



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Pyrotechnic Safety

110 Centerview Dr. • Columbia • SC • 29210

P.O. Box 11329 • Columbia • SC 29211-1847

Phone: 803-896-4259 • contact.pyro@llr.sc.gov • Fax: 803-896-9651

www.llronline.com/POL/Pyrotechnic/



Instructions for Applying for a Fireworks Retail Sales Permit

Please carefully complete the following application in its entirety. An incomplete application will not be processed and will be returned to the applicant for completion. **Previous versions of this application will not be accepted by the Board.**

In accordance with the S.C. Code of Laws, you must provide the below documents as part of your application packet:

- **Certificate of Insurance (per S.C. Code of Laws 40-56-230)**
 - Must verify proof of \$1 million in public liability coverage for retail sales activities at the location for the permitted sale period
 - Must cover the retail sales of fireworks
 - Must be for permitted sales period
 - Must list the South Carolina Board of Pyrotechnic Safety as a Certificate Holder (except those policies issued for fewer than ninety days' use for seasonal permits)
- **Copy of the appropriate license issued by the South Carolina Department of Revenue for retail sales of fireworks (per S.C. Code of Laws 40-56-35(A)(4))**
 - Address must match the address on your application and the address on Certificate of Insurance.
 - Nonprofit organizations must provide a copy of their Exemption Certificate from the South Carolina Department of Revenue.
- **Payment**
 - The Board accepts Visa/MasterCard payments via the Credit Card Authorization Form or Check/ Money Order made payable to the SC Board of Pyrotechnic Safety. Fee is non-refundable. **NO CASH IS ACCEPTED.**
A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.

Applications are accepted by mail, fax, and email (choose one).

South Carolina Board of Pyrotechnic Safety
Post Office Box 11329
Columbia, SC 29211-1329
Fax: 803-896-9651
Contact.Pyro@llr.sc.gov

Please include the estimated facility **setup date** and the desired opening date of your facility in the appropriate block on your application. Once the application has been received by the Board, a Deputy State Fire Marshal (DSFM) will contact you prior to your indicated setup date to schedule an inspection and answer questions. To allow prompt contact, please provide multiple contact numbers (if possible).

To ensure you are ready for the inspection, we encourage you to perform a “self-inspection” of your facility using the appropriate checklist at the back of the application packet. Please ensure **ALL** items have been addressed and are in place. For example, this includes required signage, the proper type and number of properly mounted fire extinguisher(s), electrical conductors properly installed and protected, etc.



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Application for Retailer Fireworks Permit / Temporary Retailer Permit

REMINDER: Applicants should verify with local fire officials that fireworks may be sold at the address indicated below.

Prior to submitting, please complete the application in its entirety. Incomplete applications will be returned unprocessed.

NOTE: Permit applications must be received by the Board at least 15 business days before the facility is planned for opening. If submitted less than 15 business days before the start of operations, applicant is subject to an additional \$200 processing fee. The fees stated are for one inspection. Any return inspection resulting from the owner's failure to comply will be charged at a rate of \$75 per hour (including travel time) in addition to the annual fee.

BUSINESS INFORMATION

S.C. Retail Sales Tax License Number: _____

Business Name: _____

Address of Business: _____

(Business name and address must correlate with S.C. Retail Sales Tax License) City State Zipcode

County: _____ Contact Phone Number: _____

Facility Setup Date: _____ Facility Opening Date: _____

Type of Facility: [] CFRS (Consumer Fireworks Retail Sales Facility) [] Fireworks Store [] Fireworks Stand

CHECK ONE: [] Temporary - \$100 (not to exceed 90 days) [] Annual - \$200 (expires Aug. 31 of each year)

OWNER INFORMATION

Owner's Name: _____ Date of Birth: _____

Permanent Mailing Address: _____

Emergency Phone Number: _____ E-mail address: _____

SUPPLIER INFORMATION

Supplier's Name: _____

Address: _____

Supplier's Name: _____

Address: _____

List ALL suppliers - use additional sheets if needed. (Retailers shall purchase from licensed wholesaler or jobber as per S.C. Board of Pyrotechnic Safety Regulation 71-7405.1(D)(10))

