


MINUTES
South Carolina Real Estate Appraisers Board Meeting
10:00 a.m., August 8, 2013
Synergy Business Park
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina



Meeting Called to Order

Joel Norwood, Chairman, called the meeting of the Real Estate Appraisers Board to order at 10:26 a.m. Other members present for the meeting included: Rhonwen Newton, Vice Chairman, Jake Knight, Secretary, Michael Dodds, Christopher Donato, and Drew Johnson.

Mr. Norwood announced that the meeting was being held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances to the Kingstree Building.

Staff members participating in the meeting included: Roderick Atkinson, Administrator; Wanda Cooke, Administrative Assistant; Georgia Lewis, Advice Counsel; Princess Hodges, General Counsel; Laura Smith, Compliance Coordinator; Christina Barnes, Administrative Assistant; Sharon Wolfe, Chief Investigator and Tom Cullinan, Investigator.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Approval of Excused Absences

Ann King was unable to attend the meeting today.

MOTION:

Mr. Knight made a motion to excuse Ms. King's absence. Mr. Johnson seconded the motion, which carried unanimously.

Approval of Minutes – May 2, 2013 Meeting

MOTION:

Mr. Donato made a motion to approve the minutes from the May 2, 2013 meeting. Ms. Newton seconded the motion, which carried unanimously.

Chairman’s Remarks – Joel Norwood

ASC Audit Results

Rod Atkinson, Administrator, informed the Board that he has prepared a written response to address the Appraisal Sub Committee’s recent audit citations.

Administrator’s Remarks – Roderick Atkinson

1) **Budget Update** – The budget ending June 30, 2013, 2013, was distributed for review.

2) **Licensure update – Laura Smith**

Number of Licensees as of **August 5, 2013**

	<u>ACTIVE</u>	<u>INACTIVE</u>	<u>TOTAL</u>
APPRENTICE	142	1	143
LICENSED	192	33	225
CERTIFIED RESIDENTIAL	1046	56	1102
CERTIFIED GENERAL	948	21	969
LICENSED MASS	57	2	59
CERTIFIED RESIDENTIAL MASS	67	3	70
CERTIFIED GENERAL MASS	<u>29</u>	<u>0</u>	<u>29</u>
TOTAL	2481	116	2596

TEMPORARY PERMITS ISSUED IN 2012 – 293 ISSUED IN 2013 – 169

3) **Investigations & Enforcement Update – Roderick Atkinson**

Case Report for January 1, 2013 – July 31, 2013 was presented for review. Also case report for same time period in 2012 was presented for comparison.

4) **IRC Report**

The IRC Report from August 2, 2013, was presented for approval.

MOTION:

Mr. Knight made a motion to approve the IRC Report from August 2, 2013. Mr. Donato seconded the motion, which carried unanimously.

Unfinished Business

Mr. Knight gave a brief update on the Appraisal Management Companies legislation and the License Law update.

It was decided that the next issue of the Palmetto Appraiser should feature Joel Norwood, as Chairman, and Rod Atkinson, as the new Administrator of the Board. Other items to be featured include ASC Audit results; Legislation update and the AARO conference. Board members and administrator were asked to get all article content to Mr. Dodds by September 15, 2013. Deadline to have this issue published will be September 30, 2013.

New Business

The 2013 AARO conference will be held in Washington, DC – October 19 – 22th. Mr. Donato and Mr. Dodds plan to attend. Mr. Knight will serve as a backup if one of these individuals cannot attend. The Board would like to request permission to send the Administrator and one other staff member, preferably the Investigator, Tom Cullinan.

MOTION:

Ms. Newton made a motion to take a brief break. Mr. Dodds seconded the motion, which carried unanimously.

MOTION:

Ms. Newton made a motion to enter Open Session. Mr. Johnson seconded the motion, which carried unanimously.

Disciplinary Hearings

a) Jeffrey T. Bailey

The Board held a disciplinary hearing regarding Jeffrey T. Bailey. Mr. Bailey was present and waived his right to be represented by legal counsel. Case was presented and discussion ensued.

MOTION:

Ms. Newton made a motion to enter Executive Session to obtain legal advice. Mr. Johnson seconded the motion, which carried unanimously.

MOTION:

Mr. Donato made a motion to enter Open Session. Mr. Dodds seconded the motion, which carried unanimously.

MOTION:

Mr. Johnson made a motion that Mr. Bailey be given a Public Reprimand , be required to pay a fine of \$1000; and complete Appraisal courses, QE2 Basic Appraisal Procedures, and QE5 Residential Site Valuation and Cost Approach, within six (6) months. Mr. Donato seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law

Disciplinary Hearings

b) Miller Coleman

The Board held a disciplinary hearing regarding Miller Coleman. Mr. Coleman was present and waived his right to be represented by legal counsel. Case was presented and discussion ensued.

MOTION:

Ms. Donato made a motion to enter Executive Session to obtain legal advice. Mr. Dodds seconded the motion, which carried unanimously.

MOTION:

Ms. Newton made a motion to enter Open Session. Mr. Donato seconded the motion, which carried unanimously.

MOTION:

Mr. Dodds made a motion to dismiss citing no violations. Mr. Johnson seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

The Board took a brief recess.

Disciplinary Hearings

c) M. Lee Jennings

The Board held a disciplinary hearing regarding M. Lee Jennings . Mr. Jennings was present and was represented by Mr. Walt Todd, legal counsel. Discussion ensued.

MOTION:

Ms. Donato made a motion to enter Executive Session to obtain legal advice. Mr. Johnson seconded the motion, which carried unanimously.

MOTION:

Ms. Newton made a motion to enter Open Session. Mr. Johnson seconded the motion, which carried unanimously.

MOTION:

Mr. Dodds made a motion to dismiss citing no violations. Mr. Donato seconded the motion, which carried unanimously.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Public Comments

No public comments were made.

Adjournment

MOTION

Mr. Donato made a motion to adjourn. Mr. Knight seconded the motion, which carried unanimously.

The August 8, 2013 meeting of the SC Board of Real Estate Appraisers adjourned at 5:15 p.m.