

MINUTES
SC Board of Architectural Examiners
Conference Call Board Meeting
9:30 a.m., January 29, 2020
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 105
Columbia, SC

Meeting Called to Order

J Sanders Tate, Chairman, called the meeting to order at 9:30 a.m. Other members participating were Charles Muldrow, Brad Smith, Amanda Green, Katherine Schwennsen and Anthony Lawrence.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; Rodney Pigford, LLR Office of Investigations and Enforcement; and Stacey Hewson, Advice Counsel.

Statement of Public Notice

Mr. Tate announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the November 6, 2019, Meeting Minutes

Motion: To amend the minutes under board reports to read as follows: Lawrence/ Schwennsen /Approved.

Member Smith informed the board that the Louisiana State Board of Architectural Examiners is working on an effort to address the overlap of practice between architects and engineers through the development of a definition of “incidental practice”. Member Smith will touch base with the LA board to see what further steps have been taken regarding this issue. Member Lawrence indicated that he has spoken with the Mississippi State Board of Architecture and the Texas Board of Architectural Examiners about this issue as well.

Approval of Agenda

Motion: To approve the agenda as submitted. Schwennsen/Lawrence/Approved.

Approval of Excused Absences

No excused absences.

Reports

Office of Investigations and Enforcement Report

From January 1, 2019, to January 23, 2020, Five (5) cases have been closed, three (3) were do not open; eighteen (18) are pending board action; five (5) pending IRC; one (1) pending drafting formal complaint; two (2) pending drafting Consent Agreements and currently no active cases. The Board accepted this as information.

Investigative Review Committee Report

The following IRC Recommendations were submitted to the Board as a result of the January 16, 2020, IRC meeting:

Case No.	Action
2019-25	Dismiss
2019-28	Dismiss
2019-33	Dismiss
2019-14	Formal Complaint
2019-17	Formal Complaint
2019-18	Formal Complaint
2019-20	Formal Complaint
2019-21	Formal Complaint
2019-22	Formal Complaint
2019-24	Formal Complaint
2019-26	Formal Complaint
2019-27	Formal Complaint
2019-29	Formal Complaint
2019-30	Formal Complaint
2019-31	Formal Complaint
2019-32	Formal Complaint
2019-35	Formal Complaint
2019-9	Letter of Caution
2019-10	Letter of Caution
2019-11	Letter of Caution
2019-2	Letter of Caution - Reconsideration

Motion: To approve IRC recommendations. Lawrence/Smith/Approved.

Office of Disciplinary Counsel Report

As of January 21, 2020, seven (7) cases have been opened. Two (2) cases have been closed. The board accepted this as information.

Administrative Report
Licensure Statistics as of January 3, 2019

Number of Active Credentials by Prefix and Subcategory
 Board: ARCHITECT
 as of 1/3/2019

Credential	Description	Count
AR	Architect	4328
ARA	Partnership Firm	10
ARB	Business Corporation Firm	136
ARC	Professional Association Firm	69
ARD	Sole Proprietor Firm	21
ARF	Firms	1307
	Subt Total	5871

Licensure Statistics – Active licenses as of January 8, 2020

Number of Active Credentials by Prefix and Subcategory
 Board: ARCHITECT
 as of 1/8/2020

Credential	Description	Count
AR	Architect	4199
ARA	Partnership Firm	10
ARB	Business Corporation Firm	125
ARC	Professional Association Firm	63
ARD	Sole Proprietor Firm	20
ARF	Firms	1318
	Subt Total	5735

Financial Reports

The board accepted as information the December **Financial Reports**.

Board Reports

Member Lawrence has been working with Donnell Jennings, Disciplinary Counsel, to establish essential questions to ask the expert reviewer on cases. These questions will be submitted to the board for review prior to finalizing them.

Disciplinary Hearings

No disciplinary hearing this meeting.

Application Hearings

No application hearings this meeting.

New Business

2020 Regional and Annual Meeting Funding - NCARB

The 2020 Regional Summit/MBE Workshop will be held on March 6-7, 2020, in Cambridge, MA; and the Annual Meeting on June 18-20, 2020, in Austin, TX. NCARB will fund two delegates, one public member and the member board executive for each meeting.

Motion: To approve members Smith and Muldrow as well as Administrator Miles to attend the March 2020 Regional Meeting as NCARB funded delegates. No costs will be incurred by LLR. Schwennsen/Lawrence/Approved.

Motion: To approve members Tate, Smith, Lawrence, Schwennsen and Green as well as Administrator Miles to attend the June 2020 Annual Meeting. Two board members (Lawrence/Schwennsen), the public member (Green) and the Administrator will be funded by NCARB. Members Tate and Smith will be funded by LLR. Lawrence/Schwennsen/Approved.

2020 Statement of Economic Interest

Reports must be filed by March 30, 2020. Instructions for filing and financial reports will be distributed to the members by email.

Process for CE Audit Violations

This item will be carried over to the May meeting.

Schwennsen informed the board that the search for the Director of the Clemson University School of Architecture is underway.

The Board was reminded that Election of Officers will take place at the May meeting.

Unfinished Business

No unfinished business.

Funding Request

No requests submitted for this meeting.

The next meeting of the SC Board of Architectural Examiners will be held May 5, 2020.

Motion: To adjourn the meeting. Lawrence/Schwensen/Approved. The meeting adjourned at 9:58 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alice DeBorde". The signature is written in black ink on a white background.

Alice M. DeBorde, Program Coordinator