

STATE BOARD OF ARCHITECTURAL EXAMINERS

BOARD MEETING MINUTES

January 29, 2008

Suite 201-03, 110 Centerview Drive

Columbia, SC

The State Board of Architectural Examiners convened January 29, 2008, in Columbia, South Carolina. Chairman Stephen Russell called the meeting to order at 9:37 a.m. The following persons attended the meeting:

Stephen Russell	Chairman
Stokes Browning	Secretary
Dennis Ward	Member
Thomas Johnson	Member
Jose Caban	Member
Jan B. Simpson	Administrator
Alice Richardson	Administrative Assistant
Todd Bond	Investigator
Melissa Jones	Program Assistant
Sharon Dantzler, Esq.	Advice Counsel

Member W. Barry Jenkins notified the Administrator in advance that he would be unable to attend the meeting.

Administrator Simpson stated the **public notice** of the meeting was properly posted at the Board office and provided to organizations and news media in compliance with Section 30-4-80 of the S.C. Freedom of Information Act. A quorum was present at all times.

The Board held a **Renewal Application Hearing for Richard Osment**. A Court Reporter was present to transcribe the hearing. Motion by Stokes, Second by Caban: Applicant's license to practice architecture in this State may be reinstated at any time in the next 30 days if he demonstrates by appropriate certificate that he has completed four (4) hours of certified continuing education. Mr. Osment's CE will be audited in 2008. Motion carried.

Reconsideration of disciplinary matter regarding John Heard: Ken Woodington, Esq, outside Counsel, presented to the Board a revised Consent Order signed by Mr. Heard on December 20, 2007. The original Order could not be approved as it was later ruled the Board did not have jurisdiction over the registrant because his license lapsed in 2002. Motion by Johnson, Second by Caban: To dismiss the complaint due to lack of jurisdiction and accept the signed Consent Order from Mr. Heard. Motion carried.

Issuance of Cease & Desist Orders/ Architect's Representatives on Job Sites: Administrator Simpson reported that it is LLR policy for a Board Administrator to issue a Cease and Desist Order when the Board receives credible evidence that an individual or firm is practicing architecture and is not registered in South Carolina. Simpson had concerns regarding architect's

representatives on job sites and needed guidance from the Board in determining when a violation has occurred. Board members agreed that the “clerk of the works” may be present at the job site and attend meetings (being the “eyes and ears” only), but he can’t alter or make any decision unless he is a registered architect in South Carolina. It was agreed that in cases where a Cease and Desist Order is issued, it should be supported by a cover letter asking for evidence to contest that the individual was only serving as the “clerk of works” and that no modifications were initiated or approved except by a registered design professional.

Angie Taylor, Executive Director, AIA/SC, joined the meeting.

Minutes: Motion by Ward, Second by Caban: To accept the **Minutes** of the November 13, 2007, meeting. Motion carried.

Violations Report:

Motion by Browning, Second by Johnson: To accept the IRC recommendations on the following cases. Motion carried.

Case No.	Action
2007-7	Dismiss
2007-22	Dismiss
2007-23	Formal Complaint

Exam Candidates – Motion by Caban, second by Ward: To approve the following persons to begin taking the Architect Registration Examination. Motion carried.

- **Christopher Ching**

Reinstatement of License by Examination after inactive period: Administrator Simpson discussed with the Board options for handling reinstatement applications for licensees who were initially licensed by examination in SC. Since staff only receives a few of these applications per year, the Board unanimously agreed that the applications should be presented to the Board for approval.

Continuing Education credit for licensed architects who receive USGBC LEED Status: The Board agreed to accept credits issued by the American Institute of Architects for LEED certification based on the criteria as listed below. The statement below is from AIA’s website, “Frequently Asked Questions”.

How do I receive credit for becoming LEED Accredited?

“If you studied on your own and took the exam you may self-report that time online as a self-designed activity (research). Since it was not structured and presented to you by a third party, it will not be eligible for HSW credit. If you took a class from an organization that was not an AIA/CES Registered Provider then you may self-report the class as a structured activity program. This type of activity will be eligible for HSW credit. If the program was presented by an AIA/CES

Registered Provider then the program provider is responsible for the submission of your activities to AIA/CES Records."

