

AMENDED
South Carolina Board of Cosmetology
Board Meeting
9:00 a.m., November 13, 2018
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 108
Columbia, South Carolina 29210

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting
- c. Pledge of Allegiance

2. Introduction of Board Members and All Other Persons Attending

Chairperson Melanie Thompson called the meeting of the S.C. Board of Cosmetology to order. Other Board members participating in the meeting included:

- ❖ Laquita Clark-Horton
- ❖ Marcia Delaney
- ❖ Patricia Walters
- ❖ Stephanie Nye

Staff members present included: Mary League, Advice Counsel; Shalon Genwright, Staff; Theresa Brown, Administrator; Priscilla Louis, Staff; Eric Thompson, Office of Inspections; Jennifer Stillwell, Office of Investigations and Enforcement (OIE); Charles S. Gwynne, Jr., Office of Disciplinary Counsel; Sharon Wolfe, Office of Investigations and Enforcement (OIE); Rodney Pigford, Office of Investigations and Enforcement (OIE)

All Other Persons Attending:

Tina Behles, Court Reporter; Tamara Palmer; Paige Roberts; Shanay Starks; Amy Davis; Lynne Carroll; Jennifer Graffeo; Melissa Jones-Horton; Sandra Mullins; Cassandra Risher; Debora Geigher; Frances Archer; Christene Howell; Nancy Poole; Judy Chandler; Selena Tomlin; Randy Evans; Nannette Saheb; Gloria Smith; April Cobb; Bahiyah Moton; Sandra Blue; Holly Angel; Erica Horton; Angie Shuler; Kayela Williams; Janet Ray; Alan Ray; John Ray; Amber Lacy; Ciara Gordon; Cynthia Blocker; Leslie Stover; Cindy Collins; Frederick Golden; Jayson Lacy; Margaret Richardson; John T. Elliott; Charmaine Green; Kathleen McDaniel; Lanique Myers; Michelle Hampton-Furtick; Chesley Phillips; Diana Williams; Mary Rock

3. Approval of Excused Absences

Ms. Marcia Delaney made a motion to excuse the absence of Mr. Eddie Jones. The motion was seconded by Ms. Laquita Clark-Horton and it carried.

4. Approval of Agenda

Ms. Patricia Walters made a motion to approve the meeting's agenda with any deviations deemed necessary. The motion was seconded by Ms. Stephanie Nye and Ms. Clark-Horton and it carried.

5. Approval of Meeting Minutes

September 10, 2018

A motion was made by Ms. Clark-Horton to approve the meeting minutes from the September 10, 2018, board meeting. The motion was seconded by Ms. Walters and Ms. Delaney and it carried.

6. Chair Remarks – Melanie Thompson

Thanksgiving is in a week and a half. The Board will not reconvene until January, so she wished everyone happy holidays.

Chairperson Thompson attended the NIC Annual Conference, which was in Seattle, Washington. Mr. Eddie Jones accompanied her. It was a really good conference. The most beneficial part was the keynote speaker whose presentation was titled, '*Why it's better to eat broccoli alone than Twinkies with friends*'. The speaker also talked about the statistics of loneliness and how it affects your health. It affects everything and he stated that we've become a society of everyone with their face in their phone and on the computer. When he stated this, everybody began putting their phones down because he was right. A quiz was given as well. The most important part of the conference was that our very own, Ms. Laquita Clark-Horton, was appointed by the president to represent Region One for the National Board, so a big congratulations was given to Laquita. Region One is the largest region in the nation. It consists of 17 states that she will be responsible for representing. Ms. Clark-Horton will be the liaison between the National Board and those states. She will do an amazing job. Chairperson Thompson is incredibly proud that South Carolina continues to have a respected presence on the national front.

There were 53 continuing education packets submitted. Even though we have approximately 70 approved providers, there were only 53 packets submitted this year. The Board members were given two (2) days to review the packets. Of the 53 packets submitted, there were only two (2) packets that did not require any revisions at all.

7. Executive Session for Legal Advice

The executive session was conducted after the Administrator's remarks.

Ms. Clark-Horton made a motion to go into an executive session to gain legal advice and the motion was seconded by Ms. Nye. The motion carried.

Ms. Clark-Horton made a motion to come out of the executive session and it was seconded by Ms. Delaney and Ms. Nye. The motion carried. There were no motions made or votes taken during the executive session.

8. Administrator's Remarks – Theresa Brown

- a. **Budget/Drawdowns** – For Information – The budget was for informational purposes only.
- b. **OIE Report** – For Information - Sharon Wolfe – This report was for informational purposes only and given by Ms. Wolfe and Mr. Rodney Pigford.
- c. **IRC Report** – For Approval - Sharon Wolfe – This report was given by Ms. Wolfe and Mr. Pigford. A motion was made by Ms. Clark-Horton to approve the IRC report and it was seconded by Ms. Delaney. The motion carried.
- d. **ODC Report** – For Information – Charles S. Gwynne, Jr. - The ODC report is for informational purposes only. There are currently 54 open cases.
 - 7 (closed since the last board meeting)
 - 5 (pending respondent's agreement)
 - 3 (pending drafting of consent agreement/memorandum of agreement)
 - 1 (pending drafting of a formal complaint)
 - 10 (pending board action)
 - 2 (pending scheduling for final order hearings)
 - 2 (pending advice action)
 - 3 (pending citation hearings)
 - 2 (pending action from other boards)
 - 1 (appeal)
 - 1 (pending final order/closure)
 - 24 (pending attorney review)
- e. **Inspection Report/Citation Report – For Approval** – Eric Thompson – In September, there were 399 salon inspections and 10 school inspections. In October, there were 607 salon inspections and 19 school inspections. As of November 6, 2018, there are 5,643 active salons. There were 9 citations written. These citations dealt with unlicensed practice and sanitation issues. Ms. Clark-Horton made a motion to approve the inspection and citation reports. The motion was seconded by Ms. Delaney and it carried.

Mr. Garrett Carter was just hired to work in the inspections department and introduced to the board members. He will be covering the low country region.

9. Old Business

a. 2019 Board Meeting Dates (November)

A motion was made by Ms. Clark-Horton to change the November 2019 board meeting dates from November 18-19, 2019 to November 12, 2019. The motion was seconded by Ms. Delaney and it carried.

10. New Business

a. Consideration of New Schools/School Changes

i. The Esthetic Learning Center

The Esthetic Learning Center was represented by Ms. Tamara Palmer and Ms. Paige Roberts and they were seeking approval to open as a new esthetics school. A list of back-up instructors was provided. There were seven (7) topics listed that were outside of the scope of practice for estheticians in the state of South Carolina. The topics were only listed because the advanced Milady textbook was being used and those items were listed in the textbook.

A motion was made by Ms. Clark-Horton to approve The Esthetic Learning Center, pending the preliminary inspection and review of the contract. The motion was seconded by Ms. Delaney and it carried. The final approval is pending the final inspection and approval of the contract.

ii. Vski Cosmetology School

Ms. Jennifer Graffeo represented Vski Cosmetology School to gain approval on updating the student enrollment agreement. With their cosmetology and esthetics program, the intention is to offer a cosmetology night program and an esthetics day program. All night programs will be part-time.

Ms. Delaney made a motion to approve the changes to the student enrollment agreement and it was seconded by Ms. Clark-Horton. The motion carried.

b. Consideration for Continued Approval as a CE Provider

i. Professional Continuing Education Services, LLC (PCES)

Messrs. Alan and John Ray, and Ms. Janet Ray represented PCES. Ms. Kathleen McDaniel was also present and served as their attorney.

Ms. Mary League stated that there was some miscommunication for what the Board intended and what was actually indicated on the agenda for the meeting. She apologized and explained that what was before the Board on today is to clarify what the Board's position is, along with the issues with the provider and what will be expected going forward. When the Board was undergoing the CE content review, there were some problems with the 2018 provision of CE and there were questions on whether the issues have been resolved. At the January meeting, they will consider whether PCES should be approved to provide CE courses and whether the content is appropriate. It will be a two-fold review. A number of matters were brought forth from staff at the Department of Labor, Licensing and Regulation (LLR) and staff of the University of South Carolina (USC). The Board will need information regarding resolution of the issues and plans to prevent the issues from happening in 2019. PCES has been failing to get certifications of completion to licensees, along with properly getting information to the University of South Carolina as far as completion of courses for licensees within the proper timeframe. Several e-mails that were sent to LLR were printed from licensees with various issues and complaints, which were very concerning. Esquire McDaniel inquired about the procedure on reviewing

