

Minutes
S. C. Department of Labor, Licensing & Regulation
Board of Accountancy

Board Meeting

TUESDAY, JANUARY 26, 2016, 10:00 A.M.
SYNERGY OFFICE PARK, KINGSTREE BUILDING, ROOM 108
110 CENTERVIEW DRIVE
COLUMBIA, S.C. 29210

NOTE: These minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

1. Call to Order

Tanya Greenlee, CPA, Board Chair was present and called the meeting of the South Carolina Board of Accountancy to order on January 26, 2016 at 10:12 a.m., with a quorum present. Other Board members present were: Ellen K. Adkins, CPA, Gale Bell, Accounting Practitioner, Mark Crocker, CPA, and Ronald Hollins, Public Member. Also present were Doris Cubitt, CPA, Board Administrator, Andrew Rogers, Defense Counsel, came in late, Mary League, Advice Counsel, Dwayne Eanes, CPA, Investigator and Bridgette Goff, Program Coordinator.

2. Consideration of Excuses for Absences of Board Members

Donald Burkett and David Nichols had notified the Board and Board staff that they had a conflict and could not be present for the meeting.

MOTION

Ellen Adkins made a motion to excuse Donny Burkett and David Nichols; Mark Crocker seconded the motion, after no further discussion the motion carried unanimously.

3. Adoption of Agenda

MOTION

Mark Crocker made a motion to adopt the agenda as presented. Ronald Hollins seconded the motion, after no further discussion the motion carried unanimously.

4. Approval of Meeting Minutes

MOTION

Ellen Adkins moved to approve the minutes as presented. Ronald Hollins seconded the motion, after no further discussion motion carried unanimously.

Items number 6 and 7 on the Agenda are deferred until later in the meeting due to scheduling conflicts of the presenting parties.

5. Chair Report

Board Chair, Ms. Tanya Greenlee, announced that a meeting with the LLR Director will take place sometime today.

6. Administrator's Report

Board Administrator, Doris Cubitt, made these points to the Board:

- Doris stated to the Board that a copy of the financial report is in their packets.
- Doris updated the Board on how the renewal process is going and what we are going to do to improve the process for next year.
- Doris mentioned a discussion on how to handle the Ethics requirement will be held at the April meeting since it is the first transition. She will also place information on the website under the frequently asked questions regarding the Ethics requirement.
- Doris commented to the Board that their Economic Interest Forms will be due by March 30, 2016 and an email would be sent to remind them prior to that date.
- Doris mentioned that she forwarded an email to the Board regarding the Citizens Advocacy Center that dealt with the North Carolina dental case and the Board should be aware of it because it will be important in the future.
- Doris referred to an email sent to the Board regarding NASBA's annual report that is online for informational purposes.
- Doris explained the relevance of the uniform CPA exam.
- Doris stated that she has been asked to speak at the South Carolina Educators conference on February 26th and 27th to be held at the Citadel this year.
- Doris explained that the AICPA came out with a new designation. She explained that there may be problems in some states. She states there cannot be a CGMA Firm.
- Doris stated that she sent an email for informational purposes to the Board members on the Candidate Care Concerns for the third quarter of 2015.
- Doris mentioned that the Foundation Financial Accounting Foundation has made some changes.
- Doris stated that the process to implement SLED and FBI checks for applicants is moving forward. She mentioned implementing language to be used in our documents so that candidates sitting for the exam will be notified that he/she will be required to submit a FBI and SLED background check as part of the process to license in South Carolina.
- Doris addressed the Board with conflicts that Donald Burkett will have for upcoming meetings due to other obligations as National Chairman of NASBA. He is traveling and has a conflict in April and June. She asked the Board if they want to change the dates to accommodate him or continue as scheduled. After discussion, the scheduled meetings will resume as planned and staff may identify and make the decision to set up a separate meeting with Donald Burkett present for hearings as needed.
- Doris also touched on vacancies on the Board and the difficulty in finding replacements to serve.

