

**South Carolina Board of Cosmetology  
Board Meeting  
9:00 a.m., September 19, 2017  
Synergy Business Park  
Kingstree Building  
110 Centerview Drive, Conference Room 108  
Columbia, South Carolina 29210**

**1. Meeting Called to Order**

- a. Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting
- c. Pledge of Allegiance

**2. Introduction of Board Members and All Other Persons Attending**

Vice Chairperson Laquita Clark-Horton called the meeting of the S.C. Board of Cosmetology to order. Other Board members participating in the meeting included:

- ❖ Eddie Jones
- ❖ Patricia Walters
- ❖ Selena Brown

Staff members present included: Mary League, Advice Counsel; Shalon Genwright, Staff; Theresa Brown, Administrator; Kyle Tennis, Office of Disciplinary Counsel (ODC); Sharon Wolfe, Office of Investigations and Enforcement; Eric Thompson, Office of Inspections; Jennifer Stillwell, Office of Investigations and Enforcement (OIE)

**All Other Persons Attending:**

Steven Dawson; Carolyn Wolfe; John T. Elliott; Andy Laye; Edith Byrum; Dolores Watkins; Frederick Lewis; Crystal Calhoun; Tiffany Singleton; Sheila Williams; Angela L. Chambers-Lee; Jennifer Graffeo; Geri Eccles; Dana Williams; Shatima Evans; Amanda Wilson; Ciara Gordon; Lynn James; Sherri Dunlap; Kayela S. Williams; Holly Angel; Cathy Logan; Terrence Williams; Ashley Pearson; Shanay Starks; Emily N. Jackson; Atara Davis; Soletha Jones; Angela Williams; Kim Stephens; Jayme Morant; Erica Horton; Pamela Price; Tiera Graham; Shelley James; Jeannine Rush; Frances Archer; Lakisha Sullivan; Kayla Shands; Gloria Smith; Mary Rock; Adeline Ketchen; Suong Phan

**3. Approval of Excused Absences**

Mr. Eddie Jones made a motion to approve the absences of Chairperson Melanie Thompson and Ms. Marcia Delaney. The motion was seconded by Ms. Selena Brown and it carried. Ms. Stephanie Nye will come in shortly.

**4. Approval of Agenda**

Ms. Brown made a motion to approve the agenda for the meeting and it was seconded by Ms. Patricia Walters. The motion carried.

**5. Approval of Meeting Minutes**

July 10, 2017  
July 11, 2017

Ms. Brown made a motion to approve the minutes from both meetings for July 10<sup>th</sup> and 11<sup>th</sup>, 2017. The motion was seconded by Ms. Walters and it carried.

**6. Chair Remarks – Melanie Thompson**

Vice Chairperson Laquita Clark-Horton made remarks in Chairperson Thompson's absence. Ms. Clark-Horton attended the National Interstate Council of State Boards of Cosmetology (NIC) conference in Charleston, West

Virginia, in August. It was a much needed conference where a lot was learned. Deregulations, uniformity of ideas between the states, and trying to put a stop to human trafficking was discussed.

7. **Administrator's Remarks – Theresa Brown** – She also attended the NIC meeting and concurs with what Vice Chairperson Clark-Horton stated. Portability of licensure between the states was also discussed. It was a very good meeting.
- a. **Budget** – For Information – Drawdowns of fines were also in the materials. There were no questions or concerns regarding the budget.
  - b. **OIE Report** – For Information - Sharon Wolfe – So far this year, a total of 248 complaints have been received. 96 cases have been closed this year.
  - c. **IRC Report** – For Approval - Sharon Wolfe – Ms. Walters made a motion to approve the IRC report and it was seconded by Mr. Jones. The motion carried.
  - d. **ODC Report** – For Information - Kyle Tennis – There are currently 29 open cases.
    - 10 (pending review)
    - 3 (pending Response Agreement)
    - 4 (pending drafting of Formal Complaint)
    - 1 (pending hearing)
    - 1 (appeal with Administrative Law Court)
    - 2 (pending advice action)
    - 5 (pending scheduling)
    - 2 (pending citation hearings)
    - 1 (on hold)

Between June and September, 17 cases have been closed.