continuing education packets. There is a regular review every two (2) years for the renewal of a CE provider. If information is presented to the Board that a provider has compliance issues, then they may be asked to come before the Board to have their status reconsidered. PCES will be unable to offer courses from January 1, 2019, through January 14, 2019. Esquire McDaniel felt as though her clients were being penalized and not offering courses would cost them 2 weeks of business. The Board has not reviewed the packet as of yet. The Board is going to do their very best to get the remaining packets reviewed as quickly as possible on their own time. The providers will be notified of changes needed as soon as the packets are reviewed. All providers are aware that if their packets are not approved by the end of the year, they will not be on the website. Representatives of PCES stated that they were never provided with the complaints that were sent to them from LLR. The complaints were forwarded to Mr. John Ray. The representative from USC sends a monthly report to LLR and LLR mails letters to the providers based on each report. Esquire McDaniel asks that all complaints be forwarded to her to ensure the retrieval of the complaints. LLR will submit the complaints to her by the end of the week. The sooner that the e-mails are forwarded, the sooner that PCES may respond with the issues being resolved. That would be one issue that the Board may check off, so they would then only deal with course content. Chairperson Thompson stated dates of several e-mails that were printed out and given to her. Several complainants contacted a representative at PCES and stated in follow-up e-mails to LLR that they have not received a response from anyone. Responses were given that the issues would be taken care of, but not that they were resolved. Mr. Alan Ray has been very responsive lately.

c. Consideration of CE Packets

i. SC STATE COSMETOLOGY ASSOCIATION OF THE NATIONAL BEAUTY CULTURIST LEAGUE, INC. (SCSCA)

Dr. Cindy Collins represented SCSCA.

No corrections were needed to the packet.

Ms. Clark-Horton made a motion for the approval of SCSCA to offer CE courses in 2019. The motion was seconded by Ms. Walters and Ms. Delaney and it carried.

ii. A BETTER YOU COSMETOLOGY ASSOCIATION

Ms. Debora Geigher represented A Better You Cosmetology Association.

Inquiries were made about military haircuts and how she would explain the difference between synthetic, human, and blended hair for one and a half hours. She will explain how they are all affected by coloring, cutting, and styling. On her March agenda, a large amount of time was being given for a make-up demonstration, according to Ms. Delaney. The time allows for hands on demonstrations and different facial/skin types. The agenda should be in timeframes to end at 15 minute increments of each hour; it should not split content for every 15 minutes or less. Supplies will be provided to the attendees. Those supplies have to be generic.

Ms. Delaney made a motion to approve A Better You Cosmetology Association to offer CE courses in 2019 and it was seconded by Ms. Clark-Horton and Ms. Walters. The motion carried.

iii. A BEAUTIFUL CREATION COSMETOLOGY ASSOCIATION LLC

Ms. Sandra Blue represented A Beautiful Creation Cosmetology Association LLC.

The agenda should be broken down more as it seems as though it is grouped into a big block of time. That would make it flow better. The internet websites need to be removed as resources or references.

A motion was made by Ms. Clark-Horton to approve A Beautiful Creation Cosmetology Association LLC to offer CE courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Nye and it carried.

iv. A BUT'Y'FUL "U" COSMETOLOGY ASSOCIATION "LLC"

A But'y'ful "U" Cosmetology Association "LLC" was represented by Ms. Charmaine Green.

The thank you page must be reworded and grammatical errors are seen in the nail content.

Ms. Clark-Horton made a motion to approve A But'y'ful "U" Cosmetology Association "LLC" to offer CE courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Nye and it carried.

v. AFFIRM WELLNESS: INTERNATIONAL BEAUTY INSTITUTE LLC

Ms. Lanique Myers represented Affirm Wellness: International Beauty Institute LLC.

An inquiry was made about the working lunch seen on the agenda. An old textbook is referenced from 2009 and several editions have come about since then. No spray is needed to assess open cuts on a client's hands or feet. Clarification is needed with that.

Ms. Delaney made a motion to approve Affirm Wellness: International Beauty Institute LLC to offer CE courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Clark-Horton and it carried.

vi. ALLEGIANCE COSMETOLOGY ASSOCIATION LLC

Ms. April Cobb represented Allegiance Cosmetology Association LLC.

Incorrect information is seen under the blood exposure content and the video for the course could not be pulled to view.

A motion was made by Ms. Clark-Horton to approve Allegiance Cosmetology Association LLC, pending the requested changes being made and the viewing of the video. The motion was seconded by Ms. Delaney and it carried.

vii. ASSOCIATION FOR COSMETOLOGY EXCELLENCE INC (ACE)

ACE was represented by Ms. Angie Shuler.

All corrections requested were given.

