

**REQUIREMENTS FOR CERTIFICATION AND EXAMINATION  
STATE BOARD INFILTRATION ANESTHESIA EXAMINATION**

**ELIGIBILITY REQUIREMENTS FOR CERTIFICATION**

**Dental Hygienists** may become certified to *Administer Local Infiltration Anesthesia*, provided they meet the following requirements:

- a. Must hold a current license to practice dental hygiene in South Carolina;
- b. Must be currently certified in cardiopulmonary resuscitation (CPR) ;
- c. Must have successfully completed an approved course in local infiltration anesthesia within the past **three** (3) years; or been certified in another state to perform local infiltration anesthesia within the past **three** (3) years; and
- d. Must successfully complete the State Board Infiltration Anesthesia Examination which is given four times a year. Dates are posted on the Board's web site at [www.llr.state.sc.us/pol/dentistry](http://www.llr.state.sc.us/pol/dentistry) .

Currently, the State Board of Dentistry has approved infiltration anesthesia courses at the **Medical University of South Carolina (MUSC) - College of Dental Medicine**, Charleston, SC, **Midlands Technical College**, Columbia, SC, **Greenville Technical College**, Greenville, SC, **Trident Technical College**, Charleston, SC and **York Technical College**, Rock Hill, SC. Applicants should contact the appropriate school for course application and information. Applicants who have been certified in another state must present academic credentials for review and for course approval by the Board, including a course outline and a copy of certificate received upon completion of the course.

**REQUIREMENTS FOR EXAMINATION/CERTIFICATION**

1. Candidates must complete an **Examination/Certification Application** (available on the Board's website) and submit it along with required documentation and the \$70.00 fee (payable by check or money order) to the Board Office. The application fee must be made payable to LLR-Board of Dentistry. NO REFUNDS are made after an application and fee have been filed with the Board Office. **Process time:** Applications are worked in the order that they are received and the process time depends on the timely submission of documents to our office and the date that the next examination is given.
2. Copy of current driver's license or picture ID
3. Copy of Social Security card
4. Candidates must submit verification of successful completion of the required infiltration anesthesia course.
5. Candidates must submit verification of current CPR certification within the past three (3) years. CPR courses approved by the Board include American Red Cross "Community CPR", American Red Cross "CPR for the Professional Rescuer", American Heart Association "Heartsaver CPR", and American Heart Association "BLS Healthcare Provider". Also approved are HSI courses "CPR and AED for the Community and Workplace" and "CPR Pro for the Professional Rescuer". Additional courses can be from American Safety & Health Institute, Emergency Care & Safety Institute (ECSI), Health Education Safety Council, and ProTrainings LLC dab ProCPR.
6. Candidates will be mailed confirmation of admission to the examination with the scheduled date, time and location of the exam.
7. Applicants who cannot attend a scheduled examination must provide a written excuse on letterhead signed by your immediate supervisor or attending physician.
8. Candidates who successfully complete the examination will be issued a Certificate to Administer Local Infiltration Anesthesia.

### **RETAKING EXAMINATION**

1. An applicant who fails the examination may retake the exam up to two (2) more times by notification to the Board for a fee of \$25.00 per exam. Re-takes need to be scheduled with the Board and are on the second Wednesday of each month.
2. An applicant who fails to achieve a passing grade on the examination after three (3) attempts must complete another Board-approved course in local infiltration anesthesia prior to being eligible to apply again.
3. Applications are maintained in the Board office for a period of one (1) year. After such time the application is rendered null and void and the applicant must reapply and pay the required application fee.

### **RENEWAL REQUIRED BIENNIALLY**

Certification renewal is required biennially at the time of re-registration (renewal) of dental hygiene license. Applicant may renew his/her certificate provided he/she has been performing infiltration anesthesia on a regular basis and is currently certified in CPR. If not renewed, the certificate will expire on March 1.

An expired certificate may be reinstated within one (1) year by submitting payment of the required fee. After more than one (1) year, an expired certificate may be reinstated if the applicant successfully retakes the State Board Infiltration Anesthesia Examination.

12/05/14