

SOUTH CAROLINA BOARD OF DENTISTRY

POLICY/PROCEDURE

CE / CPR REQUIREMENTS FOR RETIRED DENTAL LICENSE

Pursuant to Board Regulation 39-5.F.(7)

Regulation 39-5.F.(7) authorizes the Board to “waive, modify or extend all or any part of the continuing education/CPR requirements, in individual cases involving extraordinary hardship or extenuating circumstances, disability or illness. Any applicant shall be eligible for waiver or extension who, upon written application to the Board and for good cause shown, demonstrates that they are unable to participate in a sufficient number of regular continuing educational programs for licensure/registration.”

Accordingly, the Board has determined that licensees who have retired from active practice, but who wish to maintain an active license, should be granted a waiver of the continuing education and CPR requirements, provided, an agreement is executed to provide assurance that the licensee will not resume active practice without first fulfilling all continuing education and other requirements owed during the period of retirement.

If the licensee certifies on the license renewal form that the licensee is retired and requests a waiver of continuing education and CPR requirements, and such waiver is granted by the Board, the licensee may not practice at all, not even on a “fill-in” or occasional basis. If the licensee wishes to practice occasionally, the licensee is not considered retired and the licensee must satisfy all continuing education and CPR requirements.

A licensee granted a waiver of continuing education and CPR requirements is not exempt from all other annual renewal requirements, including the payment of the annual renewal of license fee. A licensee, retired or not, must renew his/her license every year in order to keep the license active.

PROCEDURES

1. A licensee who is retired from active practice, but who wishes to maintain an active license, must certify on the annual license renewal form that he/she is retired from active practice in South Carolina and request an “Application for Waiver of CE and CPR Requirements” from the Board office.
2. Applicant must complete the application and submit it to the Board office.
3. The application will be reviewed by the CE Review Committee and a determination will be made as to whether the request is within the Board policy. If everything is in order and the request is appropriate, the licensee will be so notified in writing by staff and submitted an original and one copy of an Agreement affirming that the licensee will not resume active practice without first fulfilling all continuing education and other requirements owed during the period of retirement. Further, the licensee will acknowledge that his/her license will be automatically temporarily suspended if the Agreement is violated. The Agreement shall be in a form approved by the Office of General Counsel and may not be modified without approval of the Office of General Counsel.
4. Upon execution of the signed Agreement, staff will forward the original to the Board President for review and signature.
5. The fully executed original Agreement shall be filed by staff. A copy of the fully executed Agreement shall be sent to the licensee for the licensee’s records, along with a cover letter explaining the terms and conditions of the Agreement.

Approved by the Board: February 9, 2002

By: _____

H. Rion Alvey, Administrator