Name Of Person Completing this Form: [] Owner [] Other: _____

Contact Phone Number: _____ Email: _____

Signature: _____

ATTACHMENTS

◆ Current Certificate of Insurance verifying proof of \$1 million in public liability coverage for retail sales activities at the location for the permitted sale period (per S.C. Code of Laws 40-56-230). NOTE: The Insured shall immediately notify the Board if liability insurance is canceled, suspended, or nonrenewable.

◆ Copy of the appropriate license issued by the S.C. Department of Revenue for retail sales of fireworks (per S.C. Code of Laws 40-56-35(A)(4)). Name and address must match Certificate of Insurance

Payment Information (Check)
Check #: _____
If payment is by VISA or MasterCard, complete and attach Credit Card Authorization form.
(You will be notified if \$200 processing fee is required)



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VISA/MASTERCARD PAYMENT FORM

To make payment by VISA/MasterCard, please complete the following information and mail or fax to:

Board of Pyrotechnic Safety
South Carolina Department of Labor, Licensing and Regulation
110 Centerview Drive
PO Box 11329
Columbia, SC 29210
Fax: 803-896-9651

Billing Address

Company Name

Telephone No: _____

Fax No: _____

Print name as it appears on credit card

Email Address: _____

Type of card: MasterCard VISA

Expiration Date: _____

Credit Card Number

Authorized Signature

(FORM IS NOT VALID WITHOUT AUTHORIZED SIGNATURE)

Description	Fee Amount

Do you need a receipt? YES NO

CONSUMER FIREWORKS RETAIL SALES FACILITY- (CFRS)

Questions are not to be construed as an all inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements

Inspection Guidelines

1. Are all sides of building accessible by a fire apparatus within 150 feet?
2. If constructed since 2006, is the permanent CFRS facility, over 7500 square feet in area, protected by an automatic sprinkler system?
3. Is there at least one approved 2.5 Gallon pressurized water fire extinguisher?
4. Is there at least one, approved 4A:40B:C fire extinguisher per NFPA 10 (6.2.1.1 For Class A rating)(6.3.1.1 for Class B rating)?
5. If more than one portable fire extinguisher is required, is at least one fire extinguisher of the multipurpose dry chemical type if the facility is provided with electrical power?
6. Is smoking inside or within 50 feet of the CFRS area prohibited?
7. Are "NO SMOKING" signs conspicuously posted in at least 2 inch letters and maintained at each entrance or within 10 feet of each aisle directly serving the CFRS area in a store?
8. Are propane dispenser(s) or flammable liquid above ground storage tank(s) or compressed natural gas dispensing station dispensers a minimum of 50 feet from the building?
9. Is the new CFRS facility located at least 50 feet from motor vehicle fuel dispensers?
10. Is the existing CFRS facility located at least 25 feet from motor vehicle fuel dispenser(s)?
11. Are the life safety and evacuation plans approved and adequate?
12. Does the existing CFRS have a minimum of 2 exits with travel distance to an exit of 75 feet or less, or a minimum of 3 doors if travel distance to an exit exceeds 75 feet?
13. Is the maximum egress travel distance, from the most remote point (along natural and unobstructed path), 75 feet or less?
14. Is required means of egress prohibited from passing through a storage room?
15. Do all aisles have a minimum clear width of 48 inches?
16. Does at least one aisle lead directly to an exit, and all aisles terminate at another aisle or cross aisle with NO DEAD END AISLES?
17. Are all egress doors at least 36 inches in width with a clear width minimum of 32 inches?
18. Is every egress door with a latching device provided with panic hardware?
19. Do all egress doors swing in the direction of egress travel?
20. Are all exits signs self-luminous or internally or externally illuminated?
21. Is emergency lighting present and adequate per NFPA 101?
22. Are retail sales displays at or below 6 feet in height? At or below 12 feet around the perimeter?
23. Are flame breaks installed a minimum of every 16 feet along the length of the continuous displays of consumer fireworks located on shelving, cases, counters, and similar display fixtures?
24. Do flame breaks extend the full depth of the display and not less than 6 inches above the full height or to underside of display surface directly above?
25. Are all fuses covered?
26. Are aerial devices displayed in a manner that will limit travel distance if ignited?
27. Is the means of egress clear and unobstructed?
28. Are fireworks displays prohibited within 5 feet of a public entrance?
29. Are fireworks displays prohibited within 2 feet of any exit or private entrance?
30. Is there a minimum available floor area of 50 percent used only for aisles and cross aisles?
31. Are records of inventory maintained on premise?
32. Is the maximum travel distance to a fire extinguisher 35 feet or less from any location in the CFRS?
33. Does the permanent CFRS, over 3000 square feet in area, have a public address system or a means for manually activating audible and visible alarm indicating devices located throughout the facility in accordance with NFPA 72?*
34. Is combustible debris a minimum of 30 feet from the CFRS?
35. Are all trailers, motor vehicles, or storage units used for the storage of 1.4G a minimum of 10 feet from the CFRS? (unless delivering, loading or unloading)
36. Is there at least one "NO FIREWORKS DISCHARGE WITHIN 300 FEET" sign, with a minimum of 4 inch letters on contrasting background, conspicuously posted on each exterior side of the building?*
37. Is the floor area occupied by the retail display of fireworks limited to 40 percent of the available floor area within the retail sales area?

