

STATE BOARD OF ARCHITECTURAL EXAMINERS

BOARD MEETING MINUTES

May 4, 2005

Suite 111, 110 Centerview Drive

Columbia, SC

The State Board of Architectural Examiners convened May 4, 2005, in Columbia, South Carolina. Chairman Ward called the meeting to order at 9:40 a.m. The following attended the meeting:

Dennis S. Ward	Chairman
J. Eugene Matthews	Vice-Chairman
Jose Caban	Secretary
Stokes Browning	Member
W. Barry Jenkins	Member
Tom Johnson	Public Member
Jan B. Simpson	Administrator
Todd Bond	Investigator
Alice D. Richardson	Administrative Assistant
Sharon Dantzler, Esq.	LLR Advice Counsel

Administrator Simpson stated the **public notice** of the meeting was properly posted at the Board office and provided to organizations and news media in compliance with Section 30-4-80 of the S.C. Freedom of Information Act. A quorum was present at all times.

Minutes: Motion by Matthews, Second by Browning: To accept the **Minutes** of the March 2, 2005. Motion carried.

Baxter Simpson, General Contractor, Apple Tree Contractors, Inc., attended the meeting to discuss his concerns regarding permitting projects not exempted in Section 40-3-290; these projects require the services of an architect. Mr. Simpson believes the public is suffering considerable financial burdens on minor upfit projects, where timing is of the essence and architects cannot be retained within a short time frame. Mr. Simpson would like to know how to streamline smaller projects while preserving life/safety provisions. He asked that consideration be extended to assembly, institutional, education and hazardous buildings where renovations are minor. Currently, the Board charges the local Building Official to review the plans to determine if an architect is necessary based on the guidelines approved by the Board on May 7, 2003, (copy attached). Ward stated that the Board would have to address these concerns as a group to insure that all the life safety issues have been addressed before the Board could allow any exceptions. Member Jenkins will check with other licensing Boards to see how they handle similar situations and report back to the Board at the September Meeting.

Member Browning indicated that structural safety in the sense of the Architectural Registration Law means any modification to the building support systems, wind resistance systems, and seismic systems but not the modifications to partitions that **do not** support the structural load.

Election of Officers: The following persons were unanimously elected to serve as officers of the Board, effective July 1, 2005, through July 1, 2006.

Dennis Ward, Chair
J. Eugene Matthews, Vice-Chair
Jose Caban, Secretary

Exam Candidate – Motion by Caban, Second by Johnson: To approve the following persons to begin taking the Architect Registration Examination. Motion carried.

Gregory Huddy	Majorie Longshore
Matthew Deierlein	Grayson Thompson
Brian Tindall	Margaretta Terry
Priscilla Singleton	Ashley Hefner
Daniel Scheaffer	Laura Middleton
Elizabeth Montgomery	Brad Brown

Sealing Consultants' Plans Policy: Member Ward drafted a Board policy regarding sealing consultants' plans, previously reviewed at the March 2005 meeting. The Board expanded the scope of the policy to include specialty systems and renamed it "Specialty Systems" policy. Motion by Browning, Second by Jenkins: To approve the revised policy as written (copy attached). Motion carried.

This policy will be published in the May 2005 Newsletter and will be added to the Board website.

Compliance:

Motion by Caban, Second by Jenkins: To accept the IRC recommendations on the following cases. Motion carried.

Case No. 2004-15	Dismiss – Letter of Caution
Case No. 2004-18	Dismiss – Letter of Caution
Case No. 2004-5	Dismiss – Letter of Caution

The following cases were reviewed by the IRC and will go forward with issuance of a Formal Complaint.

Case No. 2004-17
Case No. 2005-2

Member Jenkins asked that the Board receive the following information from LLR's Office of Investigation and Enforcement (OIE) regarding complaints:

- ?? A log indicating the number of complaints received
- ?? Number of complaints resolved
- ?? Number of complaints unresolved

?? Age of pending complaints

Angie Taylor, Executive Vice-President of AIA/SC, joined the Meeting at 11:55 p.m.

Annual Inspections of Fire Alarm Systems – Chapter 17 IBC Inspections: Sharon Dantzler asked Administrator Simpson to include discussion of the Fire Marshal’s policy to require annual inspections of fire alarm systems (NFPA – 72) - Chapter 17 IBC inspections on the next Design Professionals Meeting agenda in September. Gary Wiggins to call meeting and/or attend?

The board recessed for a brief catered lunch.

Budget Report: The Board accepted as information the Budget Report prepared by LLR’s Finance division for the period ending January 31, 2005.

NCARB Proposed Resolutions: The Board reviewed the proposed resolutions to be voted on at the Annual Meeting in Miami Beach, FL, in June.

Building Official Manual: The Manual was forwarded to the Engineering Board in February for their review/revisions of the engineering-related sections with a request that they submit feedback to the Board. However, the Engineering Board requested former Board member Skip Lewis to review the draft and submit his proposed revisions to the Board of Architecture. Member Browning and Mr. Lewis will work together on the final revisions and report back to the Board in September.

