

South Carolina Board of Cosmetology
Board Meeting
9:00 a.m., November 13, 2023
Via WebEx

1. Meeting Called to Order

a. Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. The meeting will be held virtually. Due to technical constraints, members of the public who wish to attend may do so by telephone. For meeting access information, please email boardinfo@llr.sc.gov.

b. Rules of the Meeting

2. Introduction of Board Members

Vice chairperson Laquita Clark Horton called the meeting of the S.C. Board of Cosmetology to order at 9:07 a.m. Other board members participating in the meeting were:

- ❖ Patricia Walters
- ❖ Ashley Tucker Johnson

LLR staff present included: Mary League, Advice Counsel; Theresa Brown, Health and Wellness Program Director; Tracy Adams, Board Executive; Robynn Devine, Staff; Patrice Deas, Staff; Jennifer Stillwell, OIE; Robert Dean OIE; LeAnna McMenamin, ODC; and Holly Beeson, CGA.

Others in attendance: Diane Hendricks, Court Reporter; Allene Chamblin, Cynthia Blocker, Sheila Williams, Stephanie Vanderwest, Sue Hatting, Rachel Sims, Steven Dawson, Gloria Lee Smith, and Chesley Phillips.

3. Approval of Excused Absences

Ms. Patricia Walters made a motion to approve the absence of Melanie Thompson from the meeting. Ms. Ashley Tucker Johnson seconded the motion and it carried.

4. Approval of Agenda

Ms. Patricia Walters made a motion to approve the agenda with any deviations necessary. Ms. Ashley Tucker Johnson seconded the motion and it carried.

5. Approval of Meeting Minutes

a. Cosmetology Board Meeting – September 11, 2023

Ms. Patricia Walters made a motion to approve the minutes for the September 11, 2023 Board meeting. Ms. Ashley Tucker Johnson seconded the motion and it carried.

6. Chair Remarks – LaQuita Clark-Horton, Vice Chair

No remarks at this time.

7. Administrative Reports – Theresa Brown

Ms. Theresa Brown informed the Board members that this will be her last Board meeting with the Board of Cosmetology. She accepted a new position within LLR as the Program Director for the Health and Wellness Boards. However, the new Board Executive is Ms. Tracy Adams. Ms. Brown welcomed Ms. Adams to the Board

of Cosmetology. Ms. Brown stated that she is still available to Ms. Adams and her immediate supervisor Ms. Meredith Butler.

- a. **Budget/Drawdowns** – For Information
- b. **OIE Report** – For Information – Robert Dean – This report was for information purposes only and was given by Mr. Robert Dean. Year to date, they received a total of 343 complaints; 17 active cases and 44 that have been closed.
- c. **IRC Report** – For Approval – Robert Dean – There are 21 cases that are being submitted for approval. The committee recommended 17 cases for dismissal, 2 cease and desist, 1 formal complaint and 1 letter of caution.

Ms. Ashley Tucker Johnson made a motion to approve the IRC report. Ms. Patricia Walter seconded the motion and it carried.

- d. **ODC Report** – For Information – LeAnna McMEnamin – This report was for information purposes only and was given by Ms. LeAnna McMEnamin. There are 24 open cases, 13 are pending hearings and agreements, 7 cases closed since the last report, and 26 total closed this year.
- e. **Inspection Report/Citation Report** – For Approval – Jennifer Stillwell- For the month of September, there were a total of 892 inspections and 1 of those being a school. For the month of October, there were a total of 783 inspections and 6 of those were schools for a total of inspections for the year 9, 646 and 88 schools.

Ms. Jennifer Stillwell provided the Board in their materials, the citation report for their approval.

Ms. Ashley Tucker Johnson made a motion to approve the Inspection and Citation Report. Ms. Patricia Walters seconded the motion and it carried.

8. New Business

- a. **Legislative Update – Holly Beeson – Discussion Regarding Proposed Mobile Salon Legislation**

Ms. Holly Beeson provided information regarding proposed legislation pertaining to mobile cosmetology and mobile salons. The proposed bill mirrors to some degree the mobile barber statutes, with revision tailored to the practice of cosmetology. It does include provisions to allow the Board to follow up and promulgate regulations during the next legislative session, where the Board can flesh out the details for the mobile salons. Discussion then ensued.