- e. **Inspection Report/Citation Report – For Approval** – Eric Thompson – The information given is for the new fiscal year. In June, there were 582 salon inspections, with 11 school inspections. In July, there were 570 salon inspections, with 4 school inspections. In August, there were 592 salon inspections, with 8 school inspections. In total, there have been 1,744 salon inspections, with 23 school inspections. Currently, there are 6,152 active salons.

There were 55 citations issued from June to August that dealt with failure to follow safety and sanitation rules and allowing unlicensed practice, which includes working with expired licenses.

Mr. Jones made a motion to approve the inspection and citation reports and the motion was seconded by Ms. Walters. The motion carried.

## 8. Old Business

There was no old business.

## 9. New Business

### a. Executive Session

#### i. Legal Advice Regarding Salon Practice Issues

Mr. Jones made a motion to go into an executive session to garner legal advice regarding practice issues. The motion was seconded by Ms. Walters and it carried. The Administrator, Ms. Theresa Brown, was asked to stay.

Ms. Stephanie Nye arrived to the meeting during the executive session at approximately 9:45 a.m.

Mr. Jones made a motion to come out of the executive session to regular session and it was seconded by Ms. Nye. The motion carried.

During the executive session, a question was presented to the Board in reference to a licensed barber practicing in a salon. By statute, a salon is a location where cosmetology is performed and you must have a cosmetology license to practice in a salon. Cosmetology encompasses all disciplines, which includes nail technology and esthetics. This is the Board's position.

Mr. Jones made a motion that this was the Board's position on licensed barbers practicing in salons. The motion was seconded by Ms. Brown and it carried.

**b. Consideration of Endorsement**

i. Suong T. Phan

Ms. Phan was previously licensed in South Carolina years ago as a Nail Technician and she is trying to endorse back into South Carolina, but with a prior Board Order. She has not met the educational requirements for licensure in South Carolina as the school she previously attended admitted to fraudulent activity. Ms. Phan currently works in North Carolina. She attended school in Greenville, South Carolina, and has not had any additional schooling.

A motion was made by Ms. Walters to deny licensure for Ms. Suong Phan based on her not having proof of meeting the requirements for a South Carolina license. The motion was seconded by Mr. Jones and it carried.

Ms. League stated that the prior Board Order from 2010 stated that she could not renew her license until she had proof that she met the educational requirements, which has not been provided.

ii. Carolyn Wolfe

Ms. Wolfe is trying to endorse into South Carolina without taking the NIC practical examination. She took the NIC written portion in Rhode Island and has been practicing for 34 continuous years. She has an extensive history of winning awards and was a salon owner and manager. Ms. Wolfe was also an educator. Once she retired, she moved to South Carolina. She is looking to work part-time in the industry. Ms. Walters stated that the Board's hands were tied in regards to the regulations and that it should not be a problem for her to pass the practical examination with the experience that she holds. Ms. Wolfe was told that approval had been granted in the past to individuals from other states. The Board members had no recollection of it. Ms. League stated that the regulations give the Board no discretion.

Ms. Walters made a motion to deny licensure for Ms. Carolyn Wolfe until she could pass the NIC practical examination and it was seconded by Mr. Jones. The motion carried.

**c. Consideration of Licensure**

i. Tiera Graham

Ms. Graham is seeking approval for licensure with the criminal background report that accompanied her examination application. She has completely changed her life over and has learned to not mix friendship with business. Ms. Graham also speaks to many young girls about their decisions and how their past can affect their future. Her wish is to become licensed as she has completed everything needed to become licensed. She has completed her probation.

Ms. Walters made a motion to approve licensure for Ms. Tiera Graham. The motion was seconded by Mr. Jones. The motion carried.

