



**South Carolina Department of Labor, Licensing and Regulation  
South Carolina Perpetual Care Cemetery Board**

110 Centerview Dr. • Columbia • SC • 29210  
P.O. Box 11329 • Columbia • SC 29211-1329  
Phone: 803-896-4497 • [contact.cemetery@llr.sc.gov](mailto:contact.cemetery@llr.sc.gov) • Fax: 803-896-4554  
[www.llr.sc.gov/POL/Cemetery/](http://www.llr.sc.gov/POL/Cemetery/)



**2019 RENEWAL APPLICATION FOR:**

**Cemetery Name:** \_\_\_\_\_ **License Number:** \_\_\_\_\_

**Renewal Instructions**

- All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.
- Answer all questions, sign, date your renewal form, and return to:

**LLR - SC Perpetual Care Cemetery Board**  
PO Box 11329, Columbia, SC 29211-1329

**License Renewal Fees**

Perpetual Care Cemetery license renewal fee for 10 acres or less is <b>\$400</b> , if mailed before Jan. 31, 2019.	Perpetual Care Cemetery license renewal fee for more than 10 acres is <b>\$850</b> , if mailed before Jan. 31, 2019.
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Failure to renew by December 31, 2018, renders the license invalid. The license may be reinstated by January 31, 2019. After January 31, 2019, you must submit the initial application packet and fee to reinstate the license. Visit the Board's webpage at [www.llr.sc.gov/POL/cemetery/](http://www.llr.sc.gov/POL/cemetery/) for additional information.

**Address**

**Number of Interments**

2017                      2018

Mailing \_\_\_\_\_

Physical \_\_\_\_\_

Cemetery's Fiscal  
Year End Date

Email address: \_\_\_\_\_

\_\_\_\_\_  
Month                      Day                      Year

Telephone #: \_\_\_\_\_

Cemetery Manager: \_\_\_\_\_

**You must notify the Board within 30 days of manager change by submitting a new application including the manager's resume.**

**Answer "Yes" or "No" to each of the following questions. If you answer "Yes" to any questions 1-4, below, you must attach a full written explanation along with a copy of the order or other relevant documentation(s).**

1. Since the cemetery's last registration or renewal with this Board has the cemetery failed to timely remit required amounts to the care and maintenance trust fund or merchandise trust fund?  Yes  No
2. Since the last renewal with this Board, has the licensee been a responding party to any civil action, administrative proceeding, or binding arbitration alleging gross negligence, dishonesty, fraud, misrepresentation, or incompetence in the operation of a cemetery, or mausoleum, or columbarium, or involving a grave, memorial, or sale of burial related merchandise other than a casket or cremation urn?  Yes  No
3. Since the cemetery's last registration or renewal with this Board, has the cemetery property had any mortgage, lease, or other encumbrance, such as a lien, placed against it?  Yes  No
4. Since you last registered with this Board, has there been any change in the trustee of the cemetery's care and maintenance trust fund or merchandise fund or the trustee's address?  Yes  No

I HEREBY agree that I have read all questions on this renewal application and have answered truthfully, accurately, and completely. I hereby acknowledge that failure to answer these questions truthfully, accurately, and completely shall constitute cause for the initiation of disciplinary action against the cemetery's South Carolina license.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Should only be signed by the cemetery manger or corporate officer

**DISCLAIMER**

*South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes.*