

MINUTES
South Carolina Perpetual Care Cemetery
Conference Call Meeting

11:00 a.m., November 27, 2017
Synergy Business Park
110 Centerview Drive, Kingstree Building Room 107
Columbia, South Carolina

Monday, November 27, 2017

1. Meeting called to Order

J. W. Russ, Chairperson, of Conway, called the conference call meeting of the South Carolina Perpetual Care Cemetery to order at 11:10 a.m. Other members participating during the meeting were: Russell Floyd, Vice Chairperson, of Spartanburg; Jacquelyn Petty, of Union; and Rick Riggins, of Lancaster.

Staff members participating in the meeting included: Mary League, Advice Counsel, Office of Advice Counsel; Tina Brown, Disciplinary Counsel, Office of Disciplinary Counsel; Amy Holleman, Administrator; and Norma McAllister, Program Assistant.

Members of the public attending the meeting: none

A. Public Notice

Mr. Russ announced that public notice of this meeting was properly posted at the South Carolina Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

2. Introduction of Board Members and Persons Attending the Meeting

The Board members and staff attending the meeting introduced themselves.

3. Approval of Excused Absences

Ms. Catherine McNicoll did not joined the conference call.
Mr. Russ called for a motion to approve Ms. McNicoll's absent.

MOTION

Mr. Riggins made a motion to approve Ms. McNicoll's absent. Mr. Floyd seconded the motion, which carried unanimously.

4. Election of Officers

Mr. Russ opened the floor for nominations of the chairperson.

Mr. Riggins nominated Mr. James W. Russ, seconded by Ms. Petty. Mr. Russ asked for any other nominations for chairperson. There were none. The Board members, William Russel Floyd, Jr.,

Jacquelyn S. Petty, and Mr. Rick Riggins voted unanimously to elect Mr. Russ as the 2018 Chairperson.

Mr. Russ opened the floor for nominations of the Vice Chairperson.

Mr. Riggins nominated Mr. William Russel Floyd, Jr., seconded by Ms. Petty. The Board members, James W. Russ, Jacquelyn S. Petty, and Mr. Rick Riggins voted unanimously to elect Mr. Floyd, Jr. as the 2018 Vice Chairperson.

5. Adjournment

Mr. Russ called for a motion to adjourn the meeting.

MOTION

Ms. Petty made a motion to adjourn the meeting. Mr. Riggins seconded the motion, which carried unanimously.

Mr. Russ, after ensuring there being no further business to discuss, adjourned the November 27, 2017 conference call meeting for the South Carolina Perpetual Care Cemetery Board at 11:14 a.m.

The next scheduled Board meeting for the South Carolina Perpetual Care Cemetery Board is March 21, 2018 at 10:00 a. m., at Synergy Business Park, 110 Centerview Drive, Kingstree Building, Room 108, Columbia, South Carolina.