Ms. Clark-Horton made a motion to approve ACE to offer CE courses in 2019. The motion was seconded by Ms. Delaney and it carried.

viii. ACSP (Association of Cosmetology Salon Professionals)

ACSP was represented by Ms. Sandra Mullins.

There are minor typos under the nail segment. All other corrections were given. Feedback that was given from licensees who took the online courses have been addressed.

A motion was made by Ms. Clark-Horton to approve ACSP to offer CE courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Delaney and it carried.

ix. ASSOCIATION OF COSMETOLOGY TEACHERS IN VOCATIONAL EDUCATION (ACTIVE)

ACTIVE was represented by Mr. Randy Evans and Ms. Selena Tomlin.

A lesson plan must be updated.

A motion was made by Ms. Delaney to approve ACTIVE to offer courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Clark-Horton and it carried.

x. B AND T HAIR GROUP

Ms. Bahiyah Moton represented B and T Hair Group.

All corrections requested were given.

Ms. Clark-Horton made a motion to approve B and T Hair Group to offer courses in 2019 and it was seconded by Ms. Delaney. The motion carried.

xi. BEAUTY BUZZ LLC

Ms. Holly Angel represented Beauty Buzz LLC.

The instructor courses are not instructor related; the courses have to be specific to instruction and will affect the table of contents. Every instructor course has to be geared towards methodology, so those courses must be removed. Western Union must be removed on the agenda. The chlorine PowerPoint is also needed.

A motion was made by Ms. Delaney to approve Beauty Buzz LLC to offer courses in 2019, pending the requested changes being given. The motion was seconded by Ms. Clark-Horton and it carried.

xii. BEYOND EDUCATION STANDARDS TEAM LLC

Ms. Margaret Richardson represented Beyond Education Standards Team LLC.

There are some grammatical errors seen. No products may be mentioned at all.

Ms. Delaney made a motion to approve Beyond Education Standards Team LLC to offer courses in 2019, pending the requested changes being given. The motion was seconded by Ms. Clark-Horton and it carried.

A lunch break was then given to staff for approximately 30 minutes.

xiii. CE TRAINING COURSES, INC

Mr. Jayson Lacy represented CE Training Courses, Inc.

An explanation on being completely generic was given on the Salon Centric location. The licensees should get a disclaimer if it is a prior online course that has been previously approved. There should be a monitor in each classroom verifying each South Carolina participant.

A motion was given by Ms. Delaney to approve CE training Courses, Inc. The motion was seconded by Ms. Clark-Horton and Ms. Walters and it carried.

xiv. CE VSKI / LOWCOUNTRY STYLISTS, INC

Ms. Jennifer Graffeo represented CE Vski/Lowcountry Stylists, Inc.

All corrections were given.

Ms. Clark-Horton made a motion to approve CE Vski/Lowcountry Stylists, Inc to offer CE courses in 2019. The motion was seconded by Ms. Delaney and it carried.

xv. COSMETIC ARTS INSTITUTE II

There was no representative present as she had to leave.

The content for perming and hair color is too basic, so complex information is needed.

Ms. Clark-Horton made a motion to approve Cosmetic Arts Institute II, pending the requested changes being made. The motion was seconded by Ms. Delaney and it carried.

xvi. THE ESTHETIC LEARNING CENTER.

Ms. Tamara Palmer and Ms. Paige Roberts represented The Esthetic Learning Center.

They are teetering on advanced esthetics services. One hour is too long for final comments on all lesson plans. A “working lunch” must be specified to the licensees. The approval as a CE provider is contingent upon the school being approved as the school is the location for the CE courses. No products should be mentioned and they must ensure that they are familiar with the continuing education process and the laws.

A motion was made by Ms. Delaney to approve The Esthetic Learning Center to offer CE courses in 2019, pending the school’s approval and the requested changes being made. The motion was seconded by Ms. Clark-Horton and it carried.

xvii. HAIR HEIRS, LLC

Ms. Amy Davis represented Hair Heirs. Chairperson Thompson recused herself due to family connection.

All corrections requested were given.

Ms. Nye made a motion to approve Hair Heirs to offer CE courses in 2019. The motion was seconded by Ms. Walters and it carried.

xviii. HAIR MATTERS, LLC

Ms. Cynthia Blocker represented Hair Matters, LLC.

There were some missing words.

A motion was made by Ms. Clark-Horton to approve Hair Matters, LLC, pending the requested changes being made. The motion was seconded by Ms. Delaney and it carried.

xix. OBSERVE SERVE INSPIRE LLP

Ms. Mary Rock represented Observe Serve Inspire LLP.

