

MINUTES
SC Board of Architectural Examiners
Video conferenced Board Meeting
9:30 a.m., May 19, 2021
Synergy Business Park, Kingstree Building
110 Centerview Drive
Columbia, SC

Meeting Called to Order

Katherine Schwennsen, Chairman, called the meeting to order at 9:30 a.m. Other members participating were Charles Muldrow, Brad Smith, Amanda Green and Sanders Tate.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; Rodney Pigford, LLR Office of Investigations and Enforcement; Shelby Sutusky and Donnell Jennings, LLR Office of Disciplinary Counsel, and Stacey Hewson, Advice Counsel.

Statement of Public Notice

Schwennsen announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Anthony Lawrence was unable to attend the meeting due to a prior commitment.

Mr. Jennings introduced Shelby Sutusky, LLR Office of Disciplinary Counsel. Mrs. Sutusky will be replacing him as the new Disciplinary Counsel.

Approval of the March 9, 2021, Conference Call Meeting Minutes

Motion: To approve the minutes as presented. Green/Smith/Approved.

Approval of Agenda

Motion: To revise the agenda to add item 9-F – Building Official Manual under New Business. Muldrow/Tate/Approved.

Reports

Office of Investigations and Enforcement Report

From January 1, 2019, to May 12, 2021, 23 new cases, 1 active and 4 closed. The Board accepted this as information.

Investigative Review Committee Report

The following IRC Recommendations were submitted to the Board as a result of the January 14, 2021 and May 12, 2021, IRC meetings:

Case No.	Action
2020-10	Dismiss
2020-11	Dismiss
2020-16	Dismiss
2020-12	Formal Complaint
2020-15	Formal Complaint
2021-2	Formal Complaint
2021-5	Formal Complaint
2020-13	Letter of Caution
2020-17	Letter of Caution
2020-14	Letter of Caution
2021-1	Letter of Caution

Motion: To approve IRC recommendations. Muldrow/Smith/Approved.

Office of Disciplinary Counsel Report

As of May 13, 2021, four (4) cases have been opened, one (1) is pending a hearing and nine (9) have been closed since the last report. The board accepted this as information.

Administrator's Report

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 4/27/2020

Credential	Description	Count
AR	Architect	4280
ARA	Partnership Firm	10
ARB	Business Corporation Firm	124
ARC	Professional Association Firm	63
ARD	Sole Proprietor Firm	20
ARF	Firms	1355
	Subt Total	5852

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 5/3/2021

Credential	Description	Count
AR	Architect	4501
ARA	Partnership Firm	10
ARB	Business Corporation Firm	121
ARC	Professional Association Firm	63
ARD	Sole Proprietor Firm	20
ARF	Firms	1456
	Subt Total	6171

Miles informed the board that S.500 passed.

Financial Reports

The board accepted as information the March 2021 **Financial Reports**.

Board Reports

Schwensen informed the board that NCARB voted to add virtual meetings into their By-Laws.

Disciplinary Hearings

No disciplinary hearing this meeting.

Application Hearings

No application hearings this meeting.

New Business

Personal Hardship Exemptions for CE – Schwensen would like the board to establish guidelines as they relate to personal hardship exemptions. Members asked to check with NCARB to see if they have any guidelines and report back to the Board at the next meeting.

NCARB Annual Meeting – The hybrid meeting will be held June 24-26, 2021 in California (in person and virtually). Member Tate indicate that he would like to attend this meeting in person. Other members indicated they would attend virtually.

CE Exemptions – Clay Wine, architect, submitted a proposal to exempt the mandatory continuing education requirements for architects who are 60 years of age and have over 30 years of

professional practice. Hewson reminded the Board that this would require a change in the statute. The board collectively agreed that if you are still actively practicing, continuing education must be obtained.

Board Member Terms and Reappointments – Schwensen asked which members were serving on expired terms. Members Brad Smith, Charles Muldrow and Anthony Lawrence have exceeded their terms per Section 40-3-10 (B). Advice Counsel, Stacey Hewson, will contact Katie Phillips, LLR Communications and Governmental Affairs, regarding these terms and replacements.

Building Official Manual – Schwensen indicated that Clay Wine inquired about reviving the manual. Advice Counsel Hewson informed the board that the Building Official Association of South Carolina (“BOASC”) is working on developing a manual for the building officials to use for reference. Members will compile a list of questions that are frequently received from building officials and forward to the BOASC for their use.

Election of Officers

Motion: The following person was elected to serve as Chair of the Board, effective July 1, 2021, through June 30, 2022. Schwensen/Muldrow/Approved.

Brad Smith - Chair

Motion: To nominate Anthony Lawrence, Vice-Chair and Amanda Green to serve as Secretary, effective July 1, 2021, through June 30, 2022. Smith/Muldrow/Approved.

Unfinished Business

Architect Regulations Update - Regulation 4984 was withdrawn because the Senate Sub Committee had issues with the Minimum Construction Phase Services language in Section 11-11F. Some believe that these additional requirements of architects would increase construction costs. Senator Massey recommended withdrawing the regulation and asked that the board work on revisions and consult with the senators who had expressed concerns about additional costs.

Funding Request

AIA South Carolina

Emerging Professionals – The board considered a request from AIA South Carolina for \$5,000 for funding a speaker for the New Architect Luncheon. One hour of continuing education will be offered for those in attendance.

Motion: To approve funding of \$5,000 to AIA South Carolina as long as the luncheon is opened to anyone to attend and have a member of the board in attendance to discuss the importance of the board and licensure. Smith/Sanders/Approved.

AIA South Carolina

Education Committee (Ethics) – The board considered a request from AIA South Carolina for \$5,000 for funding a speaker for a one hour seminar on Ethics in the Architectural Profession. One hour of continuing education will be offered for those in attendance. This meeting will be virtual.

Motion: To approve funding of \$5,000 to AIA South Carolina as long as the speaker is someone versed in Ethics. Smith/Sanders/Approved.

Clemson University, Emery A. Gunnin Architecture Library

Library Funding - The Board considered a request from Clemson Gunnin Architecture Library for \$32,000 from the Board's Education and Research Fund for the purchase of materials for the Architecture Library.

Motion: To approve funding of \$32,000 to Clemson Gunnin Architecture Library. Smith/Sanders/Approved.

Other Business

No other business

Public Comments

Adrienne Montare, SC AIA, informed the board that AIA is currently monitoring S528 and H4060. She also stated that AIA is in support of Regulation 4984.

The next meeting of the SC Board of Architectural Examiners will be held September 29, 2021.

Motion: To adjourn the meeting. Smith/Muldrow/Approved. The meeting adjourned at 10:42 a.m.

Respectfully submitted,



Alice M. DeBorde, Program Coordinator