

MINUTES
SC Board of Architectural Examiners
Board Meeting
9:30 a.m., May 3, 2017
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 105
Columbia, SC

Meeting Called to Order

Charles Muldrow, Chairman, called the meeting to order at 9:38 a.m. Other members participating were Brad Smith, Anthony Lawrence, and J. Sanders Tate. Member Katherine Schwennsen attended by conference call.

Motion: To accept the excused absence of member Amanda Green. Smith/Lawrence/Approved.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; and Mary League, Advice Counsel.

Statement of Public Notice

Mr. Muldrow announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the March 24, 2017, Meeting Minutes

Motion: To approve the minutes as submitted. Lawrence/Tate/Approved.

Approval of Agenda

The agenda was accepted as submitted. Lawrence/Tate/Approved.

Office of Investigations and Enforcement Report

A total of four cases were received from January 1, 2017 thru March 24, 2017; two active cases and two pending board action. A total of three cases have been closed from January 1, 2017 thru March 24, 2017. The Board accepted this as information.

IRC Recommendations

The following IRC Recommendations were submitted to the Board as a result of the, April 21, 2017, IRC meeting:

Case No.	Action
2016-18	Dismiss
2016-16	Dismiss with Cease and Desist

2017-1 Dismiss with Cease and Desist
2017-2 Dismiss with Cease and Desist
2016-9 Dismiss

Motion: To approve IRC Report as submitted. Tate/Lawrence/Approved.

Administrators Report

Licensure Statistics – Active licenses as of April 10, 2017

Type	Count
AR	4213
ARA	12
ARB	151
ARC	78
ARD	21
ARF	1258
SubTotal	5733

Licensure Statistics – Active licenses as of April 28, 2016

Credential	Description	Count
AR	Architect	3944
ARA	Partnership Firm	12
ARB	Business Corporation Firm	152
ARC	Professional Association Firm	78
ARD	Sole Proprietor Firm	21
ARF	Firms	1146
	Sub Total	5353

Travel request forms for the **2017 NCARB Annual Meeting – Boston, MA June 22-24, 2017**, was forwarded to Deputy Director, Dean Grigg in April for review and approval. To date no response has been received regarding approval for this travel.

Financial Reports / Funding Request History

The March 2017 Financial Reports and Funding Request History was presented to the Board. The Board accepted this as information.

Board Reports

Member Tate attended the LCI Sub-committee Hearing on H3649. It passed the Senate LCI with no comments or concerns.

Members Smith and Lawrence will attend the Annual Conference of the Building Officials Association of SC to support changes made to H3649 and discuss the incidental/overlap of practice issue.

Office of Disciplinary Counsel Hearings – No Hearings this meeting.

Application Hearings – No Hearings this meeting.

2017 NCARB Annual Meeting – Boston, MA, June 22-24, 2017

Motion: Members Muldrow and Tate will attend the meeting as NCARB Funded Delegates. Costs associated with the meeting will be covered by NCARB for those two members. Tate/Lawrence/Approved.

Motion: Members Lawrence and Smith will attend the meeting and their costs will be covered by LLR. Tate/Lawrence/Approved.

Motion: Administrator Miles will attend as the Member Board Executive and her costs will be covered by NCARB. Tate/Lawrence/Approved.

Since it is an LLR policy that only two members be funded for travel, the Board will send a letter to the Agency Director asking if an additional member of the board could be funded in order to attend this meeting.

Motion: To elect member Muldrow as the NCARB voting delegate. Tate/Lawrence/Approved.

Office of Disciplinary Counsel Report

The board has 1 case pending board action. The board accepted this as information.

Holly Beeson, Communications and Governmental Affairs informed the Board that H3649 passed the Senate LCI with no comments or concerns. She is unsure if it will be passed this session since they only have five days left.

NCARB Report

Mike Armstrong, NCARB CEO, and Josh Batkin, NCARB Director of Council Relations, joined the meeting to discuss changes within NCARB. They have visited almost half of the Boards in the United States to date. Discussion included:

- Architecture Regulation: Present and Future

- Making Education Count
- Investigation Best Practices
- Education and Accreditation
- Architect Registration Examination 5.0 (A.R.E)
- Opportunities in the New Regulatory Environment
- AXP Portfolio
- Broadly Experience Architect (BEA)
- IPAL

Unfinished Business

The board had no unfinished business.

Funding Request

Clemson University, Emery A. Gunnin Architecture Library

Library Funding - The Board considered a request from Clemson Gunnin Architecture Library for \$30,000 from the Board's Education and Research Fund for the purchase of materials for the Architecture Library.

Motion: To approve funding of \$30,000 to Clemson Gunnin Architecture Library. Tate/Smith/Approved. Member Schwensen recused herself from the vote. The money will be paid in FY 17/18.

Clemson School of Architecture – NCARB AXP Registration

AXP Registration Funding – The Board considered a request from Clemson School of Architecture for \$10,000 from the Board's Education and Research Fund for the Fall 2017 AXP (Architectural Experience Program) enrollment drive for students.

Motion: To approve funding of \$10,000 to Clemson School of Architecture – NCARB AXP Registration. Tate/Smith/Approved. Member Schwensen recused herself from the vote. The money will be paid in FY 17/18.

The Board will hold a called meeting later this month to discuss the ethics seminar.

Member Tate inquired about the Board's ability to lobby. Advice Counsel, Mary League informed them that they are prohibited from lobbying as a member of the Board.

Adrienne Montare, AIA/SC, reminded the board that AIA is hopeful that the Boards will move forward with the revisions to the Building Official Manual.

Member Lawrence asked to include AIA Intern Titles and Data Collection as discussion items on the September meeting agenda.

The next meeting of the SC Board of Architectural Examiners will be held September 6, 2017.

Board of Architectural Examiners

Meeting Minutes

May 3, 2017

Motion: To adjourn the meeting. Tate/Schwennsen/Approved. The meeting adjourned at 11:24 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alice DeBorde". The signature is written in black ink on a light-colored background.

Alice M. DeBorde, Administrative Assistant