

MINUTES
SC Board of Architectural Examiners
Board Meeting
9:30 p.m., May 16, 2013
Synergy Business Park, Kingtree Building
110 Centerview Drive, Room 202-02
Columbia, SC

Meeting Called to Order

Stephen Russell, Chairman, called the meeting to order at 9:33 a.m. Other members present were Brad Smith, Anthony Lawrence, Tyson Nettles, Kate Schwennsen and Charles Muldrow.

Staff members participating in this meeting included Jan Simpson, Administrator; Alice DeBorde, Administrative Assistant; and Georgia Lewis, Advice Counsel.

Steve Russell, Chairman, welcomed Mike Armstrong, NCARB CEO and Kathy Hillegas, NCARB Director of Council Relations, as well as former Board Member Dennis Ward and Adrienne Montare, AIA.

Statement of Public Notice

Mr. Russell announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the March 18 2013, Meeting Minutes

Motion To approve the minutes as submitted. Schwennson/Muldrow/Approved.

Approval of Agenda

Motion: Mr. Russell asked that agenda item 9-e "NCARB Report" be moved to follow agenda item 9-a "Election of Officers" since Member Nettles would have to leave the meeting early due to a prior commitment. Lawrence/Schwennson/Approved.

Office of General Counsel - Hearings.

No hearings were scheduled for this meeting

Application Hearings

No application hearings were scheduled for this meeting.

Legislation Report

The Board's proposed Regulations passed and will become effective July 1, 2013. Revisions to continuing education requirements were approved and will be posted on the Boar's website. The Interior Design Bill died.

Update on Hiring New Administrator

Simpson reported that no decision has been made to date on her replacement. The Board asked Mrs. Simpson to contact Holly Pisarik, LLR Director, so that they could talk with her regarding their concerns.

Election of Officers

Motion: The following persons were elected to serve as officers of the Board, effective July 1, 2013, through July 1, 2014. Smith/Schwennsen/Approved

Steve Russell, Chair
Tyson Nettles, Vice-Chair
Anthony Lawrence, Secretary

NCARB Report

Mike Armstrong, NCARB CEO, and Kathy Hillegas, NCARB Director of Council Relations, joined the Meeting to discuss changes within NCARB. They have visited almost half of the Boards in the United States to date. They thanked South Carolina as host of the 2013 Regional meeting held in Charleston, SC. Discussion included:

- Future of the Architect Registration Examination (A.R.E)
- Facilitate Licensure
- Intern Develop Program (IDP) updates
- Broadly Experience Architect (BEA) and Broadly Experience Foreign Architects (BEFA) – working towards making the programs less cumbersome, capping fee at \$5000
- Council Relations – creating library of information on various state requirements/legislation
- NCARB's Disciplinary Database – working towards making is more user friendly
- New access to ARE candidate information by member boards.

Office of General Counsel

Christa Bell has been promoted to Administrator of OIE. Erin Baldwin, General Counsel, has replaced Christa Bell as Advice Counsel.

Office of General Counsel, reported three open cases in OGC. Three are pending actions. Eleven cases have been closed since January 2012.

Delegation of Authority for Cease and Desist Orders and Temporary Suspension Orders

Boards are being asked to clarify lines of authority for sending Cease and Desist Orders and Temporary Suspension Orders. Board members agreed that a Cease and Desist Order could be sent by the Administrator after providing information to a Board member (preferably the Chairman) and receiving approval. Temporary Suspension Orders are always signed by a Board member after reviewing an affidavit explaining probably cause. That TSO is private. A

public Order may then be issued with the name and license number of the individual whose license has been suspended but not why.

Office of Investigations and Enforcement Report

Chief Investigator Bond reported that OIE received ten cases in 2012. Seven were closed and three are under investigation (these three were received in December 2012). The IRC met on January 3, 2013, to discuss three cases.

IRC Recommendation Reports - Mr. Bond presented IRC Recommendations dated April 30, 2013, for five cases.

