



South Carolina
Department of Labor, Licensing and Regulation



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Board of Dentistry

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**CONTINUING EDUCATION PROVIDER REQUIREMENTS FOR
LIVE PATIENT CONTINUING EDUCATION COURSES**

The following information must be provided to the South Carolina Board of Dentistry. This information can be emailed to Contact.Dentistry@llr.sc.gov.

1. Name of dentist(s) hosting the Continuing Education (CE) course, including the name of the business entity.
2. Name of CE course, description of the course, and procedures to be performed.
3. Identify the accrediting body for the CE course (CODA, ADA, CERP, AGD, PACE, AMA).
4. Proof of current malpractice for hosting entity/dentists or participating dentists if your policy would cover those dentists (declaration page can establish of malpractice insurance)
5. Identify the level of sedation, if any, that will be performed.
6. Does the facility at which this procedure is being performed have a sedation permit? If so, sedation permit number.
7. Identify any other South Carolina licensed dentists who will be instructors for the CE course. All instructors must have an unrestricted South Carolina license.
8. Anticipated instructor to attendee ratio.

Please affirm in your correspondence that you have reviewed the document titled REQUIREMENTS FOR TEMPORARY RESTRICTED LICENSE FOR LIVE PATIENT CONTINUING EDUCATION and confirm that you agree to the following requirements:

1. All dental procedures shall be performed on a free and uncompensated basis to low-income patients unless they fall within the exemption provided by the Board.
2. The hosting entity has arranged to provide emergency follow-up care that may result from a procedure done at these events and/or arrange to have South Carolina licensed dentists to provide such emergency care as well as any follow-up care naturally occurring from the procedures performed.
3. The hosting entity will report to the Board in compliance with S.C. Reg. 39–17, Reporting of Adverse Occurrences.
4. The hosting entity must maintain patient records in compliance with S.C. Code § 40-15-450.

5. The hosting facility must observe the following guidelines in hosting live-patient continuing education courses:

(1) For surgical courses, the instructor-to-attendee ratio cannot not exceed 1:2. For nonsurgical courses, the instructor-to-attendee ratio cannot not exceed 1:4. The maximum number of attendees at any one course is limited to 20 attendees.

(2) Instructors with outstanding discipline on their license or who have a pending disciplinary action are not eligible to be an instructor at a live CE course until such time as their discipline is resolved or their license is in good standing. For purposes of this subsection, "pending disciplinary action" means an action or proceeding for which the Board has authorized a formal complaint. "Licensed in good standing" means that one's authorization to practice has not been revoked, suspended in any way, placed on probation, and there are no restrictions or limitations currently in effect.