

AGENDA
South Carolina Perpetual Care Cemetery Board
Board Meeting
10:00 a.m., June 20, 2019
Synergy Business Park
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina

1. Meeting Called to Order

A. Public notice of this meeting was properly posted at the S. C. Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

2. Introduction of Board Members and Persons Attending the Meeting

3. Approval of Excused Absences

4. Director's Remarks – Emily Farr

5. Approval of Minutes for the February 15, 2019 meeting

6. Chairman's Remarks – J. W. Russ

7. Administrator's Remarks – Amy Holleman

A. Financial Report

B. North American Death Care Regulators Association (DCRA)

8. Reports

A. Inspection Report – Ernest Adams – **51** inspections between Feb. 8, 2019 and June 12, 2019

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

New Business

Application Hearings

9. A. Transfer of Irrevocable Care & Maintenance Trust Account

1. Mountain View Memorial Park – Citadel Management, LLC – CEM.1178

B. Transfer of Merchandise Trust Fund

1. Mountain View Memorial Park – Citadel Management, LLC – CEM.1178

C. Agreed-Upon Procedures Extension Request

1. Greenlawn Memorial Park – Columbia – Tonya Jeffords Brazier – CEM.1168

2. Woodridge Memorial Park – Lexington – Tonya Jeffords Brazier – CEM.1167

3. Carolina Memorial Gardens – North Charleston – Ronald Ashley Hicks – CEM.1008

4. Elmwood Cemetery – Columbia – Matthew B. Bedenbaugh – CEM.1022

5. Greenville Memorial Gardens – Piedmont – Grace Hensley – CEM.1048

6. Hillcrest Memorial Park – Pickens – Tanya A Gravely – CEM.1055

7. Oconee Memorial Gardens – Seneca – Tanya A. Gravely – CEM.1079

8. Pineview Memorial Gardens – North Augusta – Ronald Ashley Hicks – CEM.1084

9. Southland Memorial Gardens – West Columbia – Ronald Ashley Hicks – CEM.1106

10. Sunset Memory Gardens – Graniteville – Ronald Ashley Hicks – CEM.1115
11. Woodlawn Memorial Park – Greenville – Kevin Boudle – CEM.1101
12. Westside Memorial Gardens – Galivants Ferry – Cynthia G Alford – CEM.1125
13. Bush River Memorial Gardens – Columbia – John B Halloran – CEM.1162

10. Discussion and Clarification of New Agreed Upon Procedures

DISCIPLINARY

11. **A. Review and Action Regarding Consent Agreement (CA)**
 1. Case No.: 2016-43 – Greenlawn Cemetery of Dillon
12. **Authority for Administrator to Grant Agreed Upon Procedures Extension**
13. **Investigative Review Committee (IRC) Appointment**
14. **Discussion and Action: Delegation of authority to Board Chair to issue Cease & Desist for unlicensed practice (Advice Counsel)**
15. **Discussion: South Carolina Perpetual Care Cemetery Travel Budget**
16. **Public Comments (No Vote May Be Taken)**
17. **Adjournment**

The next scheduled meeting for the SC Perpetual Care Cemetery Board is **September 12, 2019**.