Case No.	Action
2012-9	Dismiss
2013-3	Dismiss
2012-10	Formal Complaint
2013-2	Formal Complaint
2013-1	Violation of Cease and Desist forward to Administrative Law Court

Motion: To approve the IRC recommendations as submitted. Schwensen/Lawrence/Approved.

Funding Requests

Library Funding - The Board considered a request from Clemson University for \$25,000 from the Board's Education and Research Fund for the purchase of materials for the Architecture Library. The funding will come from the Board's Education and Research Fund.

Motion: To approve the funding request for \$25,000. Smith/Lawrence/Approved. As Chair of the College of Architecture, Schwensen recused herself from the vote.

IDP Registration Program Funding Request

Motion: To approve a funding request from Clemson University's School of Architecture for \$15,000 to pay for student enrollment and membership costs in the Intern Development Program (IDP). Smith/Lawrence/Approved. As Chair of the College of Architecture, Schwensen recused herself from the vote.

The Board recessed for a brief catered lunch.

2013 NCARB Resolutions

The Board discussed draft NCARB resolutions and gave the Board members attending the Annual Meeting authority to vote as they deemed best on resolutions and individuals running for NCARB office. The Board accepted the NCARB Resolution as information.

The Board recessed at 1:30 pm., to meet with Holly Pisarik, LLR Director, to discuss the status of the Administrator's replacement. The meeting resumed at 2:00 p.m.

Review of Board Policies

After review and discussion, the Board determined that policies not supported by Statute or that are in direct conflict with statutes will be removed or rewritten. Other policies will be reformatted as interpretations of existing statutes after careful review and legal oversight. Chairman Russell suggested that each interpretation should start out with the section of the Law/Regulation and follow up with an interpretation and/or frequently asked questions. The Board will collectively review and reformat each policy and submit suggestions to Russell for review. These revised interpretations will be presented to the Board at the September meeting. After review and approval, the Board would like to repost these interpretations on the Board website.

Administrator's Report

LICENSE STATISTICS – Active licenses as of May 3, 2013

Credential	Description	Count
AR	Architect	3893
ARA	Partnership Firm	14
ARB	Business Corporation Firm	181
ARC	Professional Association Firm	87
ARD	Sole Proprietor Firm	24
ARF	Firms	1024
subtotal		5223

AR = Architects
 ARA, ARB, ARC, ARD and ARF = Architectural Firms

Ethics Workshops – The third of three workshops, “Professional Ethics in Design and Construction,” will be held Friday, May 17, at Clemson’s Sandhills Lake House. Panelists are Curt Davis, Doug Fraser, and Brad Smith. This outreach by the Board, led by Clemson University’s Rutland Institute for Ethics, provides 6 hours of CE in health/safety/welfare for attendees. With the Board’s funding support, the registration fee is a low \$60.00. The Board reviewed evaluations from two workshops held earlier this year. Dennis Ward suggested adding a question to the Evaluation Form: What did you expect to get out of this workshop?

Administrator Simpson spoke to the Grand Strand chapter of the AIA/SC on Tuesday, May 14. Dennis Ward, former SC Board member and current NCARB Treasurer, also spoke to the group. Mr. Ward focused on NCARB, the ARE, the recent Practice Analysis, and changes in IDP. Simpson focused on how and why CE requirements are changing nationwide, the status of the SC Board’s Regulations to change CE requirements to mirror Model Laws, and the disciplinary issues most frequently address by the Board.

{end of Administrator's Report}

Board Reports

Schwensen reported a leak in the architecture library damaged some books. The School is seeking replacements from alumni and has provided a list of items damaged. Current Clemson President Jim Barker will return as a full professor in the Architecture School when his successor as President has been named.

Member Smith requested a report at the next meeting on fees deposited into the Education and Research fund after the current renewal period ends.

The next meeting of the SC Board of Architectural Examiners will be held September 17, 2013.

Motion - To adjourn the meeting. Muldrow/Lawrence/Approved.

The meeting adjourned at 2:36 p.m.

Respectfully submitted,



Alice M. DeBorde
Alice M. DeBorde, Administrative Assistant