There are some typos.

Ms. Delaney made a motion to approve Observe Serve Inspire LLP to offer CE courses in 2019, pending the requested changes being made. The motion was seconded by Ms. Clark-Horton and it carried.

xx. PROFESSIONAL CONTINUING EDUCATION SERVICES, LLC (PCES)

This consideration will be tabled until the January meeting.

xxi. SOUTHERN COSMETOLOGY ASSOCIATION OF LICENSED PROFESSIONALS, LLC (SCALP)

SCALP was represented by Ms. Nancy Poole.

There was an inquiry about the guest speaker. All corrections were given.

Ms. Delaney made a motion to approve SCALP and it was seconded by Ms. Nye and Ms. Clark-Horton. The motion carried.

xxii. TRANQUILITY ASSOCIATION FOR BEAUTY ARTISTS

Ms. Sally Ann Mcglade represented Tranquility Association for Beauty Artists.

An inquiry was made on the agenda topics for nails and esthetics as they are more business related. As a suggestion, the courses should be titled appropriately.

Ms. Delaney made a motion to approve Tranquility Association for Beauty Artists to offer CE courses in 2019. The motion was seconded by Ms. Clark-Horton and it carried.

xxiii. U.H.D. ACADEMY

Ms. Melissa Jones-Horton represented U.H.D. Academy.

The relaxer content is too basic and a disinfection segment must be changed.

A motion was made by Ms. Clark-Horton to approve U.H.D. Academy, pending the requested changes being made. The motion was seconded by Ms. Delaney and it carried.

xxiv. VONTAE'S ADVANCE TRAINING

Vontae's Advance Training was represented by Ms. Michelle Hampton-Furtick.

Bigger binders are needed in the future. The course titled "This is How We Do It" was removed. A disclaimer is needed for the licensee when they register, so that they are aware that it may be a duplicate course being taken.

A motion was made by Ms. Delaney to approve Vontae's Advance Training to offer CE courses in 2019 with the designated suggestions and it was seconded by Ms. Clark-Horton. The motion carried.

xxv. WILLIAMS GROUP ENTERPRISE LLC

Ms. Kayela Williams represented Williams Group Enterprise LLC.

All corrections were given.

Ms. Williams inquired about the website being alphabetized.

Ms. Delaney made a motion to approve Williams Group Enterprise LLC and it was seconded by Ms. Nye. The motion carried.

A motion was made by Ms. Clark-Horton to go into an executive session to garner legal advice and it was seconded by Ms. Walters and Ms. Nye. The motion carried.

Ms. Delaney made a motion to come out of the executive session and it was seconded by Ms. Walters. The motion carried. There were no motions made or votes taken during the executive session. Chairperson Thompson left the meeting after the executive session.

Ms. Nye made the motion that in regards to the continuing education providers that were not on the agenda, staff will be given the authority to review and approve the content and/or the corrections, in consultation with Board members, to be ratified at the January meeting. The motion was seconded by Ms. Delaney and it carried. Once approved, a notice will be sent out to the providers.

11. Board Meeting Reports

Ms. Delaney attended the Hickory Mart show this past weekend. It was an excellent show and opportunity for continuing education. No class had any product placement.

Ms. Walters monitored a P. Price Education continuing education course. There wasn't quite enough content to fill the time, which was concerning. She also monitored ACSP, which had dual courses going on. It was very interesting. The agendas and monitors were there. It was a large group of people and they kept it very organized. Ms. Walters went to monitor Project I.C.O.N and the course had not been canceled with LLR, but was canceled at the hotel site.

12. Discussion

There was no discussion.

13. Public Comments

Ms. Gloria Smith inquired about canceling her January courses. There is no need to cancel the courses. With the change of date for the November Board meeting in 2019, any CE courses that fall on that date must be changed.

Ms. Michelle Hampton-Furtick stated that some licensees are belligerent because she is asking for two (2) forms of identification. It makes her look like the disgruntled one, but it is in the Code of Regulations. She just wanted to make the Board aware that the simple rules that the Board has in place are not being followed.

Ms. April Cobb followed up with the same subject as she is also getting backlash from licensees showing two (2) forms of identification. Persons are also showing photos of their professional license. Confirmation is needed from the Board. It should not be a photo of the license on the wall. Ms. Cobb also thanked the Board members for their service.

14. Adjournment

The meeting adjourned at 4:34 p.m.

The next meeting of the S.C. Board of Cosmetology is scheduled for January 14-15, 2019.