

**South Carolina Board of Cosmetology
Board Meeting
9:00 a.m., March 11, 2019
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 108
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting
- c. Pledge of Allegiance

2. Introduction of Board Members and All Other Persons Attending

Chairperson Melanie Thompson called the meeting of the S.C. Board of Cosmetology to order. Other Board members participating in the meeting included:

- ❖ Laquita Clark-Horton
- ❖ Marcia Delaney
- ❖ Patricia Walters
- ❖ Stephanie Nye
- ❖ Eddie Jones

Staff members presented included: Mary League, Advice Counsel; Micah Hurtt, Staff; Theresa Brown, Administrator; Jennifer Stillwell, Office of Investigations and Enforcement (OIE); Charles S. Gwynne, Jr., Office of Disciplinary Counsel; Rodney Pigford, Office of Investigations and Enforcement (OIE); Emily Farr, Agency/Director's Office

All Other Person Attending:

Tina Behles, Court Report; Floyd Bustos; Chesley Phillips; Catherine Stabler; Terry Frick; Steven Dawson; Shaneka Brown; Gregory Brown; Ervin Smith; Vickey Nixen; Erica Horton; Alan Ray; Janet Ray; John Ray; Michael Pringle; Qweshanda Mauney; Lynn James; Kathleen McDaniel; Michelle Furtick; Sherri Dunlap; Frances Archer; Dianne Wilson; Ngan Tran

3. Approval of Excused Absences – Melanie Thompson – N/A

4. Approval of Agenda

Ms. Marcia Delaney made a motion to approve the meeting's agenda with any changes that are conducive to the meeting. The motion was seconded by Ms. Laquita Clark-Horton. The motion carried.

5. Approval of Meeting Minutes

January 14, 2019

Ms. Nye made a motion to approve the meeting minutes from the January 14, 2019, board meeting. The motion was seconded by Ms. Delaney and Mr. Jones. The motion carried.

January 28, 2019

Ms. Clark-Horton made a motion to approve the meeting minutes from the January 28, 2019, board meeting. The motion was seconded by Mr. Jones and it carried.

6. Introduction of Director Emily Farr

Ms. Theresa Brown introduced Director Emily Farr to the board. Director Farr thanked the board for their work and revealed the announcement of the new LLR website launching this summer.

7. Chair Remarks – Melanie Thompson

Chairperson Thompson announced the end of renewal and thanked the staff for their time.

8. Administrator’s Remarks – Theresa Brown

a. Budget/Drawdowns – For Information – N/A

b. OIE Report – For Information - Rodney Pigford – The first report is for cases received between January 1, 2019, and March 5, 2019. There have been 62 total cases. There are currently 15 active cases and 5 cases have been closed thus far. The second report is for cases received between January 1, 2018, and December 2018. There have been 346 total cases. There are 6 active cases and 85 cases have been closed thus far.

c. IRC Report – N/A

d. ODC Report – For Information – Charles S. Gwynne, Jr. The ODC report is for informational purposes only. There are currently 58 open cases.

- 8 (pending attorney review)
- 8 (pending CA/MOA drafting)
- 4 (pending respondent’s agreement)
- 19 (pending drafting of the Formal Complaint)
- 1 (pending Board action)
- 8 (pending scheduling for Final Order hearings)
- 2 (pending IRC action)
- 6 (pending citation hearings)
- 2 (pending action from other boards)
- 15 (closed cases from 1/8/19 to 3/10/19)

e. Inspection Report/Citation Report – For Approval – Jennifer Stilwell – In January, there were 577 salon inspections and 0 school inspections. In February, there were 624 salon inspections and 6 school inspections. March 5, 2019, there are a total number of 6,025 active salons. There were 33 citations written for the month of January and 30 written for the month of February. These citations dealt with unlicensed practice, sanitation issues, expired licenses, and unlicensed locations.

A motion was made by Ms. Delaney to approve the inspection and citation reports and it was seconded by Ms. Clark-Horton. The motion carried.

f. Legislative Updates – Mary League

Ms. League had stated that there was a bill being created to add a new license Cosmetology credential for hair design that would focus the scope of practice to working with hair explicitly.

