



**FINANCIAL STATEMENT / SURETY BOND INFORMATION**

How will you qualify for this renewal period?  Financial Statement  Surety Bond

**If by Surety Bond:**

**Required Bond Amounts:** Group 1: \$7,000 Group 2: \$20,000 Group 3: \$40,000 Group 4: \$80,000 Group 5: \$400,000

If a surety bond is not on file with the Board a valid surety bond must be attached with the renewal application. If the surety bond on file is about to expire, attach the continuation certificate or a new surety bond.

Name of Surety Company: \_\_\_\_\_ Bond Number: \_\_\_\_\_

Bond Amount: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**If by Financial Statement:**

**Financial Statement Net Worth Requirements:**

Group 1: \$3,500 Group 2: \$10,000 Group 3: \$20,000 Group 4: \$40,000 Group 5: \$200,000

**Group 1 and 2** may be an owner prepared financial statement with an affidavit of accuracy using DOC #172. Financial Statement must be dated no more than 12 months prior to the date of the renewal application.

**Group 3 and 4** may be an owner prepared financial statement with an affidavit of accuracy using DOC #172 or a financial statement compiled by a licensed CPA or licensed PA in accordance with GAAP, including all disclosure by GAAP. Financial Statement must be dated no more than 12 months prior to the date of the renewal application.

**Group 5** must be a reviewed financial statement from a licensed CPA or licensed PA prepared in accordance with GAAP, including all disclosures required by GAAP. Financial Statement must be dated no more than 12 months prior to the date of the renewal application.

**PRIMARY QUALIFYING PARTY(S) AND QUALIFYING PARTY(S)**

Confirm the primary qualifying party(s) and qualifying party(s) that you currently have on file. If you need to make a change, you must first complete the Revision Application before renewing. You are required to have a primary qualifying party on file for each licensed classification. The primary qualifying party (s) must be a full-time employee in a responsible management position. Attach an additional sheet if needed.

Qualifier Name	Classification/ Sub-Classification	Confirm if employee is a primary qualifying party or qualifying party.
Example: Joe Contractor	Heating	Primary Qualifying Party
Example: Jerry Contractor	Heating	Qualifying Party

## DISCIPLINARY QUESTIONS

If any person or entity answers yes to the below questions, a written explanation and official documentation of pending actions or dispositions must be provided by that person or the entity's authorized agent.

1. **Since you last renewed (or if this is your first renewal, since your initial licensure), has the entity, owner/president, or any qualifying party** been convicted, pled guilty or nolo contendere in the U.S. or foreign country of the offense of forgery, embezzlement, obtaining money under false pretenses, theft, extortion, or conspiracy to defraud or other like offense, a felony or a crime involving moral turpitude? (If yes, a criminal background report must be submitted for any applicable crime which resulted in this positive response.)  Yes  No
  
2. **Since you last renewed (or if this is your first renewal, since your initial licensure), has the entity, owner/president, or any qualifying party** had a license or certificate denied, suspended, revoked, or otherwise been disciplined in South Carolina or any other state or jurisdiction (i.e. a citation, consent agreement, final order, or a Cease and Desist Order)?  Yes  No
  
3. **Since you last renewed (or if this is your first renewal, since your initial licensure), has the entity, owner/president, or any qualifying party** had any outstanding monetary judgments related to construction?  Yes  No
  
4. **Since you last renewed (or if this is your first renewal, since your initial licensure), has the entity, owner/president, or any qualifying party** had unresolved complaints or charges pending before any professional licensing board in South Carolina or any other state or jurisdiction?  Yes  No

## LAWFUL PRESENCE INFORMATION

**Since you last renewed (or if this is your first renewal, since your initial licensure), has the owner/president OR any qualifying party** had a change in their lawful presence?  Yes  No  
(If yes, include an updated Verification of Lawful Presence.)

## CERTIFYING STATEMENT

The undersigned affirms responsibility that all information and statements contained herein are true in substance and effect. Further, the undersigned takes responsibility that required additional explanation and documentation will be provided if not already provided with this renewal application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with the South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes.