



South Carolina Department of Labor, Licensing and Regulation
South Carolina Building Codes Council
 110 Centerview Dr • Columbia • SC • 29210
 P.O. Box 11329 • Columbia • SC • 29211-1329
 Phone: 803-896-4688 • contact.bcc@llr.sc.gov • Fax: 803-896-4814
 llr.sc.gov/bcc

APPLICATION FOR REGISTRATION OF CODE ENFORCEMENT OFFICER

Include with Application:

- Check or Money Order for the \$50 application processing fee made payable to **SC Building Codes Council**. A returned check fee of up to \$30, or an amount specified by law, may be accessed on all returned funds.
- Copy of your valid driver's license, State Issued ID, Passport or Military ID
- Copy of Social Security card.
- Completed and notarized **Verification of Lawful Presence Form**
- Proof of Certification is required
- Legal documentation of name change (marriage certificate, divorce decree, etc.), if applicable

Check one classification below that you are applying for:

- | | | |
|---|--|---|
| <input type="checkbox"/> Building Official | <input type="checkbox"/> Electrical Inspector | <input type="checkbox"/> Plans Inspector |
| <input type="checkbox"/> Building Inspector | <input type="checkbox"/> Residential Inspector | <input type="checkbox"/> Mechanical Inspector |
| <input type="checkbox"/> Commercial Inspector | <input type="checkbox"/> Plumbing Inspector | |

Are you a (check one):

- Municipal / County Employee Contractual - Non-Government Employee

For Municipal County Employee Only (If applicable):

- Provisional - Newly Hired Non-Certified
 Provisional - Existing Registrant for Advancement

APPLICANT INFORMATION

Last Name: _____ First: _____ Middle: _____ Suffix: _____

Have you ever legally changed your name? Yes No Prior Name: _____
 If yes, please submit legal documentation supporting the change. (Marriage certificate, divorce decree, etc.)

Home Address: _____ City: _____ State: _____ Zip: _____

Employer: _____

Address: _____ County: _____
(Street, City, State & Zip)

Date of Birth: _____ Social Security No.: _____ Cell Phone: _____

Email: _____ Telephone: _____

Supervised by: _____ BCC Registration No.: _____

Date of Hire: _____

PERSONAL HISTORY QUESTIONS

1. Have you been found guilty, pled guilty or entered plea of nolo contendere to a felony or any other crime of moral turpitude in any court of competent jurisdiction? If yes, attach a written explanation. Yes No