**d. Consideration of School Changes**

i. Donaldson Career Center

Mr. Andy Laye and Ms. Edith Byrum represented the Donaldson Career Center and they are seeking approval to offer an esthetics program at the career center. Ms. Byrum will be the esthetics instructor. There is a high number of students that are interested in the human services portion at their school and this will give the students another avenue to become well-rounded, successful citizens that give back to the community.

Ms. Walters made a motion to approve the esthetics program for the Donaldson Career Center, pending inspection. The motion was seconded by Mr. Jones and it carried.

ii. The Mane Academy

Ms. Kayla Shands represented the Mane Academy as they are trying to open as a new cosmetology school. Hundreds of students took one of her continuing education courses and good feedback was given on the surveys. Polls were conducted during the continuing education courses on whether the attendees were actively practicing in the industry and if not, their reasoning was usually based on economic reasoning. Ms Shands decided to open a cosmetology school that offered economically feasible tuition. This school will be exclusively for adult students. She is also interested in adding a Methods of Teaching course as well. The planned opening date is next month, but everything is ready to go at this time for opening. They will also be supplying textbooks to the students.

A motion was made by Mr. Jones to approve licensure for the Mane Academy, pending a satisfactory inspection. The motion was seconded by Ms. Nye and it carried.

**e. Consideration of CE Provider Changes**

i. S.C. Technical College System

Ms. Mary Rock served as the representative and was seeking approval of an out-of-state instructor to help teach a continuing education course. The person that they have in mind is Mr. Myron Daniels, who is licensed as a cosmetologist in the state of Georgia. He is not an instructor in cosmetology. Mr. Daniels is the best finisher they have ever seen and the association is trying to make their continuing education courses more upscale and exciting and would love for the attendees to have the experience. He has been an educator for manufacturers for several years. Manufacturers do not have to have an instructor license. Mr. Daniels is also experienced with all textures of hair and will only cover the finishing of the models. The other instructors will be present for the course as well and teaching other segments. Mr. Daniels does not currently work for a manufacturer. Any deviations from the regulation for continuing education instructors must be approved by the Board.

Ms. Brown made a motion to approve Mr. Myron Daniels to assist with the continuing education course for the S.C. Technical College System. The motion was seconded by Ms. Nye and it carried.

**f. Consideration for Reinstatement**

i. Tasha Miller

Ms. Miller was not present for the hearing. She is seeking approval of accommodations to reinstate her cosmetology license without meeting the continuing education or examination requirements, as she is a military spouse of someone who is actively enlisted. Her license expired on March 10, 2013. There was no application submitted as Ms. Miller wanted to know the outcome prior to submitting an application. Without an application, there is nothing to go by.

A motion was made by Mr. Jones to deny licensure for Ms. Tasha Miller until she files the necessary application for submission. The motion was seconded by Ms. Nye and it carried.

**g. Review for Consideration of New Continuing Education Providers**

Prior to the consideration, Vice Chairperson Clark-Horton stated that everyone is aware that we have multiple continuing education providers. Regulations have also changed. A separate e-mail will be sent out to the providers present with a mock packet. There is also a checklist on the website. She strongly suggests that the mock packet is followed and that someone proofreads the packet as well. If the packets submitted are incorrect, they will be sent back and may not be reviewed again until March. She reiterated for the providers to ensure that the packets were done correctly and that the Board members are able to access the content. Ms. Nye added that they read every single thing submitted making the process take hours. They are putting in a lot of effort on their part, so she is asking that professional packets be submitted. Staff can also be contacted with questions. Ms. Walters stated that with the online content, it should be kept in mind that there are firewalls within the building. The online content should be easily accessible from anywhere and on any device. Ms. League reiterated that if the Board cannot access the content, the packets will be sent back and not looked at until the March meeting as disciplinary continuing education packets will be reviewed at the January meeting and the approval of the

packets that were appropriately submitted will be done in November. It needs to be done right or there will be consequences!