Administrator’s Report:

License Statistics

Active Architects

In-state	962
Out-of-state	2324

Emeritus

In-state	37
Out-of-state	16

Firms 1006

{end of Administrator’s Report}

Engineer’s Seal for Townhouse Projects: Browning brought to the attention of the Board a “townhouse seal” dilemma with Greenville County Code officials. The County requires architects seals on townhouses based on an interpretation of Section 40-3-290 of the Architects Law. However, the County does not require an engineer’s seal for the structural or MEP drawings for townhouses. Simpson brought this issue to the attention of the Engineering Board for discussion.

The members of the Engineering Board disagreed with the county's policy, believing an engineer should seal the engineering portions of the plans as they relate to townhomes. The requirements for sealing are determined by the structure, not by ownership of the structure. The Engineering Board will issue an interpretation of Section 40-22-290 similar to the Board of Architecture's interpretation of the corresponding section.

Taking A.R.E. concurrently with IDP: The Board received an inquiry from Barbara Looney, Associate AIA, regarding the Board's issuance of a license to persons who began taking the ARE in another state prior to completion of IDP. After a brief discussion, the Board reaffirmed that an application for a license in South Carolina based on reciprocity would not be examined to determine the process by which the applicant arrived at licensure in another state. The Board would accept an applicant's NCARB Certification and other jurisdiction's license regardless of the process by which either was obtained. That acceptance is based on current state laws.

Update on Continuing Education Reciprocity with Florida and Tennessee: The Florida Board of Architecture passed a regulation last year that allowed for reciprocity between states; however, they failed to mention that Florida registrants who live in another state must complete a building code seminar as well. While not a licensing board requirement, this still is considered an impediment. The Florida Board is attempting to have the requirement deleted.

The Tennessee Board seems to have decided to accept other states' continuing education, reversing an earlier decision of that Board. The Board accepted this as information.

Tennessee Grants Program: When grants are available for distributions, the Tennessee Board notifies each eligible public institution of higher education. Grants may be used only for computers to be utilized by students, or for laboratory or instruction equipment. Equipment purchased by the university with grant funds must remain the property of the university. Member Ward reminded the Board that funds provided by this Board are transferred to Clemson University School of Architecture to fund student enrollment in NCARB's IDP Program as well as to fund continuing professional development administered through the Gunnin Architectural Library. Ward appointed Members Matthews and Browning to explore new avenues for the funds provided to Clemson University and to prepare a report for the September meeting. Caban urged the Board to continue funding purchases for the Architecture Library.

LEED Certification as Continuing Education: The Board received an inquiry from Nancy Jenkins, Architect, regarding acceptance of the LEED Professional Accreditation Exam as a form of continuing education credit for self-study as well as a possible credit for attending a LEED seminar. The Board agreed that H/S/W credit would be allowed for the daylong seminar attended. However, after discussion, they agreed that they could not allow credit for self-study undertaken in preparation for the LEED examination, nor could they allow credit for the examination itself. Self-study varies from person to person, and there is no way to verify the number of hours by a "third party" as there is for other CE activities.

Use of the word Architects: An inquiry was received from Elvis Owensby regarding the use of the word "Architects" in his company name, Media Architects. The board unanimously agreed to deny the use of the word "architects" since it could be misleading to the public.

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Non-Agenda Items:

Simpson informed the board that the company name “Architectural Salvage” was approved by staff for use by a firm that sells salvaged building parts.

There being no further business, the Board Meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Jose R. Caban, Secretary

**SOUTH CAROLINA
BOARD OF ARCHITECTURAL EXAMINERS
POLICY REGARDING SPECIALTY SYSTEMS**

The South Carolina Board of Architectural Examiners has adopted the following policy regarding 'specialty system' drawings and/or specifications prepared by suppliers, vendors, subcontractors, or others when bound as a part of bid or contract documents.

Examples of 'specialty systems' include, but are not limited to, the following:

- food service
- acoustical systems
- auditorium or stadium seating
- science equipment
- stage performance equipment
- wiring schematics
- control diagrams
- fire/smoke seals

Policy

Architects shall not seal 'specialty system' drawings and/or specifications which are not prepared under their direct supervision and review (Regulation 11-12.D.1). To do so constitutes a violation of the South Carolina Board of Architectural Examiners Regulation 11-11 (B), Seals.

Drawings and/or specifications for 'specialty systems' may be included as a part of the bid or contract documents provided that the following conditions are adhered to:

- Documents shall bear originators' firm name, address, date, and title block.
- Technical 'specialty system' designs which require the seal of a South Carolina registered engineer shall bear such seals.
- 'Specialty Systems' documents shall be listed in the project Drawing Index and/or Table of Contents under a heading or subscript clearly indicating that they were not prepared under the supervision of the 'design professional in responsible charge'.
- Information contained in the 'specialty system' documents shall have been reviewed by the 'design professional in responsible charge' who shall verify that the specialty system is appropriate for the use intended and meets all applicable code requirements.