

***SOUTH CAROLINA CONTRACTOR'S LICENSING BOARD***

Synergy Business Park, Kingstree Building  
110 Centerview Drive, Kingstree Building, Room 105  
Columbia, South Carolina 29210  
Board Minutes

Thursday, January 16, 2020

10:00 a.m.

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Mr. Lady, Board Chair, announced that the meeting was being held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

**WELCOME AND CALL TO ORDER:**

James Lady, Board Chair, stated that a quorum of board members were present and called the regularly scheduled meeting of the South Carolina Contractor's Licensing Board to order at 10:00 a.m. Other Board members present for the meeting included: Daniel Lehman, Lewis Caswell, Kimberly Lineberger, Frank Walker, and Scott Appleton.

Staff members participating in the meeting included: Georgia Lewis (Advice Counsel), Molly Price (Board Administrator), Maggie Castles (Program Coordinator), Shakera Thomas (Program Assistant), Chris Elliott (Office of Disciplinary Counsel), and Michelle Manni (Court Reporter).

**APPROVAL OF AGENDA:**

**Motion:**

Mr. Caswell made a motion to approve the January 16, 2020 agenda. Ms. Lineberger seconded the motion, which carried unanimously.

**APPROVAL OF ABSENT BOARD MEMBERS:**

**Motion:**

Mr. Lady made a motion to approve Mr. Richardson's absence. Mr. Lehman seconded the motion which carried unanimously.

**APPROVAL OF MINUTES:**

*Thursday, October 17, 2019*

**Motion:**

Mr. Appleton made a motion to approve the October 17, 2019, meeting minutes. Mr. Walker seconded the motion, which carried unanimously.

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**OFFICE OF INVESTIGATIONS AND ENFORCEMENT (OIE REPORT)**

*Molly Price*

• ***November 14, 2019, IRC Recommendations for Contractors cases:***

The IRC Committee recommended 11 cases for dismissal, 12 formal complaints, 4 citations, and 1 letter of caution - a total of 28 cases.

**Motion:**

Mr. Caswell made a motion to approve the report. Mr. Walker seconded the motion, which carried unanimously.

• ***January 7, 2020, IRC Recommendations for Contractors cases:***

The IRC Committee recommended 16 cases for dismissal, 11 formal complaints, 6 citations, and 3 letter of cautions - a total of 36 cases.

**Motion:**

Mr. Lehman made a motion to approve the report. Mr. Appleton seconded the motion, which carried unanimously

• ***January 7, 2020, IRC Recommendations for Burglar-Fire cases:***

The IRC Committee recommended 2 citations - a total of 2 cases.

**Motion:**

Mr. Lehman made a motion to approve the report. Ms. Lineberger seconded the motion, which carried unanimously

**APPLICATION/LICENSE REVIEWS:**

***THE CHRISTOPHER BUILDING GROUP / CHRISTOPHER RIVERS (CLG initial application)***

The initial application could not be approved at staff level. Christopher Rivers was present and was not represented by legal counsel. All persons testifying were sworn in by the court reporter. Application hearings are recorded by a certified court reporter in the event a verbatim transcript is necessary.

**Motion:**

Mr. Walker made a motion to approve the application. Mr. Appleton seconded the motion, which carried unanimously.

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**HEARING OFFICER RECOMMENDATION – FINAL ORDER HEARINGS:**

***AFFLUENT POOL DESIGN & CONSTRUCTION INC / PAUL MCCRAW (CASE NO. 2018-200)***

Mr. Walker was the hearing officer in the case and recused himself from the hearing. Paul Mccraw was not present. Chris Elliott, Esq. represented the State and requested the Board uphold the Hearing Officer's Recommendations. All hearings are recorded by a certified court reporter in the event a verbatim transcript is necessary.

**Motion:**

Mr. Appleton made a motion to accept the Hearing Officer's recommendations. Ms. Lineberger seconded the motion, which carried unanimously.

**ODC Report- Chris Elliott**

Mr. Elliott reported that ODC has 79 open cases, 55 cases pending action, 11 cases are pending memorandum of agreements, 6 cases are pending disciplinary hearings, 0 cases are pending advice action, 1 case is pending a final order hearing and 5 cases are pending final orders. Since October 15, 2019, 16 cases have been closed and there is 1 case on appeal at this time.

**NEW BUSINESS:**

- **“Complete Electrical Academy – Information about Burglar and Fire Alarm Training”**  
Steve Evers, Director of Complete Electrical Academy, addressed the Board with a request to accept other burglar-fire qualifying party training programs other than The National Training School and the National Institute for Certification in Engineering Technologies. The Board stated that they do not have the authority to approve the request since the SC Alarm System Business Act specifically names these providers. The Board suggested that Mr. Evers contact the Electronic Security Association of SC to get their input.
- **“Interpretation of 40-11-230 (B)(2) – Georgia Lewis, Advice Counsel”**  
The Board made a motion to go into executive session for legal advice. Staff was asked to remain during executive session. There was a motion to come out of executive session where no votes were taken.

**STAFF REPORTS:**

**Administrator's Report- Molly Price**

Mrs. Price reminded the Board that their Statement of Economic Interest is due by March 30, 2020 and that they would receive an email with instructions on how to file. She also gave a brief

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update on General Contractor licensure statistics and Mechanical Contractors Renewals and stated that after January 31<sup>st</sup>, licenses must be reinstated.

Mrs. Price directed the Board to the PSI Exam and Survey statistics and the Board's financial report located in their materials. She also updated the Board on the Mold Abatement Study Committee with the House of Representatives.

Mrs. Price requested funds to travel to Phoenix, Arizona for the annual NASCLA conference.

**Motion:**

Mr. Caswell made a motion to allow funds for staff to travel to the NASCLA conference in Phoenix, Arizona. Mr. Walker seconded the motion, which carried unanimously.

**PUBLIC COMMENTS:**

Mr. Causey suggested that the Board begin requiring all contractors to complete continuing education to keep up with the new code changes in SC. The Board stated that there are currently no continuing education requirements in the statute and that he would need to take the issue to his state representative.

**ELECTION OF OFFICERS**

- Molly Price, Administrator, announced the election of officers and called for nominations for the Board Chair. Mr. Walker moved to nominate Mr. Lehman to serve as Chair. Ms. Lineberger seconded the motion, which carried unanimously. There being no further nominations, the nominations were closed and Mr. Daniel Lehman was elected by acclamation.
- Molly Price, Administrator, called for nominations for Vice-Chair. Mr. Lady moved to nominate Mr. Richardson to serve as Vice-Chair for another term. Mrs. Lineberger seconded the motion, which carried unanimously. There being no further nominations, the nominations were closed and Mr. Legrand Richardson was elected by acclamation.

**DATE OF NEXT MEETING:**

***Thursday, April 23, 2020; 10:00 A.M., Meeting Room 105, Kingstree Building***

The next meeting of the SC Contractor's Licensing Board will be held Thursday, April 23, 2020, beginning at 10:00 A.M., at the Synergy Business Complex, Kingstree Building, Room 105, in Columbia, SC.

**ADJOURNMENT:**

The meeting concluded at 12:13 p.m.