

## **MINUTES**

South Carolina Board of Barber Examiners  
Board Meeting  
**9:00 AM, October 9, 2006**  
Synergy Business Park, Kingstree Building  
110 Centerview Drive, Conference Room 108  
Columbia, South Carolina

### **Meeting Called to Order**

Mr. Robinson announced that public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Paul Robinson, vice chairman, of Orangeburg, called the regular meeting of the SC Board of Barber Examiners to order at 9:00 a.m. Other Board members attending the meeting included: Frederick Evans, of Columbia; and Marian Tew, of Taylors.

Edwin Barnes, chairman, of Lexington, was granted an excused absence.

Staff members participating in the meeting included: Sandra Dickert, Administrative Assistant, Eddie Jones, Administrator; Lisa Hawsey, Program Assistant; and Glinda Legette, Administrative Specialist.

Members of the public attending the meeting included: Erick Brown, Corey Chappelle, Ann Cooper, Larry Dreher, Jilanca Dukes, Garvin Gibson, Geneva Gibson, Janie Ginn, Yul Graham, Charles Harris, Sylvia Harrison, Catherine Kelly, Berwick Martin, Keith Middleton, Mary Neal, Daniel Nelson, Annie Rapley, Carl Rapley, Millie Seymour, Otis Thompson, and Toni Wells.

### **Pledge of Allegiance**

All present recited the Pledge of Allegiance.

### **Approval of Excused Absences**

Mr. Barnes was granted an excused absence due to a medical procedure.

### **Approval of the August 14, 2006 Meeting Minutes**

#### **MOTION**

Mr. Evans moved the minutes of the August 14, 2006 meeting be accepted as presented. Mrs. Tew seconded the motion, which carried unanimously

### **Chairman's Remarks - Edwin Barnes**

Mr. Robinson stated Mr. Barnes was not present for the meeting due to a medical procedure. He asked that everyone keep Mr. Barnes in their prayers.

### **Administrator's Remarks, For Information – Eddie Jones**

*Advisory Opinions, If Needed, Office of General Counsel*

USDOL Bureau of Apprenticeship and Training, Mary Neal

This matter was tabled to the December 2006 meeting due to the Board's attorney being out ill.

*Legislative Update, If Needed, Legislative Liaison Office*

There was no legislative update given during this meeting,

**Unfinished Business**

There was no unfinished business for discussion during the October 9, 2006 meeting.

**New Business**

Approval of Third Student Permits

a. *Otis Thompson*

On September 25, 2006 the Board received a letter from Otis Thompson requesting the Board's approval on a third student permit.

Otis Thompson appeared before the Board at this time. Mr. Thompson stated he is requesting the Board's approval of a third student permit. He further stated he is not aware of his total number of hours. He noted that Mr. Joe Glover of Glover's Barber Shop was his OJT instructor and that Mr. Glover was not submitting his hours to staff in a timely manner. He went on to say Mr. Glover was having personal problems and unable to submit the hours. He went on to say he would like to continue his OJT under Darryl Goodwin. He further stated he possibly has 680 OJT hours and that he did not keep a copy of the hours.

Mr. Robinson asked Ms. Hawsey if the Board has had previous problems with Mr. Glover. Ms. Hawsey stated she does not recall if there have problems with Mr. Glover in the past.

**MOTION**

Mr. Evans made a motion, seconded by Mrs. Tew and unanimously carried, that Mr. Otis Thompson be granted a third student permit.

b. *Corey Chappelle*

On September 14, 2006 the Board received a request from Corey Chappelle seeking the Board's approval on a third student permit.

Corey Chappelle appeared before the Board at this time. He stated is a student at Harley's Barber College. He further stated he has 165 hours left to obtain and would continue as a student at Harley's Barber College. He noted he began college on a part time basis.

