

**MINUTES**  
**SC Board of Architectural Examiners**  
**Board Meeting**  
**9:30 a.m., October 24, 2018**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 107**  
**Columbia, SC**

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**Meeting Called to Order**

J. Sanders Tate, Chairman, called the meeting to order at 9:33 a.m. Other members participating were Charles Muldrow, Amanda Green, Brad Smith and Anthony Lawrence.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; and Stacey Hewson, Advice Counsel.

**Statement of Public Notice**

Mr. Tate announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of the May 23, 2018, Meeting Minutes**

**Motion:** To approve the minutes as submitted. Lawrence/Smith/Approved.

**Approval of Agenda**

**Motion:** To approve the agenda as submitted. Lawrence/Smith/Approved.

**Approval of Excused Absences**

**Motion:** To approve the absence of member Katherine Schwennsen who had prior commitments. Smith/Lawrence/Approved.

**Reports**

**Office of Investigations and Enforcement Report**

From January 1, 2018, to August 30, 2018, three cases are active and 31 cases closed. The Board accepted this as information.

**Investigative Review Committee Report**

The following IRC Recommendations were submitted to the Board as a result of the August 28, 2018, IRC meeting:

<b>Case No.</b>	<b>Action</b>
2018-9	Dismiss
2018-1	Cease and Desist
2018-5	Cease & Desist
2018-12	Cease & Desist
2018-14	Cease & Desist
2017-26	Formal Complaint
2018-8	Formal Complaint
2018-11	Formal Complaint
2018-16	Formal Complaint
2018-2	Letter of Caution

**Motion:** To approve IRC recommendations. Green/Lawrence/Approved.

### **Office of Disciplinary Counsel Report**

As of January 1, 2018, 20 cases have been closed. Five (5) cases have been opened, four (4) are pending Consent Agreement or Memorandum of Agreement and one (1) is pending board action. The board accepted this as information.

### **Funding Requests**

#### **AIS SC – Luncheon/Recognition of Newly Licensed Architects**

AIA SC sponsored a luncheon for newly licensed architects, licensed October 2017 thru October 2018. The attendees that were invited were asked to invite their AXP mentors. Some Members of the Board, FAIA members and about 100 additional individuals attended this luncheon. Stacey Hewson, Advice Counsel, reminded the board of Section 40-3-255, which states... “(A) The department, at the board's request, may allocate up to ten dollars of each renewal fee to the South Carolina Architecture Education and Research Fund, which must be established as a separate and distinct account and used exclusively for: (1) advancement of education and research for the benefit of individuals and firms licensed under this chapter and for architectural interns; (2) analysis and evaluation of factors which affect the architecture profession in this State; and (3) dissemination of the results of the research. (B) The board shall submit to the Chairmen of the House and Senate Labor, Commerce and Industry Committees by August first of each year a report on how the funds were expended for the preceding fiscal year.” The board felt that this luncheon would be a great way to educate and promote licensure in South Carolina. The board was reminded that continuing education (CE) credits received would have to fall under health, safety and welfare since that is the only type of CE accepted for renewal.

**Motion:** To go into Executive Session to receive legal advice. Lawrence/Muldrow/Approved

**Motion:** To come out of Executive Session: Lawrence/Muldrow/Approved.

The Board will table this item to the November 7<sup>th</sup> board meeting. Chairman Tate suggested, to Executive Director, AIA SC, Adrienne Montare, that the 2019 request be specific as to how the money will be spent and what portion the board is funding would go towards the speaker. (i.e., speaker, travel for speaker, etc.).

**Incidental Practice**

Member Lawrence presented a draft to the SC Board of Professional Engineers and Surveyors for review and has not heard back from them to date. Administrator Miles informed the board that the SC Board of Professional Engineers and Surveyors rejected the document without further comment.

The board suggested that the Joint Task Force get together again for a meeting to discuss this matter formally. Administrator Miles will look into setting up the meeting.

The next meeting of the SC Board of Architectural Examiners will be held November 7, 2018.

**Motion:** To adjourn the meeting. Muldrow/Lawrence/Approved. The meeting adjourned at 10:39 a.m.

Respectfully submitted,



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Alice M. DeBorde, Program Coordinator