

**MINUTES**  
**SC Board of Architectural Examiners**  
**Board Meeting**  
**9:30 a.m. January 25, 2017**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 105**  
**Columbia, SC**

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**Meeting Called to Order**

Charles Muldrow, Chairman, called the meeting to order at 9:29 a.m. Other members present were Katherine Schwensen, Brad Smith, Amanda Green, Anthony Lawrence, and J. Sanders Tate.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; and Donnell Jennings, Advice Counsel.

**Statement of Public Notice**

Mr. Muldrow announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of the November 2, 2016, Meeting Minutes**

**Motion:** To approve the minutes as submitted. Lawrence/Schwensen/Approved.

**Approval of Agenda**

**Motion:** To move agenda item 9 (b) "Advice Counsel Status Update Section 40-3-290 (Executive Session)" before item 9 (e). Schwensen/Smith/Approved.

**Office of Investigations and Enforcement Report**

No cases were received from January 1, 2017 thru January 18, 2017. Cases received from January 1, 2016 thru December 31, 2016: two active cases, ten closed, one opened and three pending board action. A total of 18 cases have been closed from January 1, 2016 thru December 31, 2016. The Board accepted this as information.

**IRC Recommendations**

The following IRC Recommendations were submitted to the Board as a result of the January 13, 2017, IRC meeting:

<b>Case No.</b>	<b>Action</b>
2016-13	Dismiss
2016-14	Dismiss

**Motion:** To approve IRC Report. Lawrence/Schwensen/Approved.

**Office of Disciplinary Counsel Report**

No current cases are open at this time. The Board accepted this as information.

**REPORTS**

**Administrator's Report**

**Licensure Statistics as of January 3, 2017**

<b>Credential</b>	<b>Description</b>	<b>Count</b>
AR	Architect	4129
ARA	Partnership Firm	12
ARB	Business Corporation Firm	153
ARC	Professional Association Firm	78
ARD	Sole Proprietor Firm	21
ARF	Firms	1226
	<b>Subt Total</b>	<b>5619</b>

<b>Type</b>	<b>Count</b>
AR	3869
ARA	12
ARB	153
ARC	77
ARD	21
ARF	1117
<b>SubTotal</b>	<b>5249</b>

**Licensure Statistics – Active licenses as of January 7, 2016**

**The 2017 NCARB Regional Meeting** will be held on March 9-11, 2017 in Jersey City, NJ. NCARB will fund the Administrator, two board members and one public member.

**Motion:** Members Muldrow, Smith and Public member Green will attend the meeting as NCARB funded delegates. Member Tate will also attend the meeting and travel expenses will be reimbursed by LLR. Tate/Schwennsen/Approved.

The board was informed that the mileage reimburse rate is now 53.5 cents per mile.

### **Financial Reports / Funding Request History**

The December 2016 Financial Reports and Funding Request History was presented to the Board. The Board accepted this as information.

Member Smith will contact Dan Wueste, Clemson University's Rutland Institute of Ethics, to discuss possible dates for the ethics seminars.

**Motion:** To go into Executive Session to receive legal advice: Lawrence/Green/Approved.

**Motion:** To come out of Executive Session: Tate/Schwennsen/Approved. No votes were taken in Executive Session.

**Motion:** If an architect, who was selected for the continuing education audit submits certificates that do not indicate health, safety, welfare, (HSW) they will not be in compliance with Statute and subject to disciplinary action with no appeal process. Lawrence/Schwennsen/Approved.

### **Board Member Report**

Clemson is scheduled for an Accreditation visit on April 1, 2017.

Member Tate is serving on the NCARB ARE 5.0 Cut Score Committee.

**Office of Disciplinary Counsel Hearings** – No Hearings this meeting.

**Application Hearings** – No Hearings this meeting.

**Ethics and Boundaries Assessment Services LLC (EBAS)** – EBAS offers an essay exam to boards to use at their discretion for disciplinary cases. The EBAS exam assesses an individual's understanding of ethical and boundary issues in the professional workplace environment. Advice Counsel Jennings will get an example test and bring to the next scheduled meeting for Board review. The board has taken this item under advisement and will discuss at a later date after review.

**Statement of Economic Interest** – The board was reminded that these reports must be filed online by March 30, 2017.

**NCARB FY18 Committees** – The Board was reminded that if they wished to serve on a NCARB Committee the application must be submitted no later than February 28, 2017.

Adrienne Montare with AIASC joined the meeting by conference call.

**Advice Counsel Status Update Section 40-3-290** - The SC Professional Engineers and Surveyors Board Statute, Section 40-22-280 (B) & (C) was revised and the references to building height and size were removed. Due to this change, Building Officials are now requiring engineering seals on buildings that were normally exempt (small projects). That section now conflicts with Section 40-3-290. Adrienne Montare with AIASC suggested that the Statutes be aligned so that they are both in compliance with each other.

**Motion:** To go into Executive Session to receive legal advice: Lawrence/Schwensen/Approved.

**Motion:** To come out of Executive Session: Tate/Schwensen/Approved. No votes were taken in Executive Session.

**Motion:** To accept offer to change Statute 40-3-290 to align with 40-22-280. Smith/Schwensen/Approved.

**Motion:** To allow member Lawrence to represent the board before the Legislature. Smith/Schwensen/Approved.

**Request for Clarification – Section 40-3-290** – An inquiry was received from Jerry M. Bozeman asking if architectural stamped drawings are required for issuance of a Building Permit for a re-roofing project on a building exceeding 5000 sf. Mr. Bozeman was getting conflicting requirements from county to county around the state. The board determined that it was up to the Building Official to make that determination.

**Joint Task Force Subcommittee Update** – Member Lawrence will be scheduling a meeting for the final review.

### **Funding Requests**

No funding requests were submitted at this time.

The next meeting of the SC Board of Architectural Examiners will be held May 3, 2017.

**Motion:** To adjourn the meeting. Tate/Lawrence/Approved. The meeting adjourned at noon.

Respectfully submitted,



Alice M. DeBorde, Program Coordinator