

1 **Minutes**

2 **South Carolina Real Estate Appraisers Board**

3 **Wednesday, September 27, 2017 at 02:00 p.m.**

4 Synergy Business Park, Kingstree Building, Conference Room 105

5 110 Centerview Drive, Columbia, South Carolina 29210

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8 **Meeting Called to Order:**

9 Jake Knight, Chairman, called the meeting of the South Carolina Real Estate Appraisers Board to
10 order at 2:04 p.m. Other members present by telephone for the meeting included: Chris Barczak,
11 Rex Casterline, Michael Dodds, Christopher Donato, Clint Hammond and Ann King

12 Mr. Knight announced that public notice of this meeting was properly posted at the S.C. Real
13 Estate Appraisers office, Synergy Business Park, Kingstree Building, and provided to all
14 requesting persons, organizations, and news media in compliance with Section 30-4-80 of the
15 South Carolina Freedom of Information Act.

16 Staff members participating during the meeting included: Georgia Lewis, Advice Counsel;
17 Rebecca Leach, Office of Communications and Governmental Affairs; Laura Smith,
18 Administrator; Ty'Yona Schofield, Administrative Assistant.

19 Two members of the public Jeff Thordahl and Mark Chapman were present.

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25 **Introduction of Board Members and All Other Persons Attending**

26 All board members and staff were introduced by roll call. The public attendees introduced
27 themselves.

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30 **Approval of Excused Absences**

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34 **Approval of Agenda:**

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36 **MOTION:**

37 Mr. Casterline made the motion to approve the Agenda as written. Mr. Donato seconded the
38 motion which carried unanimously.

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42 **Approval of the Minutes from August 17, 2017 Meeting**

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44 **MOTION:**

45 Mr. Donato made the motion to approve the minutes as written. Mr. Dodds seconded the motion
46 which carried unanimously.

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49 **Chairman's Remarks**

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51 Mr. Knight kept his remarks at a minimum. He wanted to welcome and show his appreciation
52 for everyone taking the time to clean up the AMC business at this special called meeting.

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55 **Old Business**

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57 **MOTION:**

58 Mr. Casterline made a motion to move into executive session for purpose of legal advice. Mrs.
59 King seconded the motion which carried unanimously. Mr. Casterline amended the motion to
60 include the Administrator. Mrs. King seconded the motion which carried unanimously.

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62 **MOTION:**

63 Mr. Donato made a motion to return from executive session. Mr. Casterline seconded the motion
64 which carried unanimously.

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67 **Approval of AMC Registration Application**

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70 Mrs. Smith provided the latest draft of the AMC Registration Application to be presented to the
71 board for consideration from the Task Force. The Task Force met September 22, 2017 and the
72 application being presented today is what was recommended.

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76 **MOTION:**

77 Mr. Casterline made the motion to approve the AMC Registration Application as submitted. Mr.
78 Donato seconded the motion which carried unanimously.

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Approval of AMC Fee Regulation and Application Letter

MOTION:

Mr. Casterline made the motion to approve the amended languages of the South Carolina Regulations Chapter 10 language as to the biannual fee schedule with the insertion of an asterisk and following language under Section 6 outlining the Appraisal Management Company registration fee. That language will be, "registration issued between October 2, 2017 and the effective date of this regulation will be invoiced for the registration fee set forth herein. Failure to pay the invoice within 45 days of the issuance may result in suspension of the registration. The letter by Administration will go along with the registration letter after approval explaining that it is subject to said invoice payment."

Mr. Donato seconded the motion which carried unanimously. Discussion ensued.

Approval of AMC Registration Start Date

Ms. Smith stated staff is ready to begin. She is just awaiting the approval date to be issued by the Board before anything is added to the website.

MOTION:

Mr. Casterline made the motion to begin registration at earliest possible date, more specifically October 2, 2017. Mr. Donato seconded the motion which carried unanimously. Discussion ensued.

111 **Executive Session**

112 None.

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115 **Public Comments**

116 Jeff Thordahl wanted to confirm for clarification the 120 day window period will be October
117 2, 2017 and the registrations would come in without a fee until the Regulations are passed.

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120 **Adjournment**

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122 Mr. Donato made the motion to adjourn the meeting. Mr. Dodds seconded the motion which
123 carried unanimously.