**MOTION**

Mr. Evans moved the Board approve a third student permit for Mr. Chappelle. Mrs. Tew seconded the motion, which carried unanimously.

c. *Berwick D. Martin*

On August 10, 2006 the Board received a letter from Berwick Martin seeking the Board's approval on a third student permit. Mr. Martin states in his letter that his barber instructor closed the barber shop. He also notes in his letter that he was a part time student. Mr. Martin's letter also states that he has contacted the instructor regarding his hours; however, he has not received a reply on this matter.

Mr. Berwick Martin stated the barbershop where he was undergoing his OJT closed. He further stated he has approximately 98 hours left to earn. He went on to say when the barbershop closed he did not receive a copy of his final transcript. He also stated the barber refused to return phone calls.

Mr. Evans asked Ms. Hawsey if Mr. Martin's hours have been verified. Ms. Hawsey stated staff normally receives a transcript from the prior instructor.

Mr. Evans stated Mr. Martin has submitted a request for a third permit. He went on to say the letter also requests that the Board verify his total hours. Ms. Hawsey stated gathering the total hours could take staff a couple of days since the records are not kept in an orderly fashion.

Mr. Evans asked Mr. Martin the total number of hours he has received to the best of his knowledge. Mr. Martin replied he has received approximately 1800 hours to 1820 hours.

Mr. Robinson asked Ms. Hawsey if the Board could ascertain whether or not Mr. Patrick Hill still operates as an OJT instructor and if any action has been previously taken against an instructor who has not reported transcripts on OJT students who have not completed training or otherwise. Ms. Hawsey stated she is unfamiliar with any previous Board action taken against an instructor who has not reported hours. She went on to say she would have to review Mr. Hill's file to see if he has any current students that have not terminated. She also stated any complaints, including those complaints in regard to non-submittal of hours, is handled by the agency's investigative unit.

Mr. Robinson asked Mr. Martin if he is interested in filing a complaint against Mr. Hill. Mr. Martin replied negatively.

Mr. Evans withdrew his earlier request since Mr. Martin does not wish to file a complaint.

### **MOTION**

Mr. Evans moved the Board grant Mr. Martin a third student permit. Mrs. Tew seconded the motion, which carried unanimously.

#### *d. Lamont Austin*

Mr. Austin contacted staff and stated he would be unable to attend this meeting.

### **Approval of Fourth Student Permit**

#### *a. Jilanca K. Dukes*

On September 12, 2006 the Board received a letter from Jilanca Dukes seeking the Board's approval for a fourth student permit. Ms. Dukes stated in her letter that she attend #1 Cuts Barber College, which closed. The letter also states she located an OJT instructor, Ben Anderson, who had her transcript ready for her signature shortly after receiving her third student permit. Ms. Dukes' letter states she is interested in locating a female OJT instructor.

Jilanca Dukes appeared before the Board at this time. Ms. Dukes stated she is seeking the Board's approval of a fourth student permit. She went on to say she began training at the B Unique Barber Academy in Greenville. She noted she did not receive any theory training so she transferred to #1 Cuts Barber College, which closed. She continued by saying she then searched for an OJT instructor. She said she appeared before the Board during its April 2006

meeting and received a third student permit. She noted that within a month of training with Ben Anderson he had her transcript ready for her signature. She does not know her total number of hours. She went on to say she received 141 hours under Mr. Anderson and 144 hours from B Unique Barber Academy; however, she did not receive a transcript from #1 Cuts Barber College. She trained with the #1 Cuts Barber College for approximately five months and she did not receive a transcript.

Mr. Evans asked Ms. Dukes for clarification on what happened with Mr. Anderson. Ms. Dukes stated she went to the shop on a Monday to pay her tuition and he asked to speak with her. She went on to say he presented her with a transcript with "dismissal" written on it.

Mr. Robinson stated he would like to discuss this matter in executive session.

#### Approval of Hair Braiding Instructors

a. Catherine M. Smith, Beaufort-Jasper Academy for Career Excellence

On August 29, 2006 the Board received a letter from Catherine M. Smith Director of the Beaufort-Jasper Academy for Career Excellence seeking the Board's approval of a new braiding program. Ms. Smith included an attachment of the hair braiding agenda.

