

**MINUTES**  
**SC Board of Architectural Examiners**  
**Conference Call Board Meeting**  
**9:30 a.m., September 6, 2107**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 105**  
**Columbia, SC**

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**Meeting Called to Order**

Charles Muldrow, Chairman, called the meeting to order at 9:33 a.m. Other members participating were Anthony Lawrence, J. Sanders Tate, Amanda Green and Brad Smith.

**Motion:** To accept the excused absence of member Katherine Schwennsen. Smith/Lawrence/Approved.

Staff members participating in this meeting included Lenora Addison-Miles, Administrator; Alice DeBorde, Program Coordinator; and Sam Wellborn, Advice Counsel.

Sharon Wolfe, LLR - Investigator and Adrienne Montare, Director, AIA.

**Statement of Public Notice**

Mr. Muldrow announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of the May 19, 2017, Conference Call Meeting Minutes**

**Motion:** To approve the minutes as submitted. Smith/Lawrence/Approved.

**Approval of Agenda**

**Motion:** To approve the agenda as submitted. Green/Tate/Approved.

**Reports**

**Office of Investigations and Enforcement Report**

11 cases received from January 1, 2017 to August 28, 2017 and 9 cases closed. The Board accepted this as information.

**Investigative Review Committee Report**

The following IRC Recommendations were submitted to the Board as a result of the August 28, 2017, IRC meeting:

<b>Case No.</b>	<b>Action</b>
2017-3	Cease & Desist
2017-5	Cease & Desist
2017-6	Cease & Desist
2017-7	Letter of Caution

**Motion:** To approve IRC Report. Smith/Lawrence/Approved.

### **Office of Disciplinary Counsel Report**

No cases to report

### **Administrator's Report**

#### **Licensure Statistics – Active licenses as of August 16, 2017**

Number of Active Credentials by Prefix and  
Subcategory  
Board: ARCHITECT  
as of 8/16/2017

<b>Credential</b>	<b>Description</b>	<b>Count</b>
AR	Architect	4128
ARA	Partnership Firm	10
ARB	Business Corporation Firm	144
ARC	Professional Association Firm	72
ARD	Sole Proprietor Firm	21
ARF	Firms	1243
	<b>Subt Total</b>	<b>5618</b>

#### **Licensure Statistics – Active licenses as of August 30, 2016**

Number of Active Credentials by Prefix and  
Subcategory  
Board: ARCHITECT  
as of 8/30/2016

<b>Credential</b>	<b>Description</b>	<b>Count</b>
AR	Architect	4047
ARA	Partnership Firm	12
ARB	Business Corporation Firm	153
ARC	Professional Association Firm	78
ARD	Sole Proprietor Firm	21
ARF	Firms	1191
	<b>Subt Total</b>	<b>5502</b>

### **Board Member Reports**

Lawrence reported that the May 23, 2017, LCI Committee Meeting to discuss H-3649 was cancelled. Adrienne Montare, Director, AIA reported that the meeting was cancelled due to the House not accepting the amendments that the Senate had passed. AIA is working to meet with the House to clarify the changes that were made. She also informed the Board of S-579 regarding Home Builder's. She will keep the board informed on this Bill as information arises.

### **Office of Disciplinary Counsel – Hearings**

No hearings scheduled at this time.

### **Application Hearings**

No application hearings scheduled at this time.

### **New Business**

**AIA Intern Title** – Lawrence informed the Board that NCARB Region 3 was against the AIA title change from Intern Architect to Associate Architect. Muldrow informed the Board that at the NCARB National Meeting, NCARB had made it clear to the AIA that the titles they were proposing were in conflict with many state's practice acts and there was no desire for states to change the practice acts to reflect the AIA's wishes. NCARB thus told AIA they could let individual firms decide, but they may run into some issues with State Licensing Boards

**Data Collection:** Lawrence indicated that he would like the Board to gather detailed information regarding demographics from architectural firms, (i.e., number of employees, by race, gender, etc.) Administrator Miles informed the Board that changes to LLR's database would have to be made in order to gather this information. She also informed the board that the legal department had removed ethnicity from the applications a few years back. She will check with the legal department and report back to the board at the November meeting.

**2018 Meeting Dates:** The following dates have been set, January 10<sup>th</sup>, May 23<sup>rd</sup>, September 12<sup>th</sup> and November 7<sup>th</sup>.

### **Unfinished Business**

Member Lawrence informed the Board that he has reached out to the SC Board of Registration for Professional Engineers and Surveyors to schedule a meeting to continue work on the Building Officials Manual.

### **Funding Request**

No funding requests were submitted at this time.

### **Other Business**

Sam Wellborn, Advice Counsel informed the board of an Executive Order issued by Governor McMaster on April 20, 2017. Board members need to review their current Regulations in order to clarify and reduce regulations where possible. The board was asked to review the current regulations, note any needed changes, and be prepared to discuss at the November Meeting.

The next meeting of the SC Board of Architectural Examiners will be held November 1, 2017.

**Motion:** To adjourn the meeting. Green/Lawrence/Approved. The meeting adjourned at 10:18 a.m.

Respectfully submitted,



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Alice M. DeBorde, Administrative Assistant