

**MINUTES Conference Call  
South Carolina Perpetual Care Cemetery  
Board Meeting**

2:00 p.m., Thursday, November 29, 2011  
Synergy Business Park  
110 Centerview Drive, Kingstree Building Room 108  
Columbia, South Carolina

**Wednesday, November 29, 2011**

**1. Meeting Called to Order**

J. W. Russ, Chair, of Conway, called the meeting to order at 2:08 p.m. Other members participating during the meeting included: Russel Floyd, Vice Chair, of Spartanburg; John Bartus, of Mauldin; Roger Finch, of Honea Path; Jacquelyn Petty, of Union; and, Rick Riggins, of Lancaster.

Staff members participating in the meeting included: Doris Cubitt, Administrator; Wendi Elrod, Program Assistant; Dean Grigg, Advice Counsel, Division of Legal Services; and, Holly Gillespie, Head of Advice Counsel, Division of Legal Service.

Members of the public attending the meeting included: Tommy Preston, Esq., Nexsen Pruet Jacobs and Pollard.

**A video of this meeting can be viewed at [www.llr.state.sc.us/POL/Cemetery](http://www.llr.state.sc.us/POL/Cemetery). On the Board's home page, click 'Board Information' and follow the link to the video.**

a. Public Notice

Mr. Russ announced that public notice of this meeting was properly posted at the S. C. Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building, provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. He noted a quorum was present.

b. Pledge of Allegiance

All present recited the Pledge of Allegiance.

**2. Approval of Excused Absences**

No excused absence at this time.

**3. Proposed Statute/Regulation changes**

**A. Approve cleanup changes to Regulations**

This is the cleanup of the current Regulations. The Board made a change to Regulation 21-53 to change "Cemetery Rules and Regulations" to "Cemetery Policies and Procedures" so it matches statute. It also needs to be explained that it is called Policies and Procedures in the statute; however, it is referred to as "Rules and Regulations" in the industry.

**MOTION**

Mr. Bartus made a motion the Board approve pending the requested changes. Mr. Riggins seconded the motion, which carried unanimously.

Ms. Cubitt suggested the Board schedule a conference call meeting regarding the Regulations in case there are any public comments.

**MOTION**

Mr. Finch made a motion the Board approve scheduling a meeting on January 24, 2012, at 11:30 am in case there are public comments on the Regulations. Mr. Riggins seconded the motion, which carried unanimously.

**B. Changes to LLR Engine Bill**

Mr. Grigg informed the Board that this is to make all Boards under LLR more uniform so No votes are required.

**4. SCI trust agreement**

SCI requested the approval of their trust agreement.

Mr. Floyd stated that the trust agreement does not indicate that it is irrevocable. The document also has other language issues. Mr. Floyd suggested that Ms. Cubitt and Mr. Grigg work on some suggested language for the trust agreement. Mr. Floyd also suggested that Ms. Cubitt speak to Mr. Jim Holloway or someone else qualified regarding the differences between regular trust funds versus irrevocable trust funds.

**MOTION**

Mr. Floyd made a motion the Board table this issue until the suggested changes have been made and resubmitted for approval. Mr. Bartus seconded the motion, which carried unanimously.

**5. Public Comments (No Vote May Be Taken)**

No public comments at this time.

**6. Adjournment**

**MOTION**

Mr. Floyd made a motion the Board adjourn. Mr. Riggins seconded the motion which carried unanimously.

The November 29, 2011, conference call meeting of the SC Perpetual Care Cemetery Board adjourned at 3:08 p.m.

The next meeting of the SC Perpetual Care Cemetery Board is scheduled for March 15, 2012.