

**STATE BOARD OF ARCHITECTURAL EXAMINERS  
BOARD MEETING MINUTES  
Kingstree Building Suite 202-02  
Columbia, SC 29210  
November 17, 2009**

**Public Notice:**

Administrator Simpson stated the **public notice** of the meeting was properly posted at the Board office and provided to organizations and news media in compliance with Section 30-4-80 of the S.C. Freedom of Information Act. A quorum was present at all times.

**Call To Order:**

Chairman Dennis Ward called the regular meeting of the State Board of Architectural Examiners to order at 9:00 a.m. Board members present for the meeting included: Stephen Russell, W. Barry Jenkins, Brad B. Smith, C. Tyson Nettles, and Jose Caban.

Staff members participating in the meeting included: Sharon Dantzler, Deputy General Counsel; Jan B. Simpson, Administrator; Alice Richardson, Administrative Assistant; and Angela Scott, Administrative Assistant.

**Application Hearing:**

The Board held a Hearing regarding Dinos Liollo.

*(These proceedings were recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.)*

**Approval of Minutes: - Tuesday, September 22, 2009, Meeting**

Mr. Russell moved to approve the meeting minutes from September 22, 2009. Mr. Smith seconded the motion, which carried unanimously.

**Customer Care Center (Connie Huffstetler)**

Mrs. Huffstetler reported that the Customer Care Center is a part of the Office of Communication. The staff comes from different areas within the agency and has a broad range of knowledge, skills, and experience in customer service and program areas. They have had technical, board-specific and customer service training. The Customer Care Center is currently answering the main telephone line for Board of Engineers and Surveyors and will eventually accept all calls that come into agency. Some calls may be referred to the Board's administrator for technical assistance or to the licensing section.

**Enforcement Report:** NONE

**Continuing Education Audit Issues**

**Tiffini Loveless**

Ms. Richardson reported that there were questions regarding the courses Ms. Loveless submitted for continuing education compliance. The Board reviewed the submitted list.

Mr. Jenkins moved to accept the courses Ms. Loveless submitted as Health, Safety and Welfare credits. Mr. Smith seconded the motion, which carried unanimously.

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**Raymond Hill**

Ms. Richardson reported that Mr. Hill's submittal contained activities that did not appear to meet requirements. The Board reviewed his submittal.

Mr. Jenkins moved to deny all credits and to issue a letter of caution to Mr. Hill. Mr. Hill will have 180 calendar days to submit other continuing education activities for Board approval. Mr. Smith seconded the motion, which carried unanimously.

**Marc Hoyle**

Ms. Richardson reported that Mr. Hoyle requested an extension to the continuing education audit deadline in order to submit evidence of compliance. Mr. Hoyle moved in March 2009 and again in August 2009 to Europe. He does not have immediate access to his certificates or other proof of compliance.

Mr. Jenkins moved to issue a letter of caution to Mr. Hoyle but also to grant his request for an extension. Mr. Hoyle will have six months to provide evidence of compliance with continuing education requirements. Mr. Caban seconded the motion, which carried unanimously.

**Legislation:**

The Board accepted as information comments received on the Board's proposed changes to Regulation. The deadline for receipt of comments is November 23, 2009. After that date, the Board will determine if a hearing is necessary; if so, the hearing will be held on December 9.

**Information Items:**

Administrator Simpson welcomed and introduced Mr. Todd Reichard, Governmental Affairs Director, and Ms. Adrienne Montaire, Interim Executive Director of AIA/SC.

Administrator's Report:

**Number of Credentials by Prefix and Status**

**Board: Board of Architectural Examiners**

**Credential Status: Active**

**Credential Prefix: AR – Architect – ARA, ARB, ARC, ARD & ARF - Firms**

**As of 11/9/2009**

Type	Count
AR	3625
ARA	16
ARB	195
ARC	93
ARD	29
ARF	839

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Administrator Simpson reported on an issue concerning the NAAB Records Retention Policy which was brought to her attention by an architect intern whose transcripts from Argentina were destroyed by NAAB after completion of an EESA evaluation. Ms. Simpson has requested NCARB's representatives to the NAAB Board review the retention policy.

Administrator Simpson attended the Member Board Executive meeting in Washington DC. Two NCARB consultants worked with the MBEs on visioning the future and strategic planning for NCARB.

Administrator Simpson reported that House LCI Committee Chairman Sandifer requested more details regarding the expenditures from the Education and Research Fund during FY 09. The questions centered on the lecturers and the target audience of a lecture. Chairman Sandifer requested use of an application form by the requestor with specific information about use of the funds requested.

Administrator Simpson, Alice Richardson and Chairman Ward visited Clemson University to speak about IDP. Approximately 175 students attended to hear Rachel Kros of NCARB discuss IDP and upcoming changes to the internship program. Chairman Ward reported that they spoke with the librarian of the Architecture School, Ms. Teague, and she expressed her appreciation for the financial assistance the Board gives the Library.

Administrator Simpson reported that she or Chairman Ward answer any questions submitted about the proposed changes. The comments and responses are abstracted into a Word document and posted periodically on the website. Chairman Ward reported that an interactive blog-type website for comments on proposed changes to Regulations is not allowed by LLR's Information Technology office.

The NCARB Regional Meeting will be held March 19-20, 2010 in Jackson Hole, WY. This is a very important meeting because they will be setting up the search program for the new NCARB Executive Vice President. [End of Administrator's Report]

**Report on Continuing Education:**

Mr. Jenkins reported that there was a charge to NCARB Professional Development Committee to see what direction NCARB should take regarding education across state lines. The committee is making progress and are getting cooperative responses from AIA regarding the accreditation of continuing education courses and the management of the program. He was appointed to a three-person panel to review AIA continuing education courses to be offered at the meeting held in Miami in 2010. The committee reviewed approximately 75 classroom courses and approximately 71 walking tours which were initially designated for HSW credit. It is unclear at this time how many will receive HSW credit since our committee recommended against acceptance of many of these courses, most particularly the walking tours.

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Report on NCARB Activities:

Chairman Ward reported that AIA has had a downsizing in staff. The fees for AIA are high compared to NCARB fees; AIA members' want to know what they are getting for their money. NAAB is being supported financially by AIA and NCARB, but currently AIA and AIAS cannot afford to continue their contributions. NCARB is trying to decide whether it should solely finance NAAB, and if that occurred, what the ramifications might be.

NCARB Finances:

Chairman Ward reported that the number of exams taken increased due to an impending fee increase and the concurrent offering of ARE 3.1 and 4.0. He also reported that Canada has developed an examination and is asking NCARB to accept it.

Report on Clemson School of Architecture School:

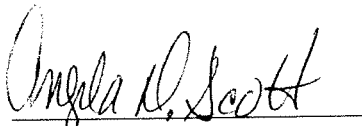
Mr. Caban reported that he attended the Administrators, meeting for Architecture Schools and the topic of discussion was "Birthing New NAAP Commissions." He went on to say by the summer there would be a new chairperson.

2009 and 2010 Meeting Dates:

The 2010 meetings dates are January 26, May 18, September 14, and November 16, 2009.

Mr. Caban moved the meeting be adjourned, Mr. Smith seconded and the motion carried. The November 17, 2009, State Board of Architectural Examiners Board Meeting was adjourned at 12:30 p.m. An Appreciation Luncheon was held immediately after the meeting to honor four former members for their years of service on the Board: J. Eugene Matthews, Jane Y. Frederick, V. Stokes Browning, and D. Thomas Johnson, Esq.

Respectfully submitted,



Angela D. Scott  
Administrative Assistant