Legislation

Interior Design Legislation, H.3918: The Board is opposed to this bill. The Board agrees that the interior design industry does not need to be regulated because their activities do not affect the public's health, safety and welfare. Member Russell and Administrator Simpson will attend the subcommittee meeting on January 30, 2008.

Fire Sprinkler – Tax incentive options for owners who install fire sprinkler systems.

Revisions to Section 40-3 – Administrator Simpson informed the Board that a sponsor will be needed for proposed revisions to Section 40-3 before it can be submitted. Member Russell will contact the Governor's Office regarding this legislation.

Budget Report: The Board accepted as information the budget report for the periods ending November 30, 2007, and December 31, 2007.

Administrator's Report:

Key to chart below:

- AR.I– licensed individual, resident of SC
- AR.O – licensed individual, out-of-state resident
- EI – Emeritus, in-state resident
- EO – Emeritus, out-of-state resident

Number of Active Credentials by Prefix and Subcategory
Board: Board of Architectural Examiners
as of 1/16/2008
Query Report: 517

credential	description	count
AR .EI	Emeritus In-State Architect	42
AR .EO	Emeritus Out-of-State Architect	11
AR .I	In-State Architect	1015
AR .O	Out-of-State Architect	2740
ARA.	Partnership Firm	19
ARB.	Business Corporation Firm	219
ARC.	Professional Association Firm	95
ARD.	Sole Proprietor Firm	30
ARF.	Firms	861
	subtotal	5032

9 items

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Statement of Economic Interest – All Board members must complete these forms and return them to the SC Ethics Commission by April 15, 2008. This information was e-mailed to the Board in January. There is a fine for missing the deadline.

Legislative Session – Subcommittee and Committee meetings are posted late Friday afternoon or on Monday morning for the upcoming week. We often have no more advance notice than that, so please be alert to any e-mails you receive regarding meetings. If I attend the meeting on your behalf, I will consult with you prior to the meeting to ensure I represent your viewpoint accurately.

“Partnering” with professional associations - The AIA/SC’s Emerging Professionals Committee will hold all-day seminars at LLR on February 29 and September 26. The Board provides a meeting room for them at no cost. The Committee members are responsible for all communications about the seminar, speakers, registration, set-up, and materials.

{End of Administrator’s Report}

IRC Process Review: At the November meeting, Member Russell brought up the State of Arizona concept for a pool of approved architects to serve on IRC in lieu of or in addition to sitting Board member participation. The Board reviewed the Arizona IRC Training Guide prepared by their Enforcement Advisory Committee. The Board asked that Sharon Dantzler review the training guide to determine if there are conflicts with the present IRC and to report back to the Board at the March meeting steps necessary to adopt a similar guide for IRC training. This item will be carried over to the March meeting.

Update on NCARB Committee Work: Member Ward gave a brief update on the ARE. There has been a small drop-off in the number of candidates taking the 3.1 Exam. It is believed that the drop off is due to the July 2008 release date for the 4.0 examination.

Continuing Education as it relates to Health Safety and Welfare: At the November meeting, Member Jenkins voiced concerns regarding how AIA and other sponsors of continuing education events determine which courses receive credit as health, safety welfare topics. The Board reviewed the AIA guidelines. Jenkins had also asked staff to research which states require “special courses” in addition to CE required for renewal of licenses. Staff reported that Florida and Texas require additional courses. The Board accepted this as information.

Non-Agenda Item: Members Ward and Jenkins and Administrator Simpson will attend the SC/NCARB Regional meeting in Denver, CO.

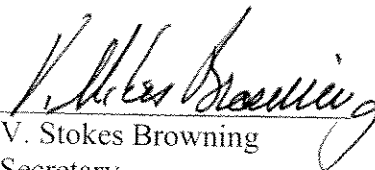
2008 Board Meeting Dates: The Board set the following dates:

March 18, 2008, May 7, 2008, September 16, 2008, and November 13, 2008

There being no further business, the meeting adjourned at 2:00 p.m.

Respectfully submitted,

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V. Stokes Browning
Secretary