All providers had an application, membership roster, and certificates of existence.

i. ExpertEase Consulting Edu

Ms. Ciara Gordon represented ExpertEase Consulting Edu and is seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve ExpertEase Consulting Edu as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Nye and it carried.

ii. Educate Inspire Motivate Cosmetology Association LLC

Ms. Adeline Ketchen represented Educate Inspire Motivate Cosmetology Association LLC and is seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Walters to approve Educate Inspire Motivate Cosmetology Association LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

iii. P. Price Education LLC

Ms. Pamela Price represented P. Price Education LLC and is seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Walters to approve P. Price Education LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

iv. Upstate Hair Skin and Nails L.P.

Ms. Sherri Dunlap and Ms. Lynn James represented Upstate Hair Skin and Nails L.P. and are seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve Upstate Hair Skin and Nails L.P. as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Nye and it carried.

v. Williams Group Enterprise LLC

Ms. Kayela Williams, Mr. Terrence Williams, Ms. Emily Jackson and Ms. Ashley Pearson represented Williams Group Enterprise LLC and are seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Walters to approve Williams Group Enterprise LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and Ms. Nye and it carried.

vi. South Carolina Vision Association of Cosmetology

Mr. John T. Elliott represented South Carolina Vision Association of Cosmetology and is seeking approval to become a continuing education (CE) provider. Ms. Selena Brown had to recuse herself as she knows Mr. Elliott personally.

A motion was made by Ms. Nye to approve South Carolina Vision Association of Cosmetology as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

A five minute break was given.

vii. Heavenly Touch Educational Services LLC

Ms. Shelley James represented Heavenly Touch Educational Services LLC and is seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve Heavenly Touch Educational Services LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Walters and it carried.

viii. Hands On Beauty Association LLC

Ms. Shanay Starks represented Hands On Beauty Association LLC and is seeking approval to become a continuing education (CE) provider. Ms. Selena Brown asked if all officers on the association's board were needed as only two persons were listed. They do not.

A motion was made by Mr. Jones to approve Hands On Beauty Association LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Walters and it carried.

ix. Joyful Expressions LLC

Ms. Jayme Morant represented Joyful Expressions LLC and is seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Walters to approve Joyful Expressions LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

x. C. Williams CEU Training Association

Ms. Sheila Williams represented C. Williams CEU Training Association and are seeking approval to become a continuing education (CE) provider. Ms. Selena Brown questioned the Certificate of Existence as it stated a barber school and not the association's name. Ms. Williams will be doing business as the C. Williams CEU Training Association under the barber school.

A motion was made by Ms. Walters to approve C. Williams CEU Training Association as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

xi. Higher Edge Cosmetology PA

Ms. Atara Davis represented Higher Edge Cosmetology PA and is seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve Higher Edge Cosmetology PA as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Nye and it carried.

xii. South Carolina Association of Cosmetic Arts (SCACA)

Ms. Frances Archer represented South Carolina Association of Cosmetic Arts (SCACA) and is seeking approval to become a continuing education (CE) provider. Ms. Selena Brown had to recuse herself as she knows Ms. Archer personally. A motion was made by Ms. Walters to approve South Carolina Association of Cosmetic Arts (SCACA) as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

xiii. Upstate of S.C. Beauty & Barber Association

Ms. Cathy Logan, Ms. Shatima Evans, and Ms. Amanda Wilson represented Upstate of S.C. Beauty & Barber Association and are seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Walters to approve Upstate of S.C. Beauty & Barber Association as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

xiv. Beauty Buzz LLC

Ms. Geraldine Eccles and Ms. Holly Angel represented Beauty Buzz LLC and are seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve Beauty Buzz as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Nye and it carried.

xv. Cosmetology Professionals of the Upstate

Ms. Soletha Jones and Ms. Lakisha Sullivan represented Cosmetology Professionals of the Upstate and are seeking approval to become a continuing education (CE) provider. Vice Chairperson Clark-Horton inquired about the membership rosters as they began duplicating themselves. Ms. Jones stated that she and some of the previous providers on today all taught in the same schools, so they were teaching some of the same exact students.