Ms. Janie Ginn and Ms. Toni Wells appeared before the Board at this time. Ms. Ginn stated the Beaufort-Jasper Career Education Center is interested in teaching a hair braiding class. She went on to say Mr. Marwin McKnight is also requesting approval for the Technical College of the Lowcountry. Mr. Evans stated the Technical College of the Lowcountry would have to make an official request for the Board's approval.

Mr. Robinson asked Ms. Ginn and Ms. Wells what agency has oversight of the Beaufort-Jasper Academy for Career Excellence and the Technical College of the Lowcountry. Ms. Wells stated Mr. McKnight is the instructor at both schools and both schools are requesting to add a braiding class. She went on to say Mr. McKnight is the barber instructor at both schools and she, along with Ms. Ginn, would be the braiding instructors. Ms. Ginn stated the braiding program would operate under the Beaufort-Jasper Academy for Career Excellence. Mr. Robinson asked Ms. Ginn if the instructor would physically be at the Technical College of the Lowcountry when the program is taught at that school. Ms. Ginn replied Ms. Wells just informed her that the braiding program the Technical College of the Lowcountry is requesting would also be taught at the Beaufort-Jasper Academy for Career Excellence.

Mr. Robinson noted the agenda did not include the amount of time for each course. Ms. Ginn stated the school would like to teach a one-year braiding program. Mr. Robinson stated it would be helpful if Ms. Ginn and Ms. Wells submitted a time frame for each of the four major areas. Ms. Ginn stated she brought that information with her.

Mr. Robinson stated the Board is uncomfortable with issuing a last minute approval for the Technical College of the Lowcountry.

Mr. Robinson stated Ms. Ginn just presented the Board with a time line of the proposed program. Mr. Robinson then asked Ms. Ginn what would be the total number of hours for the class. Ms. Ginn stated she did not calculate the total number of hours as the class would be a one-year program. She noted the class would only be for one period, every other day.

Mr. Robinson stated the Beaufort-Jasper Academy for Career Excellence is already licensed for a barber program. He further stated natural braiding can be taught within the scope of the barber program.

Mr. Evans asked Ms. Ginn if the students of the Beaufort-Jasper Academy for Career Excellence are housed under the school district of South Carolina. Ms. Ginn replied affirmatively. Mr. Evans then noted that the Technical College of the Lowcountry is housed under the South Carolina Technical College. He went on to say the Technical College of the Lowcountry would have to submit a separate request for approval of the hair braiding program.

Mr. Evans asked Ms. Ginn and Ms. Wells if and when the braiding program for the Technical College of the Lowcountry is approved how the students of the technical college could take a high school level class. Ms. Wells stated Mr. McKnight developed the program for the high school and the technical school. Mr. Evans stated the Commission on Higher Education would know what the technical college would be doing. He noted the Board would discuss this matter in executive session.

*b. Garvin Gibson, GeoMontes Barber College*

On August 14, 2006 the Board received a letter from Garvin Gibson, owner/manager of GeoMontes Barbershop/School seeking the Board's approval of a hair braiding license.

Garvin Gibson appeared before the Board at this time. Mr. Gibson stated he is seeking the Board's approval for a braiding at his barber college. He went on to say he holds a barber instructor's license.

**MOTION**

Mr. Evans moved the Board approve the request as submitted by GeoMontes Barber College. Mrs. Tew seconded the motion, which carried unanimously.

Mr. Gibson questioned the Board in regard to the recording of the hours for the braiding class. Ms. Hawsey stated he would not have to submit a monthly or weekly report of hours. She went on to say the individuals would complete a form. She noted any individual who answers no to the question asking if he/she has taken an outside braiding class would be required to take the class offered by the Board prior to taking the exam.

*c. Charles Harris and Sylvia Harrison, Greenwood Barber College*

In September 2006 the Board received a proposed six-hour hair braiding course from Charles Harris and Sylvia Harrison. The proposal included information on the information to be taught during the course.

