



South Carolina Department of Labor, Licensing and Regulation

**South Carolina State Athletic Commission**

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llr.sc.gov/ath

**PROMOTER’S GUIDELINE ADDENDUM**

Enclosed is a partial list of the South Carolina State Athletic Commission (SCAC) Statutes, Regulations, and the Policy and Guidelines; which will assist you with your event. As a Promoter, you are responsible for reading and understanding all of the South Carolina Athletic Commission Statutes and Regulations and Commission Policy and Guidelines.

The full version of Statutes and Regulations are located at: <https://llr.sc.gov/ath/laws.aspx>

Initial each statement to acknowledge that you understand each statement. If you have questions or do not understand, contact the SCAC office for clarification. You may call our office at 803-896-4571 / 803-896-4453 or email the commission at: [Contact.Athl@llr.sc.gov](mailto:Contact.Athl@llr.sc.gov)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
SC Promoter License Number

**PROMOTER:**

1. All licensed promoters must read and understand all South Carolina State Athletic Commission Code of Statutes, Regulations and Policy and Guidelines prior to the event. The Promoter agrees to cooperate with the assigned SCAC Representative, who will ensure compliance. **Initial:** \_\_\_\_\_
2. The Promoter is responsible for ensuring all aspects of the event are in compliance with the SCAC Statutes, Regulations and Policy Guidelines. **Initial:** \_\_\_\_\_
3. The Promoter will comply with all guidelines in the Exposure Control Plan prepared by OSHA and approved by the SC Department of Labor, Licensing and Regulation (LLR) and the SCAC. **Initial:** \_\_\_\_\_
4. The Promoter will provide a suitable and secure area for the SCAC Representative to conduct the licensing of the participants present. **Initial:** \_\_\_\_\_
5. The Promoter will provide adequate security for the event. The SCAC Representative, Promoter and any SCAC Board Commissioner present will meet with the highest ranking law enforcement officer before each event. **Initial:** \_\_\_\_\_
6. The Promoter will be responsible for ensuring all needed material for an event is present and utilized. **Initial:** \_\_\_\_\_

7. If a question occurs concerning licensing or violations during an event; all evidence will be evaluated, state law examined and discussed by the SCAC Representative and any SCAC Board Commission members present. The SCAC Representative will relay the decision to the Promoter along with any options available. **Initial:** \_\_\_\_\_
  
8. Contestant Medicals (Eyes/Blood work): All required medicals must be in the Commission office, completed on proper form and verified BEFORE Agency close of business at least 72 hours prior to the date of the event. Before LLR close of business at least 72 hours prior to the event the final fight card is sent to the Commission Designee for review and approval. Contestants and bout pairings with incomplete medicals or applications at the deadline will not be sent for approval. **Initial:** \_\_\_\_\_
  
9. Fight contracts will be completed and submitted to the SCAC Representative fifteen (15) days prior to the scheduled event date. The contract will be in English and will list the correct amount each participant is to be paid. **Initial:** \_\_\_\_\_
  
10. The event permit will state who the SCAC Representative is and that he/she will be in charge of the event. All questions concerning violations of issues at the event should be directed only to the SCAC Representative. **Initial:** \_\_\_\_\_
  
11. The announcer will be required to read to the audience a prepared statement provided by the SCAC Representative. **Initial:** \_\_\_\_\_
  
12. The Promoter must have a 6' buffer around the ring. **Initial:** \_\_\_\_\_
  
13. No alcohol is permitted at ringside. **Initial:** \_\_\_\_\_
  
14. All events must begin on time as dictated by the event permit. The Promoter will be fined \$100.00 per thirty minutes that the event is late in beginning unless the delay is beyond the legitimate control of the Promoter. **Initial:** \_\_\_\_\_
  
15. There must be three (3) sets of steps ringside. **Initial:** \_\_\_\_\_

**LICENSES:**

1. The Promoter has the responsibility to ensure all contestants have two (2) forms of identification (one being a picture ID AND Social Security Card) before licensure or participation in an event. Acceptable forms of identification are: a legible and valid driver's license, state issued ID or Passport. **Initial:** \_\_\_\_\_
  
