

**South Carolina Board of Barber Examiners
Board Meeting Minutes
9:00am, December 9, 2024
Synergy Business Park
Kingstree Building
110 Centerview Drive, Pee Dee Conference Room
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting

2. Introduction of Board Members and All Other Persons Attending

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:14 a.m. Other Board members participating in the meeting included:

- Renee Patton
- Melissa Jones Horton
- Tony Holloman

Staff members present included: Tracy Adams, Board Executive; Mary League, Advice Counsel; Lakin Raulerson, Staff; Robert Dean, (OIE); Jennifer Stillwell, (OIE); Sheila Hawkins (OIE); Tori Smith (OIE); LeAnna McMenamin, (ODC); and Billie Chambers, (DOTS)

All other persons in attendance: Mary Occhipinti, Court Reporter; Alvin Reid; Maxwell Reid; Angel Diaz; Robyn Wilson; Blanca Diaz; Antonio Rivers; Jarrell Boyan; Dominique Bull; Latania Glenn; Marion Fernandez; Matt Martin; Kara Martin; Markel Bailey; and Scott Bills.

3. Approval of Excused Absences

There were no absences.

4. Approval of Agenda

Motion: Amended the Agenda to place Board Election to #11
M. Jones-Horton/T. Holloman

5. Approval of Meeting Minutes

Motion: Approval of Barber Board Meeting Minutes – October 28, 2024
M. Jones-Horton/T. Holloman

Motion: Approval of OJT Overview Minutes – November 25, 2024
M. Jones-Horton/T. Holloman

6. Chairperson's Remarks – Paul E. Robinson

Mr. Robinson let the Board Members know that the 7th edition Milady textbook is in and they could review it after the meeting or during breaks. They would vote in approving it next board meeting.

7. Board Executive's Remarks – For Information – Tracy Adams

8. Investigation and Disciplinary Reports

- a. **OIE Report – For Information – Robert Dean** – Mr. Dean gave the OIE report for informational purposes only. For year to date, OIE received a total of 156 complaints, 12 active investigations and 123 cases have been closed.
- b. **IRC Report – For Approval – Robert Dean** – Mr. Dean gave the IRC report. The IRC recommended 1 case for dismissal.
Motion: Approval of IRC Report
M. Jones-Horton/T. Holloman
- c. **ODC Report – For Information – LeAnna McMenamin** – Ms. McMenamin presented the ODC report for informational purposes only. Ms. McMenamin reported that ODC currently has 19 open cases, 8 pending hearings/agreements, 7 cases have been closed since the last report on September 30, 2024 and 34 total cases closed for the year of 2024.
- d. **Inspection Report – For Approval – Jennifer Stillwell** - For the month of November, 153 inspections were completed, 109 of those were physically inspected, 33 were not open at the time of inspection, 6 were permanently closed, and of the 153 inspections, 5 were schools.
Motion: Approval of Inspection Report
M. Jones-Horton/T. Holloman

9. New Business

a. Consideration for Licensure

- i. Latania Glenn
Motion: Approved for 4th permit
M. Jones-Horton/T. Holloman
- ii. Shelton Richardson – No show
- iii. Maxwell Reid
Motion: Go into Executive Session
M. Jones-Horton/T. Holloman

Motion: Come out of Executive Session
M. Jones-Horton/T. Holloman

Motion: Approve Student Permit; 1 Year Probation; Must reappear for 2nd Permit or 3rd permit
T. Holloman/M. Jones-Horton
- iv. Jarrell Boyan
Motion: Go into Executive Session
M. Jones-Horton/T. Holloman

Motion: Come out of Executive Session
M. Jones-Horton/T. Holloman

Motion: Approved with 1 year Probation
M. Jones-Horton/T. Holloman

10. Barber Assistant Licensure

Motion: Approval to combine the license into one exam and one license
M. Jones-Horton/T. Holloman

11. Board Election

Motion: Approval for Paul Robinson to be the Board Chair for 2025
M. Jones-Horton/T. Holloman/R. Patton

Motion: Approval for Renee Patton to be the Vice Chair for 2025
T. Holloman/M. Jones-Horton

12. Board Member Reports

Mr. Tony Holloman wanted to let the board members know that he had his 1st school inspection and he has a lot of insight that he wishes to share with the rest of the members at a later date. Ms. Melissa Jones-Horton and Mr. Tony Holloman went to the state board practical examination property and they found no issues. Ms. Melissa Jones-Horton also discussed that she is looking forward to the NABBA conference in Vegas.

13. Public Comments

Antonio Rivers and Scott Bills made public comments.

14. Adjournment

Motion: To Adjournment at 11:10am
M. Jones-Horton/T. Holloman