Charles Harris Sylvia Harrison appeared before the Board at this time. Mr. Harris stated he is seeking the Board's approval as a hair braiding instructor. He went on to say he is currently licensed as a barber instructor and Greenwood Barber College. Ms. Harrison stated she is currently licensed as a cosmetologist.

Mr. Robinson stated the information submitted was above and beyond what the Board requires. He noted the information is important, however, the braiding course is not for licensed individuals. He informed Mr. Harris and Ms. Harrison what the Board needs for the curriculum.

He asked them to gather the information and resubmit the information for the December 2006 meeting.

#### Approval of New Barber Schools

*a. NABS Independent Professionals, Mary Neal*

On August 14, 2006 the Board received a barber school application from NABS Independent Professionals, which would be located in Greenville. Mary Neal would be the instructor.

Mary Neal appeared before the Board at this time. Ms. Neal stated she is seeking approval for a new barber school. She further stated once an individual received 200 hours of training the Board would be notified the student is ready to begin OJT training. She noted the total number of hours would be 2,000.

Mr. Robinson asked Ms. Neal if she is aware the state does not require a probationary period. Ms. Neal stated she is aware the state does not require a probationary period; however, this program is based on the national barber apprenticeship program. She explained the work process of the nation apprenticeship program. She noted the national program requires an additional 80 hours of training.

Mr. Robinson stated Ms. Neal has applied for a new barber school; however, her proposal is for an OJT program. He asked Ms. Neal if she would have OJT students working toward their 1920 hours as well as barber school students working toward their 1500 hour program. Ms. Neal stated this application was based on the national barber apprenticeship program.

Mr. Robinson stated the Board can only mandate state statutes and regulations and cannot approve national guidelines. He noted the Board could not approve anything above and beyond state guidelines. He further stated once the school is built the Board would conduct an inspection and would approve a curriculum under the state guidelines.

*b. Allendale-Fairfax High School, Willie J. Priester*

On September 18, 2006 the Board received a barber school application from Allendale-Fairfax High School. Willie J. Priester would be the instructor if the application is approved.

Willie Priester appeared before the Board at this time. Mr. Priester stated the dimensions of the classroom would be 52' x 48'. He stated the program would begin as soon as the program has been approved.

Mr. Evans stated if the application is approved he would request special permission to review and approve the inspector's inspection report due to conflict of interest. He further stated he served as the SC Department of Education of an external review team member of the Allendale-Fairfax High School report card.

#### **MOTION**

Mrs. Tew moved the Board approve the Allendale-Fairfax High School as a barber school contingent upon the successful completion of the inspection report conducted by staff and reviewed by Mr. Evans. Mr. Evans seconded the motion, which carried unanimously.

*c. Bamms Art of Fades Academy of Tonsorial Arts, Keith Middleton*

On September 28, 2006 the Board received a barber school application from Bamms Art of Fades Academy of Tonsorial Arts. Keith Middleton would be the instructor if the application is approved.

Keith Middleton appeared before the Board at this time. He will be the only instructor at this time. He noted the classroom area would be approximately 500 square feet and the total square footage is approximately 11,000 square feet.

Mr. Robinson stated the Board would need the exact dimensions of the classroom area.

### **MOTION**

Mr. Evans moved the Board approve Bamms Academy be approved as a barber school contingent upon successful completion of the inspection and receipt of the school's dimensions. Mrs. Tew seconded the motion, which carried unanimously.

### **Complaints Regarding Practical Exam**

#### **a. Yul Graham**

In a letter received by the Board on September 11, 2006 Yul Graham stated he wished to file an official complaint with the Board regarding the practical exam. Mr. Graham is a candidate for a registered barber license.

Mr. Graham stated he would like to file an official complaint regarding the exam. He stated he took the written exam in June 2006. He further stated at that time he was notified that the Board would no longer be administering the exams. He went on to say he was well out of training when he took the practical exam in August 2006. He noted he was never trained in thermal curling or blow dry styling, although he does know how to properly dry hair with a blow dryer. He stated he spoke with Mr. Jones about petitioning the Board about obtaining his license without retaking the exam. He said he feels it is unfair to complete his training one month and be examined a couple of months later on something in which he was not trained. He noted the room was not set with barber chairs.

