

**South Carolina Board of Barber Examiners**  
**Board Meeting**  
**Agenda**  
**9:00 a.m., October 12, 2020**  
**Via Teleconference**

**1. Meeting Called to Order**

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. In accordance with the Governor's directives regarding social distancing, the meeting will be held via teleconference. Due to technical constraints, members of the public who wish to attend may do so by telephone.
- b. Rules of the Meeting

**2. Introduction of Board Members**

Chairperson Paul Robinson called the meeting of the S.C. Board of Barber Examiners to order at 9:22 a.m. Other Board members participating were:

- ❖ Frederick Evans
- ❖ Christopher Jarvis
- ❖ Renee Patton

Staff participating included: Theresa Brown, Administrator; Mary League, Advice Counsel; Shannon Beaudry, Staff; Patrice Deas, Staff; Christa Bell, Office of Investigations and Enforcement (OIE); Shayla Hayes, Office of Disciplinary Counsel (ODC); Jennifer Stilwell, Office of Investigations and Enforcement (OIE); and Tina Behles, Court Reporter

**3. Approval of Excused Absences**

There were no absences for this meeting.

**4. Approval of Agenda**

Ms. Patton made a motion to approve the agenda for the October 12, 2020 meeting. Dr. Evans seconded the motion and it carried.

**5. Approval of Meeting Minutes**

*August 10, 2020*

Dr. Evans made a motion to approve the minutes for the August 10, 2020 board meeting. Ms. Patton seconded the motion and it carried.

**6. Chairperson's Remarks – Paul E. Robinson**

Mr. Robinson stated that he hoped everyone was remaining safe during the pandemic and thanked everyone for their patience during this time.

**7. Administrator's Remarks, For Information – Theresa N. Brown**

- a. **Budget/Drawdowns** – For Information – The budget was presented for information. Dr. Evans asked whether the new line item for Immigration is a shared cost for all boards; Ms. Brown indicated that it was.
- b. **OIE Report** – For Information – Christa Bell – The OIE report shows that as of today, there have been a total of 82 complaints that have come in in 2020, 7 of which are still active. She stated that the report shows which categories these complaints are broken down into.

Mr. Robinson asked a question about what the Average Days indicates on the OIE report. Ms. Bell stated this indicates the average number of days of an investigation for all active complaints.

- c. **IRC Report** – For Approval – Christa Bell – The IRC report for investigations is dated October 1, 2020. There was 1 case for Dismissal; 1 case for Dismissal – Cease and Desist; and 3 cases for Reconsideration for Dismissal.

Dr. Evans made a motion to approve the IRC report for investigations. Ms. Patton seconded the motion and it carried.

The Inspection IRC Report is dated October 1, 2020. There were 3 cases for Dismissal – Cease and Desist, 4 cases for Letter of Caution, 2 cases for Consent Agreement, and 3 Cases for Formal Complaint.

Dr. Evans made a motion to approve the IRC report for inspections. Ms. Patton seconded the motion and it carried.

- d. **ODC Report** – For Information – Shayla Hayes – As of October 12, 2020, there are 9 open cases:

- 3 (Pending Consent Agreement/Memorandum of Agreement)
- 3 (Pending Hearings/Rescheduling)
- 3 (Pending Board Action)

There have been 3 cases closed since the last meeting.

- e. Inspection Report** – For Information – Christa Bell – Ms. Bell started her report by stating that Eric Thompson, who was Chief Investigator, is no longer at LLR and Ms. Bell will serve in this capacity for the time being. Ms. Bell stated that there have been 1559 inspections performed since January of this year. She indicated that there will be another IRC meeting added for November 12<sup>th</sup> to accommodate inspections cases.

The Board asked if there were any issues with entering barber shops for inspection during the pandemic; Ms. Bell stated that there have been no issues.

- 8. Old Business** – There was no old business for this meeting.

**9. New Business**

**a. Consideration of Licensure**

**i. Ashley Bagwell**

Ms. Patton made a motion to go into closed session for this item. Mr. Jarvis seconded the motion and it carried.

Ms. Patton made a motion to come out of closed session. Dr. Evans seconded the motion and it carried.

**b. Consideration of a New Barber College**

**i. Master Skills Center**

Mr. Bernard Logan and Mr. Adam Bryant appeared before the Board representing Master Skills Center in regards to their request to be approved as a new barber college.

Ms. Brown stated that the school has been inspected and a temporary license was already issued; staff is now seeking ratification of that approval.

Ms. Patton made a motion to ratify the decision to approve Master Skills Center as a new barber college. Mr. Jarvis seconded the motion and it carried.

**ii. Icon Cuts University**

Mr. Juston Foxe appeared before the Board representing Icon Cuts University in regards to their request to be approved as a new barber college.

Dr. Evans expressed concern with the name “University,” as the barber board does not have authority to approve universities. Ms. League stated that the school is a barber college and that the board cannot reject a school’s name.

Mr. Foxe is currently an OJT instructor. He stated that he expects his last OJT students to finish in December and plans to open the college in January or February.

The board stated that the school does not have a backup instructor named and will need to do so prior to being approved.

Mr. Jarvis made a motion to approve Icon Cuts University as a new barber college upon inspection and the naming of a backup instructor. Ms. Patton seconded the motion and it carried.

**10. Final Order Hearing**

**a. 2019-18**

This case was in the matter of Adam Bryant. Mr. Bryant appeared before the Board but waived his right to an attorney. A memorandum of agreement was signed. Shayla Hayes presented the findings of the case.

Mr. Jarvis made a motion to go into executive session to garner legal advice. Ms. Patton seconded the motion and it carried.

Dr. Evans made a motion to come out of executive session. Ms. Patton seconded the motion and it carried. No motions were made or votes taken during executive session. At this time, Mr. Bryant had to leave the meeting but

requested the Board proceed in his absence.

Ms. Patton made a motion to accept the Memorandum of Agreement and that the state has proven its case for all three violations. There will be a public reprimand and each violation will come with a civil penalty of \$500 each, to be paid within 90 days of the order. Mr. Jarvis seconded the motion and it carried.

#### **11. Board Member Reports**

Mr. Robinson stated that NABBA had its first virtual meeting on September 20<sup>th</sup> with approximately 60 participants. Participants came from 21 member states, and the meeting was well-received. The Midwinter meeting is scheduled for February; whether the meeting will be virtual or in-person is yet to be determined.

Mr. Robinson also stated that the task force meeting will occur immediately after the board meeting.

Ms. Patton offered kudos to Mr. Robinson for a successful virtual conference. She provided an update on the barber pole trademark process; she stated that the process is moving along and the barber pole will hopefully be trademarked by the end of this year.

Mr. Jarvis stated he conducted his first school inspection at Heyward. The board asked Ms. Brown if the exams will begin at Heyward again. Ms. Brown stated that she will contact PSI to determine if they plan to move the exam administration back to Heyward.

Ms. Brown stated that at the time of the transition from PCS to PSI, there were approximately 798 individuals who needed to examine; as of mid-September, there are approximately 231 people who still need to test.

#### **12. Adjournment**

Dr. Evans made a motion to adjourn the meeting. The motion was seconded by Ms. Patton and it carried. The meeting adjourned at 10:57 a.m.

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**The next meeting of the S.C. Board of Barber Examiners is scheduled for December 14, 2020.**