2. All Professional Boxers must provide a current Federal ID before participating in the event. **Initial:** \_\_\_\_\_
  
3. Any applicant or licensee who provides false information on the SCAC Application, to the SCAC Representative and/or Commission Board Members present, will face criminal and civil prosecution by the SC Department of Labor, Licensing and Regulation (LLR). **Initial:** \_\_\_\_\_
  
4. If a licensee cannot produce his SCAC License at the event, he/she may not be allowed to participate. **Initial:** \_\_\_\_\_

**FEES & PERMITS:**

1. The Promoter will provide an accurate report of ticket sales and a 5% gate fee to the SCAC within 30 calendar days. Failure to pay gate fees will result in a fine of \$250.00 for every 30 calendar days, with a maximum fine of \$1000.00. Outstanding gate fees and unpaid fines for late gate fees will result in denial of future permits until resolved.

**Initial:** \_\_\_\_\_

2. The Promoter will have a completed Event Permit Application filed with LLR/ SCAC fifteen (15) days prior to the event. Fines will be issued at a rate of \$25.00 each day late beyond the 15 day deadline. Should the 15 day deadline fall on a weekend or Holiday, permit will be due the next Agency business day.

**Initial:** \_\_\_\_\_

3. The Promoter will provide evidence of SCAC approved insurance for each event no later than fifteen (15)days prior to the scheduled event.

**Initial:** \_\_\_\_\_

4. The Promoter will provide a bond or certified check for the purse(s) fifteen (15) days prior to the scheduled event to the SCAC. The SCAC may retain the purse for ten (10) days after the event. The SCAC may also hold a participants purse for a violation of the statutes or regulations.

**Initial:** \_\_\_\_\_

5. The Promoter must possess a valid South Carolina Promoter’s License in order to obtain an event permit.

**Initial:** \_\_\_\_\_

6. The Promoter will advise the SCAC Representative if any portion of the event will be telecast for future broadcasts. If yes, attach a copy of all contracts.

**Initial:** \_\_\_\_\_

7. The Promoter is responsible for paying all Fight Fax reports for their events (Boxing Only).

**Initial:** \_\_\_\_\_

8. All MMA events must be sanctioned by an organization approved by the SCAC and Commission. Section 40-81-445.

**Initial:** \_\_\_\_\_

**Certification:**

State of \_\_\_\_\_, County \_\_\_\_\_

being duly sworn, \_\_\_\_\_ states that he/she is the person referred to in this application and that the statements contained herein are true in every respect.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Signature: \_\_\_\_\_

Print Notary Name: \_\_\_\_\_

Notary Public for the State of: \_\_\_\_\_

Commission Expiration Date: \_\_\_\_\_



STATE OF SOUTH CAROLINA  
DEPARTMENT OF LABOR, LICENSING AND REGULATION  
**VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES**  
**AFFIDAVIT OF ELIGIBILITY**



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

**Section A: LAWFUL PRESENCE in the United States.**

The undersigned \_\_\_\_\_, of \_\_\_\_\_  
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code)  
 being first duly sworn deposes and states as follows:

**Check only one box:**

1.  I am a United States citizen; or

2.  I am a Legal Permanent Resident of the United States eighteen years of age or older; or

3.  I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.

4.  Other: \_\_\_\_\_ Please submit any documentation that supports this status.

Date of Birth: \_\_\_\_\_

Alien Number: \_\_\_\_\_ I-94 Number: \_\_\_\_\_

**(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See instruction sheet for a list of accepted immigration documents.)**

**Section B: ATTESTATION.**

**I understand** that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).

**I understand** that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.

**I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.**

\_\_\_\_\_  
Signature of Affiant

SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Print Name

Notary Public for \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

### **CHECK box 1:**

If you are a United States Citizen by birth or naturalization

### **CHECK box 2:**

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

**PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.**

### **CHECK box 3:**

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year.

An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

**PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.**

### **ACCEPTED IMMIGRATION DOCUMENTS:**

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)