A motion was made by Ms. Walters to approve Cosmetology Professionals of the Upstate as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

xvi. Alpha Cosmetology Associates LLC

Ms. Dana Williams represented Alpha Cosmetology Associates LLC and is seeking approval to become a continuing education (CE) provider.

A motion was made by Mr. Jones to approve Alpha Cosmetology Associates LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Walters and it carried.

xvii. Bellas Touch Association, LLC

Ms. Angela Nash represented Bellas Touch Association, LLC and is seeking approval to become a continuing education (CE) provider. The membership roster was also the same. Ms. Nash stated that she is from the same area as well and she also physically traveled to gain names for the roster.

A motion was made by Mr. Jones to approve Bellas Touch Association, LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Ms. Brown and it carried.

xviii. Cornerstone Continuing Education Association LLC

Ms. Dolores Watkins, Mr. Frederick Lewis, Ms. Crystal Calhoun, and Ms. Tiffany Singleton represented Cornerstone Continuing Education Association LLC and are seeking approval to become a continuing education (CE) provider.

A motion was made by Ms. Brown to approve Cornerstone Continuing Education Association LLC as a potential continuing education provider for 2018-2019. The motion was seconded by Mr. Jones and it carried.

#### **h. Final Order Hearings**

##### **i. 2016-252**

The respondent was not present, but was duly notified of the hearing. This case was in the matter of Ms. Debbie Walters. This case was presented as a stipulation of the facts. The State alleged that Ms. Walters engaged in unprofessional conduct, which rose from a complaint that she was teaching microblading and micropigmentation. She was issued a cease and desist order and was made aware of the medical board's stance. She is now totally under the supervision of a physician. Clarification was provided that she was properly trained and has always worked under the supervision of a physician most times. Ms. Walters was found not to be in violation for both boards as the situation was not intentional. A letter of caution will be issued stating that that she should always be supervised by a physician. There is no such thing as a medical esthetician, so it must be removed from the website. There has been no contact with her on this year by an inspector. Ms. Walters works in a doctor's office and the medical board may inspect a doctor's office.

A motion was made by Ms. Walters to approve the Hearing Officer's recommendations and it was seconded by Mr. Jones. The motion carried.

##### **i. Regulatory Review Pursuant to Executive Order 2017-09**

Upon taking office, one of Governor McMaster's first acts was to issue an executive order asking all cabinet agencies to take a look at their regulations and analyze them from the viewpoint of furthering a business friendly environment in South Carolina. Each board within LLR is being asked to look at their regulations to identify and categorize them. No changes are needed at this time.

The board considered regulations pursuant to the executive order and prepared a report to be forwarded to the governor.

A motion was made by Mr. Jones to authorize Vice Chairperson Clark-Horton to sign the report on behalf of the board with the information as just reported. The motion was seconded by Ms. Walters and it carried.

#### **10. Board Member Reports**

Ms. Nye monitored the practical examination on July 17<sup>th</sup> and registration ran smoothly. The groups were very small. All examinations were completed on paper, with the exception of the instructor examination. New proctors were seen there that were shadowing the seasoned proctors. The staff was very nice. A two day examination process is still preferred at this time.

Mr. Jones monitored the August practical examination, which was very uplifting and the staff was a very hard working group of people. He also monitored the September examinations, which did not run as smoothly. Situations were maintained. Mr. Jones also conducted panel hearings on last week as well.

There were no other reports.

#### **11. Discussion**

There was no discussion.

#### **12. Public Comments**



Mr. Steven Dawson commented that he would love for the Board to entertain feedback from the school owners on the regulations. It was stated by Ms. League that when the Board does more than the identification of regulations, a task force is usually put together and input is sought from all stakeholders.

**13. Adjournment**

A motion was made by Mr. Jones to adjourn the meeting. The motion was seconded by Ms. Brown and it carried.

The meeting adjourned at 1:25 p.m.

**The next meeting of the S.C. Board of Cosmetology is scheduled for November 20-21, 2017.**