7. Office of Disciplinary Counsel Report

ODC Report presented by Andrew Rogers: ODC currently has 17 open cases, of those 10 are pending actions, and one pending CA out for consideration. There are six pending board actions, of those cases five went back to the last IRC, one of which is a Consent Agreement that has been signed and should be up for consideration. There are no cases pending hearings. Three cases have been closed since November. Over the last calendar year we have closed nine cases.

Andrew Rogers announced that he has accepted another job within the agency and would no longer be serving as the prosecuting attorney for the board effective February 2, 2016.

8. Office of Investigation & Enforcement Report

Investigator Sharon Wolfe presented the OIE Report and stated that only one case has been received this year. She presented the numbers from last year with a total of 44 complaints, of those five are currently active, 10 closed, 22 do not opens and two were opened and are still waiting to be assigned to an investigator. There are four pending Board actions. Ms. Wolf stated 31 cases have been closed and with the 22 do not open cases the total is 53.

Dwayne Eanes, Investigator, explained that there is only one case open prior to 2015. He explained he may have about eight that are still from 2015 and several from 2016 that are just coming in.

The IRC report was presented for review.

MOTION

Gale Bell made a motion to approve the cases from the IRC, Mark Crocker seconded, after no further discussion the motion carried unanimously.

9. Old Business

PROC update: The Board discussed questions regarding establishing a committee, how to obtain volunteers and how many members to have serve. Does it need to be actively practicing CPA's or can it be someone who is not licensed? The board mentioned they did not want it to be any less than three members and five members would be an ideal number to serve. The sponsoring organization is SCAPA. The purpose of the committee is to have one member attend the meetings at SCAPA and find out how the peer review process works and report back to the Board. There are four or five peer review meetings a year and the meetings last about four hours. Also, we are asking them to attend a course so they can understand the peer review process.

The Board suggested the following:

Five members;

No current member of the Board will serve;

No more than one person from a firm will serve at one time;

You may not be eligible to serve if you are currently a member of the AICPA or CPA Society Ethics or Peer review committees;

Must be enrolled in an approved practice program;
Must be experienced but do not necessarily need to be in public practice;
Term: 3 years and if you want to extend you may do so with no limit at this time;
Do we want to compensate them? Yes (subject to approval by LLR Director);
Reimbursements should be included (subject to approval by LLR Director);
Must take courses to be paid for by Board of Accountancy (subject to LLR Director);
Member should become disqualified if decided by the majority of the Board;

The Board has engaged a previous board member to make suggestions on who to serve to include himself;

MOTION

Ellen Adkins made a motion to defer sections B through D under Old Business on the Agenda to the April Meeting. Gale Bell seconded the motion. After no further discussion, the motion carried unanimously.

10. New Business

Ronald Hollins made a motion to go into closed session to review requests for extensions due to confidentiality of the applicant. Ellen Adkins seconded the motion.

Approval of Requests for CPE Extensions

Kara McAlister, CPA #6160

MOTION

Mark Crocker made a motion to allow an extension until 03/31/2016 to complete 2015 CPE, Gale Bell seconded the motion. After no further discussion, motion carried unanimously.

Ralph Kellar, CPA #907

MOTION

Mark Crocker made a motion to allow extension until 06/30/2016 to complete 2015 CPE, Gale Bell seconded, after no further discussion motion carried unanimously.

Doris Cubitt stated items B and C under New Business on the Agenda have not arrived.

MOTION

Ellen Adkins made a motion to defer to April meeting. Ronald Hollins seconded the motion. After no discussion, motion carried unanimously.

11. Public Comment (No Votes May Be Taken)

As no members of the public were present no public comments were taken.

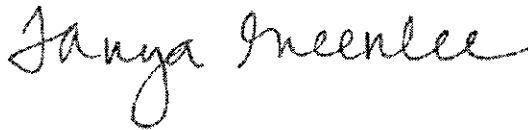
12. Adjournment

MOTION

Gale Bell moved to adjourn at 12:33 pm, seconded by Ronald Hollins, after no further discussion motion carried unanimously.

Respectfully submitted,
Doris E Cubitt, CPA
Administrator

Approved at the April 28, 2016, Board Meeting.



Tanya Greenlee, CPA, Chair