9. Old Business

a. Consideration for Continued Approval as a CE Provider

i. Professional Continuing Education Services, LLC (PCES)

Ms. Walters recused herself from the consideration because of personal and business affiliation. PCES is being represented by Attorney Kathleen McDaniel. Mr. Alan Ray and Ms. Janet Ray and their son Mr. John Ray were also present. They were requested to appear before the Board in regards to continued approval as a continuing education provider as a large amount of complaints were received by the board staff.

Ms. Clark-Horton made a motion for the approval of PCES to continue as a CE Provider and it was seconded by Ms. Delaney and Mr. Jones. The motion carried.

10. New Business

a. Consideration to become a Methods of Teaching Instructor

- Sandra Bodnar

Chairperson Thompson asked Ms. Bodnar if she had either a Masters degree in education or if she had expertise in a board approved related field to which Ms. Bodnar replied that she did not.

Ms. Clark-Horton made a motion to deny Ms. Bodnar her request to become a Methods of Teaching Instructor as she did not meet the requirements and it was seconded by Ms. Walters. The motion carried.

b. Consideration for Licensure

- Floyd Alan Bustos

Mr. Bustos was present with his partner Nhan Tran and he was seeking approval of licensure as a nail technician.

Several questions were asked of Mr. Bustos in regards to his communication with the Office of the Board and his education.

A motion was made by Mr. Jones to go into an executive session to discuss this case further and it was seconded by Ms. Nye.

No motions were made or votes taken during executive session.

A motion was made by Mr. Jones to come out of executive session and it was seconded by Ms. Clark-Horton.

Ms. Delaney made a motion to deny Mr. Bustos's request for licensure until he met the conditions set in place by the Board and it was seconded by Ms. Clark-Horton. The motion passed.

- 11. Examiner Training and Exam Overview – Theresa Brown** – Ms. Brown made the announcement that Examiner Training would take place June 8th and 9th, 2019, and Exam Overview would occur on June 10th. The location of the training was announced for the Holiday Inn Airport location at 9:00 AM.
- 12. Minimum Requirements for Crossover Between Licensed Cosmetologists and Master Hair Care Specialists**
Ms. Brown requested that the Board clarify which of the two types of Master Hair Care Specialists was eligible for obtaining a crossover Cosmetology license. Chairperson Thompson stated that Master Hair Care Specialist licenses obtained via on the job were not eligible for the crossover Cosmetology license but that individuals who attended Barber College to obtain their Master hair Care Specialist licenses were eligible. A motion was made by Ms. Clark-Horton to approve of the crossover clarification and it was seconded by Ms. Delaney and Ms. Walters. The motion carried.
- 13. Approval of Board Meeting Dates for 2020**
Ms. Brown requested for the board to approve the Board meeting dates for 2020. Chairperson Thompson inquired about the missing May dates. Ms. Brown stated the May board meeting would take place May 11th and 12th of 2020 and that a third CE Review would need to take place on January 21st.

A motion was made by Ms. Delaney to approve of the Board meeting dates for 2020 and it was seconded by Ms. Clark-Horton. The motion carried.
- 14. Board Member Reports – N/A**
- 15. Board Member Elections**
A motion was made by Ms. Stephanie Nye to re-elect the current Chairperson (Ms. Thompson) and Vice Chairperson (Ms. Clark-Horton). The motion was seconded by Ms. Delaney and it carried.
- 16. Discussion**
Ms. Brown inquired to the board if they knew of any CE glitches that could have occurred in 2002 and 2011 that may have prevented a licensee from exempting. Chairperson Thompson mentioned that she was not aware of any glitches from before as did Mr. Jones.
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17. Public Comments

Mr. Ray thanked the board for their time. He also mentioned the possibility of bringing back board work sessions with licensees like the board used to do.

18. Adjournment

The meeting adjourned at 11:11 a.m.

The next meeting of the S.C. Board of Cosmetology is scheduled for May 13-14, 2019.