- b. **Consideration for Licensure**

- i. **Stephanie Lee Vanderwest**

Ms. Stephanie Lee Vanderwest appeared before the board representing herself in regards to becoming licensed without taking the NIC exams. Ms. Vanderwest was sworn in by the court reporter. Ms. Vanderwest explained her reasoning for why she should become licensed without taking the NIC exams then discussion ensued.

Ms. Patricia Walters made a motion to deny licensure due to the statutes and regulations. Ms. Ashley Tucker Johnson seconded the motion and it carried.

- ii. **Jaime Danielle Howard-Monks**

Ms. Jaime Danielle Howard-Monks appeared before the board representing herself in regards to requesting licensure via endorsement. Ms. Howard-Monks has not taken the NIC exam. Ms. Howard-Monks was sworn in by the court reporter. Ms. Howard-Monks explained her reasoning

for why she should be approved for licensure via endorsement, and stated while she tried to register to take the examination, PSI would not allow her to. then

. If there has not been any communication within the next 7 business days, Ms. Howard-Monks should reach out to the office.

c. Consideration for New Schools

i. Williams Barber & Cosmetology Training School

Ms. Sheila Williams appeared before the board on behalf of Williams Barber & Cosmetology Training School in regards to open as a new school. Ms. Williams was sworn in by the court reporter. Ms. Williams explained her reasoning for wanting to open as a new school then discussion ensued.

Ms. Ashley Tucker Johnson made a motion to approve Williams Barber & Cosmetology Training School's request pending passing preliminary and final inspections. Ms. Patricia Walters seconded the motion and it carried.

d. Consideration for School Changes

i. By Claudia Esthetics Institute Corp (Updating Floor Plan)

Mr. Anthony Ribeiro and Ms. Allene Chamblin appeared before the board on behalf of By Claudia Esthetics Institute Corp. in regards to updating their floor plan. Mr. Ribeiro and Ms. Chamblin were sworn in by the court reporter. Mr. Ribeiro and Ms. Chamblin explained their reasoning for wanting to update their floor plan then discussion ensued.

Ms. Patricia Walters made a motion to approve By Claudia Esthetics Institute Corp.'s request to update to their floor plan pending preliminary and final inspection. Ms. Ashley Tucker Johnson seconded the motion and it carried.

ii. Riches Beauty Academy (Adding Esthetics Program)

Ms. Rachel Sims appeared before the board on behalf of Riches Beauty Academy in regards to adding an Esthetics program. Ms. Sims was sworn in by the court reporter. Ms. Sims explained her reasoning for adding an Esthetics program then discussion ensued.

Ms. Ashley Tucker Johnson made a motion to approve Riches Beauty Academy request pending passing preliminary and final inspections. Ms. Patricia Walters seconded the motion and it carried.

e. Consideration for Approval to Offer CE Classes

i. Hair Matters LLC

Ms. Cynthia Blocker appeared before the board on behalf of Hair Matters LLC in regards to for the Association's proposed Continue Education Classes for 2024, which were not submitted by the deadline. Ms. Blocker was sworn in by the court reporter. Ms. Blocker explained her reasoning for wanting to submit their binder and flash drive for Continue Education classes for 2024 then discussion ensued.

Ms. Patricia Walters made a motion to go into Executive Session to garner legal advice and requested for Ms. Theresa Brown to join. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Ms. Ashley Tucker Jonson made a motion to come out of the Executive Session. Ms. Patricia Walters seconded the motion and it carried. No votes were taken during the Executive Session.

Ms. Patricia Walters made a motion to deny the approval for Hair Matters LLC due to failing to comply with the submission deadline as set out in regulations. Ms. Ashley Tucker Johnson seconded the motion and it carried.

ii. Nails, Skin & Hair of America LLC (Closed Session)

Ms. Ashley Tucker Johnson made a motion to go into Closed Session in compliance with state and federal confidentiality laws. Ms. Patricia Walters seconded the motion and it carried.