Mr. Robinson asked Mr. Graham if he is aware that blow dry styling, thermal curling, permanent hair coloring, permanent wave, and permanent relaxing are in the current curriculum. Mr. Graham answered affirmatively.

Mr. Robinson stated he could emphasize with circumstance, particularly with the facility. He further stated the Board has contracted with PCS to administer the exams and it is their responsibility to provide adequate space, equipment and facility. He assured Mr. Graham would meet with PCS in that aspect of the exam; however, the curriculum did not change. He went on to say the Board holds the OJT instructors responsible for teaching the entire textbook. He further stated the Board is aware that there would be a period of learning curve in contracting with PCS to administer the exam where individuals either did not know or were not prepared for the exam.

Mr. Evans asked Mr. Graham how he was misinformed by the Board in regard to the exam. Mr. Graham stated he was informed he would not be examined on thermal curl or a blow dry style. He further stated he feels his OJT instructor provided adequate training and that he still would have appeared before the Board if he had passed the exam.

Mr. Jones stated the OJT instructors were given packets during the OJT meetings which carry the curriculum at that point in time. He further stated being in a beauty salon atmosphere has never been required because the master hair care license was instituted to be in a barber shop only. He went on to say training should have been completed on mannequins if clients were unavailable. He asked Mr. Graham who gave him the information that he would not be examined on something in which he had not been trained. Mr. Graham stated Ms. Legette gave him that information the first time he contacted staff; however, when he contacted staff again she then informed him he would be examined on those items. He went on to say that Ms. Legette went on to say that what PCS was stating he would be examined in was true.

Mr. Graham stated he hoped the Board would grant an extension of his temporary work permit or to grant him licensure. Mr. Robinson stated the Board could not grant him licensure. Mr. Robinson asked Mr. Graham if he is scheduled to retake the exam. Mr. Graham stated he takes the exam again on October 19, 2006.

*b. Daniel Nelson, III*

On September 25, 2006 the Board received a letter from Daniel Nelson, III. Mr. Nelson's letter states he is a candidate for a master hair care specialist license and that he wished to file an official complain in regard to the practical exam.

Mr. Nelson stated he would like to file an official complaint regarding the practical exam. He further stated he took the exam in August 2006. He went on to say he was scheduled to begin the exam at approximately 2:30 p.m.; however, the exam did not begin until 4:00 p.m. He continued by saying the examination room contained three tables but did not contain barber chairs and water was not provided. He noted he had to perform a shave in a folding chair. He noted he was taking the exam for reinstatement of his license.

Mr. Robinson stated he had been made aware of the problems and the Board would be addressing the matters in executive session. He further stated some of the problems were understandable, although some of the problems were inexcusable.

Mr. Evans stated it was his understanding when the Board contracted with PCS that the public safety would be priority. He went on to say these issues are not staff's fault.

Mrs. Tew asked Mr. Nelson if he had contacted PCS in regard to taking the exam again. Mr. Nelson replied negatively. Mrs. Tew requested Mr. Nelson contact PCS to take the exam again.

Ms. Catherine Kelly, OJT instructor for Mr. Nelson, briefed the Board regarding her complaints with PCS. She asked the Board why she was unable to speak with a barber examiner and why she had to contact the barber staff. Mr. Robinson stated PCS trained the barber examiners. He went on to say the Board asked that PCS employ licensed individuals with five years of experience since there are only a few instructors with the state. He further stated he did not receive a list of those individuals who appeared at the training or who were accepted as examiners. He went on to say the individuals who were hired follow the guidelines of the contracts. He noted that Ms. Rush is a lead examiner for South Carolina.

Mr. Jones stated Delores Rush is designated by PCS as the coordinator for the barber and cosmetology examiners. He further stated PCS has deemed her qualified to be the lead examiner for both examiners. He went on to say he did not receive a list of examiners; however, the barbers are not being examined by cosmetologists.