*A proper functioning bullhorn that can be heard throughout the entire facility meets the requirements of 7.4.5.3 as a "public address system."

CONSUMER FIREWORKS RETAIL SALES - (STORE)

Questions are not to be construed as an all inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements

Inspection Guidelines

1. Are all sides of building accessible by a fire apparatus within 150 feet?
2. If constructed since 2006, is the existing permanent CFRS store, over 7500 square feet in area, protected by an automatic sprinkler system?
3. Is there at least 1 approved 2.5 Gallon pressurized water fire extinguisher?
4. Is there at least 1 approved 4A:40B:C fire extinguisher per NFPA 10 (6.2.1.1 For Class A rating)(6.3.1.1 for Class B rating)?
5. If more than one portable fire extinguisher is required, is there at least one fire extinguisher of the multipurpose dry chemical type if the facility is provided with electrical power?
6. Are portable fire extinguishers spaced no further than 75 feet apart?
7. Are "NO SMOKING" signs conspicuously posted in at least 2 inch letters and maintained at each entrance or within 10 feet of each aisle directly serving the CFRS area in a store?"
8. Are Propane dispenser(s) or flammable liquid above ground storage tank(s) or compressed natural gas-dispensing station dispensers at least 50 feet from the building?"
9. Is the new Store located at least 50 feet of motor vehicle fuel dispensers?
10. Is the existing Store located at least 25 feet from a motor vehicle fuel dispenser?
11. Are the life safety and evacuation plans approved and adequate?
12. Does the existing CFRS store have a minimum of 2 exits with travel distance to an exit of 75 feet or less, or a minimum of 3 doors if travel distance to an exit exceeds 75 feet?
13. Is the maximum egress travel distance, from the most remote point (along natural and unobstructed path), 75 feet or less?
14. Is the required means of egress prohibited from passing through a storage room?
15. Do all aisles have a minimum clear width of 48 inches?
16. Does at least one aisle lead directly to an exit and all aisles terminate at another aisle or cross aisle with NO DEAD END AISLES?
17. Are all egress doors at least 36 inches in width with a clear width a minimum of 32 inches?
18. Is every egress door with a latching device provided with panic hardware?
19. Do all egress doors swing in the direction of egress travel?
20. Are all exits signs self-luminous or internally or externally illuminated?
21. Is emergency lighting present and adequate per NFPA 101?
22. Are flame breaks installed a minimum of every 16 feet along the length of the continuous displays of consumer fireworks located on shelving, cases, counters, and similar display fixtures?
23. Is the means of egress clear and unobstructed?
24. Are firework displays/storage prohibited within 5 feet of a public entrance?
25. Are firework displays/storage prohibited within 2 feet of any exit or a private entrance?
26. Are records of inventory maintained on premise?
27. Is the sales area of the fireworks less than 600 square feet or 25% of the total sales area, whichever is less?
28. Are fireworks displays always visible to the employees?
29. Are all fireworks packaged merchandise?
30. Are fireworks packaged and displayed for sale in a manner that will limit travel distance of if ignition of the fireworks occurs?
31. Are aerial devices and audible ground devices physically separated and restricted from public with not less than 2 exits?
32. Does the permanent CFRS Store, over 3000 square feet in area, have a public address system or a means for manually activating audible and visible alarm indicating devices located throughout the facility in accordance with NFPA 72?

