

**AGENDA**  
**South Carolina Perpetual Care Cemetery Board**  
**Board Meeting**  
**10:00 a.m., September 23, 2020**  
**Virtual – Video/Teleconference**

**1. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. In accordance with the Governor's directives regarding social distancing, the meeting will be held via video and teleconference. Members of the public who wish to attend may do so by telephone. For the telephone logon information, please email [contact.cemetery@llr.sc.gov](mailto:contact.cemetery@llr.sc.gov).

**2. Introduction of Board Members and Persons Attending the Meeting**

**3. Approval of Excused Absences**

**4. Approval of Minutes for the June 4, 2020 meeting**

**5. Approval of Minutes for the June 9, 2020 Special Called Meeting**

**6. Election of Officers**

**7. Acting Chairman's Remarks – Russell Floyd**

**8. Administrator's Remarks – Amy Holleman**

A. Financial Report

B. U. S. Census

**9. Reports**

A. Inspection Report – William Poole – **29** inspections between May 23, 2020 and Sept. 14, 2020

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

**New Business**

**Application Hearings**

**10. A. Purchase Agreement Revised**

1. Robinson Memorial Gardens – Easley – Joe L. Owens

**B. Rules and Regulations Revised**

1. Robinson Memorial Gardens – Easley – Joe L. Owens

**C. Amended Care and Maintenance Irrevocable Trust Agreements**

1. Boiling Springs Memorial Gardens – Russell Floyd
2. Daniel Morgan Memorial Gardens – Cowpens – Russell Floyd
3. Fort Prince Memorial Gardens – Wellford – Russell Floyd
4. Greenlawn Memorial Gardens – Spartanburg – Russell Floyd
5. Lincoln Memorial Gardens – Spartanburg – Russell Floyd
6. Live Oak Memorial Gardens – Charleston – Russell Floyd
7. Pacolet Memorial Gardens – Russell Floyd
8. Sunset Memorial Park – Spartanburg – Russell Floyd
9. Westwood Memorial Gardens – Spartanburg – Russell Floyd

**D. Change of Ownership**

1. Boiling Springs Memorial Gardens – Joe L. Owens
2. Daniel Morgan Memorial Gardens – Cowpens – Joe L. Owens
3. Fort Prince Memorial Gardens – Wellford – Joe L. Owens
4. Greenlawn Memorial Gardens – Spartanburg – Joe L. Owens
5. Lincoln Memorial Gardens – Spartanburg – Joe L. Owens
6. Live Oak Memorial Gardens – Charleston – Joe L. Owens
7. Pacolet Memorial Gardens – Joe L. Owens
8. Sunset Memorial Park – Spartanburg – Joe L. Owens
9. Westwood Memorial Gardens – Spartanburg – Joe L. Owens
10. Forest Lawn Memory Gardens – Abbeville – Nicholas Torchia

11. **Agreed-Upon Procedures Extension**
12. **Authority for Administrator to Approve Sale of Cemetery Land in Excess of Minimum Acreage Requirement**
13. **Code of Ethics**
14. **Hearing Officer**
15. **Approval of 2021 Meeting Dates/Calendar**
16. **Public Comments (No Vote May Be Taken)**
17. **Adjournment**

The next scheduled meeting for the SC Perpetual Care Cemetery Board is **December 10, 2020**.