr. Dave Hargett was excused for medical reasons.

Dennis DeFrancesco, Chairman, announced that public notice of the meeting was properly posted on the bulletin boards at the main entrance of the Kingstree Building and by notice E-mailed to all requesting persons, organizations and news media in accordance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Staff members participating in the meeting included: Jan Simpson, Administrator; Sherri Moorer, Program Assistant; and Dean Grigg, Legal.

Others present at the meeting included: Chris Fincham, SC Department of Health and Environmental Control; Ben Stuckey, Springhill Soil Consulting; and Carla Dominick, Creek Court Reporting, Inc.

**Introduction of Council Members and Other Persons Attending:**

The Council members, staff and other persons attending the meeting introduced themselves.

**Approval of Minutes:**

*Tuesday, June 28, 2011*

**MOTION**

To approve the Tuesday, June 28, 2011 open membership meeting notes and meeting minutes.  
Smith/Fowler/Approved.

**Revisions to Agenda:**

*Tuesday, September 20, 2011*

There were no proposed revisions to the agenda.

**Application Review:**

*George Kelley Lankford*

**MOTION**

To approve Mr. Lankford's application for licensure upon receipt of an acceptable course description of the Soil Science 690 course. DeFrancesco/Fowler/Approved.

**Application Hearings:**

There were no application hearings.

**Disciplinary Hearings:**

There were no disciplinary hearings.

**Unfinished Business:**

There was no unfinished business.

**New Business:**

*Council Parameters*

Council established the following parameters as instructions to staff:

- Routine applications will continue to be posted on the secure website for a period of 30-45 days. If the council members do not contact Mrs. Moorner with a reason for a formal application review, it is acceptable to issue the license at the staff level.
- Reinstatement applications are acceptable to issue at the staff level if there are no disciplinary issues on file.
- All applications with a "yes" answer under "Miscellaneous Questions" must appear before Council for a formal hearing.

*Education and Experience Requirement*

Council determined that the current review process ensures that all applicants are compliant with the education, experience, and examination requirements in our law. The proposed regulations give Council the discretion to review applications on a case-by-case basis; therefore, there is no need to establish a policy for the review process.

*Continuing Education Audit Process*

Council would like for all licensees to be audited for compliance with the continuing education requirement in 2013. Staff will develop a method to collect continuing education documentation during the license renewal process.

*2012 Meeting Schedule*

Council established the following meeting dates:

- Tuesday, March 20, 2012.
- Tuesday, September 25, 2012.

The meetings will be held at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC and will begin at 10:00 a.m.

**Consideration of Funding Requests**

There are no funding requests.

**Reports:**

Board member training will be held on Tuesday, October 11, 2011 at the S.C. Fire Academy, Department of Labor, Licensing and Regulation – Division of Fire & Life Safety, 141 Monticello Trail, Columbia, SC. Mrs. Simpson encouraged all council members to attend this training.

Mrs. Moorer reported that the final proposed regulations will be published in the SC State Register on Friday, September 23, 2011 and will be presented for legislative review in January 2012.

Mrs. Moorer reported that there are currently 49 actively licensed soil classifiers in the State of South Carolina.

Mrs. Moorer distributed financial reports for June 2011, July 2011, and August 2011. The program has a cash balance of \$18,757.56 as of August 31, 2011.

**Council Member Reports:**

There were no council member reports.

**Public Comments:**

There were no public comments.

**Executive Session:**

Council did not go into executive session.

**Notice of Next Meeting:**

The next meeting of the SC Soil Classifiers Advisory Council will be held on Tuesday, March 20, 2012 at 10:00 a.m., SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC.

**Adjournment:**

**MOTION**

To adjourn the meeting. Smith/Fowler/Pass.  
The meeting adjourned at 11:15 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant  
SC Soil Classifiers Advisory Council