Mr. Robinson stated he believes Mr. Nelson should also be able to take the exam at no charge.

#### Approval of Barber Instructor Program

*a. Alice Mangum, Styletrends Barber Academy*

In a letter dated September 25, 2006 Alice Mangum of Styletrends Barber Academy states she is requesting the Board's approval to add an instructor program to the school's offering.

Ms. Mangum stated they would like to implement their own instructors program. Mr. Evans stated what she is proposing is a matter that is addressed in the statute, which must be changed by the state legislature.

Ms. Mangum stated the individuals she would like to hire are not qualified to teach. She would train the individuals and if she is unable to waive the three year wait period would she be able to train her own instructors.

Mr. Robinson stated he does not believe the Board regulates how she trains the individuals to be instructors and she would be within her right to train her instructors as she sees fit.

Ms. Mangum asked the Board if an individual would be able to take the exam if that individual has been out of school for one year, she hires that individual to be an instructor, and instructs that individual in her training program. Mr. Robinson stated the individual would have to meet the three year wait time frame to take the examination.

Mr. Robinson stated the Board is not able to assist her in this request at this time.

#### **Public Comments**

Mr. Evans stated he contacted staff and informed them he would be unable to attend the national conference of barbers due to work conflicts. He thanked staff for lobbying the agency to allow him to attend the meeting.

Ms. Mary Neal stated she has a revised copy of the school dimensions. She apologized to the Board if she sounded harsh. She went on to say her daughter sent a student for the registered barber exam and he was examined on the master hair care. Mr. Robinson asked Ms. Neal to have the student submit a written complaint to the Board.

#### **Executive Session**

##### **MOTION**

Mr. Evans moved the Board enter executive session. Mrs. Tew seconded the motion, which carried unanimously.

#### **Return to Public Session**

**MOTION**

Mr. Evans moved the Board return to public session. Mrs. Tew seconded the motion, which carried unanimously,

Mr. Robinson noted that no motions were offered or made during executive session.

*Inspection Report*

Mr. Hall briefed the Board on the inspections conducted since the last meeting. He noted staff has conducted 45 inspections since the August 2006 Board meeting.

*Approval of DRC Report*

Mr. Hall briefed the Board on the DRC reports of June 12, 2006 and August 14, 2006.

**MOTION**

Mrs. Tew made a motion to accept the disciplinary reports regarding the following cases and the inspection report. Mr. Evans seconded the motion, which carried unanimously.

	June 12, 2006				
66-3948	66-4011	66-4028	66-4029	66-4038	66-4047
66-4048	66-3056	66-4057	66-4061	66-4079	66-4080
66-4104	66-4106	66-4116			
	August 14, 2006				
66-4096	66-4140	66-4141	66-4142	66-4147	66-4148
66-4155	66-4156	66-4182	66-4183	66-4184	

Catherine M. Smith, Beaufort-Jasper Academy for Career Excellence

Mr. Robinson stated the school can teach braiding within the barber program. He went on to say the six-hour hair-braiding course is a separate matter for individuals who are not enrolled in the barber program.

Ms. Ginn asked the Board if the school could teach shampooing. Mr. Robinson stated the school could teach shampooing for shampoo assistant registration under the barber school license.

**MOTION**

Mr. Evans moved the Board approve Beaufort-Jasper Academy for Excellence for the six-hour hair-braiding course. Mrs. Tew seconded the motion, which carried unanimously.

*Jilanca K. Dukes*

**MOTION**

Mr. Evans moved the Board grant Ms. Dukes be granted an additional permit due to extenuating circumstances and previous experience. Mrs. Tew seconded the motion, which carried unanimously.

Mr. Robinson asked Ms. Hawsey to research Ms. Dukes' OJT hours.

**Adjournment**

**MOTION**

Mr. Evans made a motion, seconded by Mrs. Tew and unanimously carried, that the meeting be adjourned.

The October 9, 2006 meeting of the SC Board of Barber Examiners adjourned at 12:33 p.m.