

**AGENDA**  
**South Carolina Perpetual Care Cemetery Board**  
**Board Meeting**  
**10:00 a.m., November 3, 2016**  
**Synergy Business Park**  
**110 Centerview Drive, Kingstree Building, Room 108**  
**Columbia, South Carolina**

**1. Called to Order**

A. Public notice of this meeting was properly posted at the S. C. Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**2. Introduction of Board Members and Persons Attending the Meeting**

**3. Approval of Excused Absences**

**4. Approval of Minutes for the August 4, 2016 meeting**

**5. Chairman's Remarks – J. W. Russ**

**6. Discussion**

1. Bamberg County Memorial Garden and Barnwell County Memorial Garden

**7. Administrator's Remarks – Amy Holleman**

A. Financials

**8. Reports**

A. Inspection Report – William Poole - **20** inspections between July 28, 2016 thru October 26, 2016

B. Investigative Review Committee (IRC) Report – October 25, 2016 - Sharon Wolfe

C. Office of Investigation and Enforcement (OIE) Report – Sharon Wolfe

D. Office of Disciplinary Counsel (ODC) Report – Tracey Perlman

**9. Approval of Consent Agreement**

1. Case No. CEM 2016-4

**Old Business**

**10. Follow-up Regarding License Conditions**

1. Sunset Hill Memorial Park – Allen Gray Burroughs

**11. Review of Trust Transfer Approval and Trust Documents**

1. Florence Memorial Gardens and Mausoleum – Florence – David Brown

**New Business**

- 12. Election of Officers**
- 13. Approval of Meeting Dates/Calendar for 2017**
  1. 2017 Proposed Meeting Dates
- 14. Public Comments (No Vote May Be Taken)**
- 15. Adjournment**

The next meeting of the SC Perpetual Care Cemetery Board is scheduled for **March, 2017.**