CONSUMER FIREWORKS RETAIL SALES - (STAND)

Questions are not to be construed as an all inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements

Inspection Guidelines

1. Is smoking inside or within 50 feet of the CFRS stand area prohibited?
2. Are "NO SMOKING" signs posted in at least 2 inch letters and maintained on the exterior of the CFRS stand?
3. Is the CFRS stand located at least 50 feet of motor vehicle fuel dispensers?
4. Are exits marked by an approved exit sign?
5. Are fireworks displays/storage prohibited within 2 feet of any exit or private entrance in an enclosed building or structure?
6. Is there at least 1 approved 2.5 Gallon pressurized water fire extinguisher if the CFRS stand is greater than 200 square feet or permanent?
7. Is there at least 1 approved 4A:40B:C fire extinguisher per NFPA 10 (6.2.1.1 For Class A rating)(6.3.1.1 for Class B rating)?
8. Is combustable debris a minimum of 30 feet from the CFRS?
9. Is there at least one ""NO FIREWORKS DISCHARGE WITHIN 300 FEET"" sign, with a minimum of 4 inch letters on contrasting background, conspicuously posted on each exterior side of the CFRS stand?
10. Is the existing permanent CFRS facility separated from adjacent permanent buildings and structures by not less than 10 feet or separated by a wall with a 1-hour fire resistance rating.
11. Is the temporary CFRS stand separated 20 feet from a building or fireworks storage?
12. Is the temporary CFRS stand separated a minimum of 5 feet from another CFRS stand?
13. Is parking prohibited within 10 feet from a temporary CFRS stand?
14. Is temporary power protected from physical damage from general public and vehicles?
15. Are generators located at least 20 feet from the stand with no greater than 2 gallons of fuel per 7.3.18.2?
16. Are all fuel cans located at least 20 feet from the CFRS stand?
17. Is the site plan adequate, showing minimum separation distances as required by 7.4.7?
18. Does the temporary CFRS stand that is less than 200 square feet have a least one portable fire extinguisher?
19. Does the temporary CFRS stand measuring up to and including twenty feet in length have at least one approved exit?
20. Does the temporary CFRS stand greater than twenty feet in length and up to and including forty feet in length with the maximum travel distance to an approved exit not exceeding thirty five feet have one approved exit and at least one additional opening with a minimum clear opening of 5.7 square feet or greater for emergency escape or rescue?
21. Does the temporary CFRS stand in excess of forty feet in length, with a maximum travel distance to an exit exceeding thirty five feet, have at least two approved exits?
22. If CFRS stand interior is accessible to the public, are all provisions of 7.3.14 met?
23. Are aisles at least 28 inches clear width, in stands where general public does not enter?
24. Are doors a minimum of 28 inches wide in CFRS stands where general public does not enter?
25. Are fireworks stored or displayed over 8 feet in height?
26. Is 1.4G stored in a manner that prevents consumer from handling individual fireworks?