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South Carolina
Department of Labor, Licensing and Regulation

Auctioneers' Commission



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www.llr.sc.gov/auc

Guidelines for South Carolina Apprentice Auctioneers and Auctioneer Supervisors

1. South Carolina Law requires all apprentice auctioneers serve a one-year apprenticeship under the supervision of an auctioneer who has been licensed in South Carolina for three (3) consecutive years.
2. During the course of the apprenticeship, the auctioneer supervisor must maintain a log of the apprentice's auctioneering activities, indicating the actual number of work hours for bid calling, cashiering, clerking and ring work. **Logs must be signed by the supervisor and submitted to the Commission monthly, regardless of whether or not the apprentice has had any activity during the month.** A log form is included with the apprentice application material. **Supervisors should make copies of the form for use during the apprenticeship period.**
3. Apprentice auctioneers must know the South Carolina Auctioneers Law and Commission Regulations. All sales conducted by an apprentice auctioneer must be conducted under the **direct supervision** of the auctioneer supervisor. Meaning, the auctioneer supervisor **must be present** when the apprentice is conducting an auction.
4. The apprentice must accumulate at least eighty (80) hours of apprentice auctioneer activity for the year. Failure to mail in apprentice logs will prevent an apprentice auctioneer's license from being renewed. An apprentice license may be renewed one time. Listed below are the minimum hourly category requirements of the one-year apprentice program:
 - 40 Hours Auctioneering
 - 10 Hours Cashiering
 - 20 Hours Clerking
 - 10 Hours Auction Ringing
5. No apprentice auctioneer may advertise, enter into an auction contract, or conduct an auction without the express approval of the auctioneer supervisor. Apprentice advertising must include the apprentice's name, address and license number as well as the auctioneer supervisor's name, address and license number.
6. Procedures for an apprentice auctioneer who decides to change his supervisor are as follows:
 - a. Notify the Auctioneers' Commission immediately in writing.
 - b. Immediately surrender apprentice auctioneer wall and pocket card licenses to the auctioneer supervisor.
 - c. The supervisor must sign the back of the pocket card license and indicate the date of termination. The supervisor must mark "void" on the front of both licenses and immediately return them by registered or certified mail to the Commission, along with a letter stating the supervisor is withdrawing his supervision of the apprentice auctioneer in question.
 - d. If the apprentice auctioneer obtains another supervisor, the apprentice must inform the Commission of his intentions by registered or certified mail letter, and submit an addendum to his original application signed by the new auctioneer supervisor. The addendum must be notarized.

If you have questions regarding the guidelines pertaining to an apprentice auctioneer, call the Commission at (803)896-4670 or email contact.auctioneers@llr.sc.gov.