Ms. Patricia Walters made a motion to come out of Closed Session. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Nails, Skin & Hair of America LLC was denied for approval as a CE Provider to offer CE classes due to not having documents submitted by the proper time in compliance with Board regulations.

f. Consideration of Approved CE Content for January 2024 – December 2025

Ms. Theresa Brown stated that she would like to add to this next section, Joyful Expressions, which is under section G “Consideration of Conditional Approval of CE Content for January 2024 – December 2025”. Joyful Expressions has met all the requirements the Board has asked and it is being asked that they move to “Consideration of Approved CE Content for January 2024 – December 2025”.

Ms. Patricia Walters made a motion to move Joyful Expressions from item G to F. Consideration of Approved CE Content for January 2024 – December 2025. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Ms. Theresa Brown asked the Board for the approval for the following CE providers for January 2024 – December 2025:

- i. Advanced Continuing Education Solutions
- ii. Allegiance Cosmetology Association LLC
- iii. Association for Cosmetology Excellence Inc. (ACE)
- iv. Association of Cosmetology Salon Professionals (ACSP)
- v. Beyond Education Standards Team LLC
- vi. Brilliance Advanced Beauty Education LLC
- vii. By Claudia Esthetics Institute Corp
- viii. C. Williams CEU Training Association
- ix. CE Training Courses, INC
- x. CE VSKI / Lowcountry Stylists, INC
- xi. Crown Me Academy LLC
- xii. Healing Hands Hair Restoration Center LLC
- xiii. Higher Edge Cosmetology PA
- xiv. Jolei’s Hair Institute LLC
- xv. Pampered Beauty LLC
- xvi. Premier Online Education
- xvii. South Carolina Association of Cosmetology School (SCACS)
- xviii. South Carolina State Cosmetology Association of the National Beauty Culturist League, Inc. (SCSCA)
- xix. Vontae’s Advanced Training
- xx. With Purpose LLC
- xxi. Joyful Expressions

Ms. Patricia Walters made a motion to approve the named associations for their CE courses. Ms. Ashley Tucker Johnson seconded the motion and it carried.

g. Consideration of CE Content with Substantial Revisions for January 2024 – December 2025

The Board members discussed CE providers who are approved, denied, needing revisions and corrections.

Ms. Patricia Walters made a motion to go into Executive Session to garner legal advice. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Ms. Ashley Tucker Johnson made a motion to come out of Executive Session. Ms. Patricia Walters seconded the motion and it carried. No votes were taken during the Executive Session.

Ms. Theresa Brown stated that she went back and reviewed Southern Cosmetology Association of Licensed Professionals, LLC (SCALP) information and according to their information, the class that they are offering is a teaching class and it is geared toward instructors where they are teaching instructors how to teach infection control.

Ms. Laquita Clark Horton stated the following CE providers are approved:

- i. A Better You Cosmetology Association
- ii. Advanced Aesthetics Academy
- iii. Affirm Wellness: International Beauty Institute LLC
- iv. Arrington-Brown Association LLC
- v. Association For Cosmetology Excellence Inc. (ACE)
- vi. Association of Cosmetology Teachers in Vocational Education (ACTIVE)
- vii. Beautiful U Salon
- viii. Bellas Touch Association LLC
- ix. Educate Inspire Motivate Cosmetology Association LLC
- x. Essence of Cosmetology LLC
- xi. Excel Continuing Education
- xii. Hair Heirs, LLC
- xiii. Kluxe Beauty Collection, LLC
- xiv. Lennie B & Co. LLC
- xv. Michael A Pringle Enterprises LLC
- xvi. Nail Tech Academy of Easley LLC
- xvii. P. Price Education LLC
- xviii. Southern Cosmetology Association of Licensed Professionals, LLC (SCALP)
- xix. Style Me Up! Salon Suites LLC
- xx. vi. The Skn & Spa Aesthetics Academy (In-Person)

Ms. Patricia Walters made a motion to approve the name associations. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Ms. Laquita Horton stated the following CE providers are approved pending minor changes. These associations have within 5 days to get information resubmitted to staff and staff can look over their submissions. If corrections are not made within 5 days, they will be denied:

