

MINUTES
SC Board of Architectural Examiners
Conference Call Board Meeting
9:30 a.m., September 4, 2019
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 105
Columbia, SC

Meeting Called to Order

J. Sanders Tate, Chairman, called the meeting to order at 9:30 a.m. Other members participating were Charles Muldrow, Brad Smith, Katherine Schwennsen, Amanda Green and Anthony Lawrence.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; Rodney Pigford, LLR Office of Investigations and Enforcement; Donnell Jennings, LLR Office of Disciplinary Counsel; and Stacey Hewson, Advice Counsel. Other attending included Adrienne Montare, AIA.

Statement of Public Notice

Mr. Tate announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the May 29, 2019, Meeting Minutes

Motion: To approve the minutes as submitted. Lawrence/ Schwennsen /Approved.

Approval of Agenda

Motion: To approve the agenda as submitted. Schwennsen /Smith/Approved.

Approval of Excused Absences

No excused absences.

Reports

Office of Investigations and Enforcement Report

From January 1, 2019, to August 22, 2019, One (1) case has been closed, one (1) was a do not open; two (2) are pending board action; and seven (7) are active cases. The Board accepted this as information.

Investigative Review Committee Report

No IRC report this meeting.

Office of Disciplinary Counsel Report

As of August 23, 2019, two cases have been closed. Three (3) cases have been opened. The board accepted this as information.

Administrative Report

Financial Reports

The board accepted as information the February **Financial Reports**.

Number of Active Credentials by Prefix and
Subcategory
Board: ARCHITECT
as **of 8/26/2019**

Credential	Description	Count
AR	Architect	4315
ARA	Partnership Firm	10
ARB	Business Corporation Firm	132
ARC	Professional Association Firm	67
ARD	Sole Proprietor Firm	20
ARF	Firms	1341
	Subt Total	5885

Number of Active Credentials by Prefix and
Subcategory
Board: ARCHITECT
as of 11/6/2018

Credential	Description	Count
AR	Architect	4301
ARA	Partnership Firm	10
ARB	Business Corporation Firm	137
ARC	Professional Association Firm	70
ARD	Sole Proprietor Firm	21
ARF	Firms	1290
	Subt Total	5829

Board Reports

Member Lawrence stated he spoke with a member of the SC Board of Professional Engineers and Surveyors, at a professional meeting, regarding the Incidental/Overlapping Practice draft document. The member indicated the Engineers/Surveyors Board will present comments regarding the draft and will get those to Mr. Lawrence by October.

Vice-Chair Schwensen informed the board that Clemson will have their first IPAL Graduate in the spring. She is having trouble passing the exams so Clemson's IPAL coordinator contacted NCARB to find out if she has not passed all the exams when she graduates, would that cause any issues. NCARB indicated that since she would no longer be in IPAL once she graduates, the state may not accept any exams she passed prior to graduation. Schwensen indicated that this issue may have already been cleared up but she wanted to bring it to the Board's attention since it may be a potential problem. She will update the board on what she finds out from NCARB. She is hoping that NCARB is incorrect and will report back to the board her findings at a later date.

Disciplinary Hearings

No disciplinary hearing this meeting.

Application Hearings

No application hearings this meeting.

New Business

No new business at this meeting.

Unfinished Business

Expert Reviewer and IRC Members

At the May Meeting the board approved the Investigative Review Committee Member Guidelines and were asked to submit a list of suggested IRC members and Expert Reviewers for review and approval. The board will develop a certificate of service for the current members who have served on the IRC. This item will be discussed at the November meeting.

Motion: To approve the list of Expert Reviewers and IRC Members as presented to the board. Schwensen/Smith/Approve.

Donnell Jennings, Disciplinary Counsel, asked that the board offer some guidance on essential questions to ask the expert reviewer on cases. This item will be discussed at the November meeting.

SC Fire Sprinkler Association

Stuart Weeks, President of the SC Fire Sprinkler Association, spoke with the board at the May meeting regarding the ongoing issues of permitting, plan review, and being forced to practice outside of their scope of expertise. Mr. Weeks stated that architects licensed in SC are not engaging engineers to perform the duties required by law to produce the building's Fire Sprinkler Specification Sheet. Mr. Weeks asked if something could be added to our website to bring attention to this matter. Stacey Hewson, Advice Counsel, presented to the board a statement she prepared which could be added to the board website regarding the Fire Protection Sprinkler System Specifications Sheet requirements.

Motion: To accept the statement as presented and add it to the website. Muldrow/Schwensen/Approved.

Section 40-3-290 (Townhomes)

At the November meeting, an inquiry was received from Michael J. Nugent, Building Official, in Rock Hill, SC, asking if the board has a position on requiring sealed plans for townhomes that have three or more units. At the November meeting, the board agreed that an architect must seal plans for townhomes that have three or more units.

Another inquiry was presented to the board from Mark Nix, regarding the board's ruling from the November meeting.

A discussion ensued and Member Muldrow reiterated from the November meeting the Board has held that Townhouses with more than two units requires an architect. The confusion comes in that the IBC sends one to the Residential Building Code for Townhouses and all enforcement thereof. However, the exemption in 40-3-290 reads, "(3) a detached single-family or two-family dwelling, as defined in Group R3 of the Standard Building Code, regardless of size, with each unit having a grade level exit and sheds, storage buildings, and garages incidental to the dwelling;" Townhouse units are usually more than two units connected, i.e. it is a single family "attached" to another, and another, and so on. The separation of these units is a life safety issue.

Motion: To go into Executive Session to receive legal advice: Lawrence/Schwennsen/Approved.

Motion: To come out of Executive Session: Muldrow/Lawrence/Approved. No votes were taken in Executive Session.

Motion: To clarify the prior position to state that architectural plans for townhomes that have three or more units must be sealed by an architect. Muldrow/Lawrence/Approved.

Funding Request

No requested submitted for this meeting.

Adriene Montare, AIA, informed the board that Andrew Rogerson is the new AIA, NCARB State Licensing Advisor. He plans to regularly attend meetings of the board.

The next meeting of the SC Board of Architectural Examiners will be held November 6, 2019.

Motion: To adjourn the meeting. Muldrow/Smith/Approved. The meeting adjourned at 10:31 a.m.

Respectfully submitted,



Alice M. DeBorde, Program Coordinator