- i. **Association of Professional Continuing Education (AOPCES):** Approved pending removing brand names on pages 77and 83.
- ii. **Southeastern Esthetics Institute, LLC:** Need license with photo and remove the exit quiz and paperwork from the 4-hour course. Update lesson plan and agenda that show exit quiz and paperwork after the class. Instruction time cannot be taken up with the exit quiz and paperwork.
- iii. **Tranquility Association for Beauty Artists:** Missing 15 minutes for 4-hour class. Update agenda that shows verification of attendance after the class, instruction time cannot be taken up with the verification of attendance.
- iv. **SHB Cosmetology Association, LLC:** Approved pending update to spreadsheet to offer classes to all licensees except for instructors.

- v. **C. Howell Beauty's Done LLC:** Approved pending clarity on spreadsheet for 4-hour course, that all licensees can take their courses. Currently on the spreadsheet it has it listed individually.

Ms. Ashley Tucker Johnson made a motion to approve the continuing education submission of the named Associations pending corrections. The Associations must turn in corrections within the next 5 days. Ms. Patricia Walters seconded the motion and it carried.

Ms. Laquita Horton stated the following CE providers are denied due to substantial revisions needing to be made to be in compliance with Board continuing education requirements as set out in regulation:

- i. **Esthetics Academy LLC:** Content was geared toward hair removal and not safety and sanitation.
- ii. **Beauty Industry Group LLC, The (BIG):** Titles for 4 hour classes were geared toward trends and techniques and not geared toward safety and sanitation.
- iii. **Blush Beauty and Body Studio LLC:** Needed 4 hours of content, they were missing 30 minutes. Lunch was included and lunch cannot not be included in the 4-hour course. Also, there was no content to be reviewed.
- iv. **Timeless Techniques:** Missing instructor license and there was no content for the Board members to review.
- v. **Pedi Parlor LLC:** They had content but the agendas needed to reflect the content. Registration is not included in the 4 hours. They have an hour and 15 minutes dedicated to a word scrambler without any information regarding the word scrambler.
- vi. **The Skn & Spa Aesthetics Academy (Online):** Unable to access online, needed instructor license, needed agendas and lesson plans.

Ms. Patricia Walters made a motion to deny the proposed continuing education submissions of the above-named Associations as they were not in compliance with continuing education requirements as established in Board regulations. Ms. Ashley Tucker Johnson seconded the motion and it carried.

9. Consideration of Continuance or Discontinuation of Distance Learning

Ms. Theresa Brown stated that the information for distance learning has been on the website since 2020. The last time this was addressed, the Board was still allowing distance learning in 2021. Ms. Brown stated that she wanted to find out from the Board if they want to allow schools to continue with distance learning where 100% of the theory can be done through distance learning. The basic practical services could be completed through distance learning but the more advance services dealing with chemicals would have to be done in-person. Discussion then ensued.

Ms. Ashley Tucker Johnson made a motion to discontinue distance learning as of December 31, 2023. Ms. Patricia Walters seconded the motion and it carried.

10. Board Member Elections

Ms. Theresa Brown stated that the offices that are available are Chair and Vice Chair.

Ms. Patricia Walters nominated Ms. Laquita Clark Horton for Chair. Ms. Ashley Tucker Johnson seconded the motion and it carried.

Ms. Laquita Clark Horton nominated Ms. Patricia Walters for Vice Chair. Ms. Ashley Tucker Johnson seconded the motion and it carried.

11. Board Member Reports

Ms. Patricia Walters stated that she attended the NIC conference with Ms. Theresa Brown representing South Carolina, and reported she received helpful information.

Ms. Theresa Brown reminded the Board that the January 8, 2024 meeting is in-person at LLR. Ms. Brown then stated that the disciplinary providers was not added on this meeting and it will be added to the January meeting for ratification.

12. Adjournment

Ms. Patricia Walters made a motion to adjourn the meeting at 1:10 p.m. Ms. Ashley Tucker Johnson seconded the motion and it carried.